

MINUTES OF THE WORKSHOP MEETING OF THE
VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, April 11, 2016

President William T. Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine M. Jasica, Village Clerk

Board Members Present

Berry Allen
Alice Gallagher
Suzanne Glowiak
Sheila Hansen
James Horvath
Edward Tymick

Others Present

Patrick Higgins, Village Manager
Ingrid Velkme, Deputy Village Manager
Matthew Supert, Director Municipal Svcs
Grace Turi, Director Finance
Pamela Church, Director Law
Enforcement
Gary Mayor, Deputy Director of Fire EMS
Martin Scott, Dir. Community Development
Jeff Ziegler, Village Engineer
Dan Schoenberg, Village Engineer
Michael Jurusik, Village Attorney

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None

READING OF AGENDA – ADDITIONS - DELETIONS

There were no changes.

CITIZEN COMMENTS

There were none.

CONSIDERATION OF AGENDA ITEMS

1) PUBLIC WORKS AND WATER – TRUSTEE ALLEN

A) 2016 Roadway Bid Tab Report

Trustee Allen reported on the results of the 2016 Roadway Improvements bid opening which occurred on March 31, 2016. The Public Works and Water Committee met on April 5, 2016 to review the 2016 Roadway bids for work in various areas of town including Field Park, Old Town North, Springdale and Forest Hills. The committee recommended award of bid to Brothers Asphalt Paving, Inc. who submitted the lowest bid in the amount of \$681,992.12 which is 20% less than the engineer's estimate for work. Brothers Asphalt also submitted all of the necessary documentation and has successfully completed similar projects in the Village. The award of bid was added to the April 25, 2016 omnibus vote list.

B) Capital Project Summary Report

Trustee Allen presented the Capital Project Summary report to the Board for their review. There are three projects including the roadway, the east train platform project and the sewer televising program for 2016.

C) Baxter & Woodman Engineering Service Report

Trustee Allen presented an update on the acoustic water leak detection project which was recently completed and identified several small leaks which were addressed. Additional testing may be implemented next year. The water meter testing program is still ongoing. Well #1 treatment options are still under study. Trustee Allen presented the Baxter & Woodman Consulting Engineers' proposal for professional services for the purpose of preparing a project plan for various water projects. Baxter & Woodman will assist Village staff in the process of acquiring an IEPA loan for various water projects. The Village has worked with Baxter & Woodman on other water system projects and the committee recommended approval of an agreement for professional services in an amount not to exceed \$15,000.00 for this project. The approval will be on the April 25, 2016 omnibus vote list.

2) PROPERTIES AND RECREATION – TRUSTEE GALLAGHER

No report.

3) GENERAL GOVERNMENT – TRUSTEE GLOWIAK

- A) St. John of the Cross Family Festival Temporary Use Permit, Liquor and Raffle License Request – June 23 – 26, 2016

Trustee Glowiak reported on a request from St. John of The Cross Parish for a Class “I” special event liquor license, a temporary use permit, indemnification agreement and raffle license for their 2016 Family Festival which is scheduled for June 23 – 26, 2016. The Class “I” classification allows for alcoholic beverage sales and consumption on private property. Former Village President John Kravcik and Mr. David Bennett were present at the Board meeting on behalf of St. John’s. The parish has conducted these events in the past with no problems reported. The only notable different from last year is a request to allow alcohol consumption throughout the boundaries of the event. This would allow parents (wearing wristbands) to enjoy drinks while supervising children on carnival rides. This is not uncommon at festivals including Gathering on the Green in 2015. Mr. Bennett said the area will still be controlled with check points outside the festival to insure that all alcohol remains on the grounds of the festival. The General Government Committee met on March 30, 2016 to review the request in detail and recommend approval of the request. Mr. Kravcik and Mr. Bennett were in attendance at the General Government Committee meeting. Chief Church was also present at the committee review and had no objection to approval. The Class “I” liquor approval ordinance, temporary use permit, license indemnification agreement and raffle license (with fee and bond waiver) will be on the April 25, 2016 omnibus vote list.

- B) Resolution Honoring the Tower Chorale Group on their 30th Anniversary

Trustee Glowiak presented a draft resolution honoring the Tower Chorale Group on the event of their 30th anniversary. This community organization provides performances three times each year in the Village. President Rodeghier said this volunteer organization enriches our Village and the organization should be recognized for their contributions over the past 30 years. The Board will approve a resolution honoring the group and present it on April 25, 2016.

