

PROPERTIES & RECREATION COMMITTEE MEETING

Wednesday, May 6, 2016

Call to Order: 10:00 AM

Committee Members Present:

Alice Gallagher- Chair

James Horvath- Trustee

Staff Present

Matthew Supert- Staff

Casey Biernacki- Staff

Tracy Alden- Staff

Others:

1) Approval of Minutes

Trustee Horvath approved the meeting minutes from March 9, 2016 as amended. Chair Gallagher seconded the approval.

2) Historic Water Tower Door Replacement

Mr. Supert informed the committee that staff was working with Wooten, the contractor who performed the window replacement the previous year. The Village budgeted \$10,000 for the design and replacement of the new door.

3) Downtown Plan Update

Mr. Supert informed the committee that JJR Smith Group would be bringing their recommendations and plans for the downtown to the committee during the first week of June. He believed that the meeting would be a joint meeting with the Planning and Zoning committee.

Manager Higgins informed the committee that the East Platforms will be bid in the September letting via IDOT. He explained that the approval process has been lengthy and they would not be able to make the June letting for 2016. Manager Higgins added that the negotiations between the BNSF and Metra was taking longer than expected which has slowed down the approval process.

4) I-294 Reconstruction

Mr. Supert informed the committee that the Illinois Toll Authority would be reconstructing I-294 from Balmoral to O'Hare in 2020. The Toll Authority met with staff the week prior to discuss the impacts to Western Springs. Mr. Supert explained that the BNSF bridge that spans I-294 will be raised to meet the new tollway. Manager Higgins added that the construction will impact Hillgrove and Burlington Avenue from the tollway to Central Avenue. Mr. Supert explained that the Village was still negotiating with the tollway in order to add potential improvement projects to the bridge reconstruction.

5) Recreation Fee Analysis

Mr. Alden presented an analysis of credit card fees from Recreation programs. Mr. Alden explained that 75% of people are using credit cards in all 2015 transactions for a total cost to the Village of \$16,474. Mr. Alden recommended that a flat credit card fee of added to all transactions in order to offset those costs. The committee believed that focusing on a 1% or 2% charge would be a better option as it would reflect the total cost of the program. Trustee Gallagher believed that a percentage would be a fairer solution.

Mr. Alden explained that the Recreation classes would increasing by 5% in the fall of 2016. Mr. Alden added that staff is analyzing the pay scale to the instructors of the Recreation classes to make them fairer as well.

Mr. Alden informed the committee that Christopher Spartz would be running the basketball leagues for the Recreation Center. Mr. Alden explained that he began working on March 1st, 2016 temporarily and they are finalizing a contract with him that will run until December 2016 with the option of renewal.

Adjournment

A motion was made by Trustee Horvath and seconded by Chair Gallagher to adjourn the committee meeting.

The meeting adjourned at 10:54AM

Respectfully Submitted: Eric Devitt