4) PUBLIC HEALTH AND SAFETY – TRUSTEE HANSEN

- A) Stop Sign Request at the Intersection of Oak and Garden

Trustee Hansen reported that last fall the Public Health and Safety Committee received a request from residents for a stop sign to be installed at the intersection at Oak and Garden. The residents provided many reasons for the stop sign, one of which is that the residents believe the intersection is very unsafe. The Transportation and Safety Committee met on January 19, 2016 and split on a tie

vote on whether or not to install stop signs at Oak/Garden. On March 16, 2016, the Transportation and Safety Commission members voted three in favor, 2 not in favor. The Public Health and Safety Committee approved the consideration of stop signs (with Garden approaches stopping) but were unclear of the policy ramifications of this recommendations. In March 2016, the Board reviewed the request and the Board of Trustees sent the evaluation of the request for traffic controls at the Oak/Garden intersection back to the Transportation and Safety Commission accompanied by the opinion by the Village Attorney that the requirement of the MUTCD must be considered. According to a memo from Village Engineer Daniel Schoenberg, while two requirements for stop sign control are not met, the requirement of Warrant B, “the ability to see conflicting traffic is not sufficient to allow a road user to stop or yield in compliance with normal right-of-way rule”, is met. Private trees on the southeast corner of Oak/Garden obstruct the view of eastbound with northbound conflicting traffic. The Village has the authority to require the trimming of these trees. The rise in the pavement as southbound traffic approaches the intersection also obstructs the view of eastbound and westbound traffic. The Commission recommended installation of north and south stop signs as warranted by Warrant B of the MUTCD. With all these factors in mind, the Public Health and Safety Committee requested approval of the installation of a stop sign on Garden Avenue (north and south) at Oak be added to the omnibus vote list on April 25, 2016. President Rodeghier said the recommendation is compliant with existing regulations according to our counsel. Attorney Jurusik will provide a draft ordinance to the Board for their review prior to the April 25, 2016 meeting. The ordinance will summarize the findings and provide for approval of the installation. With no objection from the Board, the matter was added to the omnibus vote list.

B) DLES Community Survey Summary for 2015

Trustee Hansen provided the results of the Department of Law Enforcement Services 2015 community survey. Surveys were mailed to 180 residents and 49 were returned. The overall survey results indicate that the citizens of the community are pleased with the police department. Trustee Hansen said she is very proud of Chief Church and her department and that every single part of the survey was positive. Neighborhood patrol and visibility was the first thing that most people were concerned. Trustee Hansen stated she feels that is very positive that this is the thing what residents were concerned about, rather than personal safety. Kudos to Cynthia Gonzalez for compiling the survey results. The results are positively consistent from year to year. Survey results will be posted to the Village’s website.

C) Request to Declare DLES Vehicle as Surplus

The committee requested approval to dispose of a surplus vehicle from the Police Department. The vehicle is a 2007 Toyota FJ Cruiser which was a seized vehicle which served the Investigations Division as an unmarked unit. The vehicle no

longer serves a functional purpose for the Police Department as another seized vehicle has replaced it within the unmarked fleet. The disposal ordinance was added to the April 25, 2016 omnibus vote list. The vehicle will likely be sold on E-Bay.

- D) Trustee Hansen presented the Department of Law Enforcement Services (DLES) 2015 Annual Report. The report was distributed to the Board in their packet for their review. Trustee Hansen presented some highlights of the report. Trustee Hansen recognized Department Secretary Tammi Albrecht for her work on this very well done publication. Trustee Hansen said it should be noted that there were no complaints issued to Department of Internal Affairs by citizens about our Law Enforcement Services Department which is a significant accomplishment which should be recognized. The report will be posted to the Village website and will also be available at the Thomas Ford Memorial Library. Trustee Hansen encouraged residents to read the publication and learn more about the department, their training, and all the programs they have to offer.

- E) Commission on Accredited Law Enforcement Agency (CALEA) Re-accreditation On Site Information

The Department of Law Enforcement Services will be working toward the Gold Standard of CALEA. CALEA will interview at the Village on June 6-9, 2016. This is the first time the Village is working to achieve the Gold Standard.

- F) Fire Department 2015 Annual Report

Trustee Hansen complimented Firefighter Richard Zak on the Fire Department's 2015 annual report and encouraged all to read the report. Trustee Hansen then reviewed the highlights of the report. The results will be posted to the Village website. The committee asked that a copy of this report be sent to the Thomas Ford Library for patrons to read.

- G) Illinois Fire Service Institute Pilot Program

Training has been developed by the Director at the Illinois Fire Service Institute to focus on leadership development and decision making (LDDM program). The Village of Western Springs Fire Department was able to secure two spots in the pilot class held in Champaign, IL on March 14-18, 2016. Deputy Chief Gary Mayor and Firefighter/Paramedic Kevin Gay attended at the Chief Officer and Firefighter levels and brought back many great concepts. It is the intention of Chief Kenny to send more of the department personnel to attend this class in the future.

5) FINANCE – TRUSTEE HORVATH

Trustee Horvath said he had no report but noted that the Fire and Police Pension Boards will be meeting in near future to discuss first quarter 2016 results.

6) PLANNING AND ZONING – TRUSTEE TYMICK

No report.

7) OTHER BUSINESS

A) Fire Hydrant Flushing

Trustee Allen reminded residents that fire hydrant flushing is ongoing in the Village. Residents may notice discoloration of the water when the flushing takes place. If you experience discoloration, run the cold water from a fixture that is located in the lowest level of the house until the water runs clear. Fire Department members will be checking water pressure at the hydrants. Due to the water mains being “looped” or interconnected, there is no control over sediment or discoloration in the water in areas not being directly tested. If you notice discolored water in your area, please refrain from using the water until it runs clear. The daily schedule is available on the Village website www.wsprings.com or by calling 246-1800 Ext. 305 for updates.

B) Vehicle Stickers and Animal Tags – Display by May 1, 2016

Trustee Horvath reminded residents to purchase vehicle stickers and animal tags for display by May 1, 2016. Village Hall will be open two Saturdays, April 23 and 30, from 8:30 a.m. until noon for residents to purchase stickers and tags.

C) Foxford Station Update

Manager Higgins noted that Director Scott and Village Engineer Ziegler met with Foxford earlier in the day. Director Scott then updated the Board on the Foxford Station development. The developer has completed the majority of the architectural plans for the site and is working through an issue with ComEd on some utilities that are in what used to be an alley between Breen’s and Tischler’s which required some infrastructure redesign. It is anticipated that Foxford will be ready to go well in advance of the June 22 or 23, 2016 deadline. Director Scott reiterated that final plan review by the Board is anticipated in the June meeting cycle.

8) VILLAGE PRESIDENT RODEGHIER

A) Electronics Collection Event, Village of Westchester Water Tower – Saturday, April 16, 2016

President Rodeghier announced that the West Cook County Solid Waste Agency

will be sponsoring an electronics collection event on Saturday, April 16, 2016, from 9:00 a.m. until 11:30 a.m. at the Village of Westchester Water Tower. Manager Higgins noted that this is the water tower on the southwest corner of 22nd Street and Wolf Road by the towers. Acceptable and unacceptable items and a map is posted on the Village website www.wsprings.com.

- B) Village of Western Springs Household Spring Cleanup Day – Saturday, May 21, 2016

The Village household spring cleanup day is scheduled for Saturday, May 21, 2016. Items must be at the curb no earlier than 6:00 p.m. on Friday, May 20, and no later than 7:00 a.m. on Saturday. No electronics are accepted. More detail about acceptable items and general information about this event is also available at www.wsprings.com.

- C) April 25, 2016 Board Meeting

President Rodeghier will not be present at the April 25, 2016 Board meeting. Trustee Glowiak will preside in his absence.

9) **VILLAGE MANAGER HIGGINS**

No report.

10) **VILLAGE ATTORNEY JURUSIK**

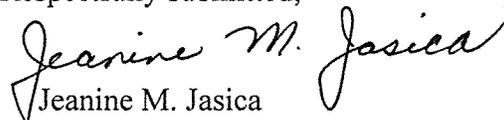
No report.

ADJOURN

MOTION:

Trustee Tymick moved, seconded by Horvath, to adjourn at 7:36 p.m. The motion passed on a unanimous voice vote.

Respectfully submitted,


Jeanine M. Jasica
Village Clerk