MINUTES OF THE WORKSHOP MEETING
OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, May 9, 2016

President William T. Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine M. Jasica, Village Clerk

Board Members Present
Berry Allen
Alice Gallagher
Suzanne Glowiak
Sheila Hansen
James Horvath
Edward Tymick

Others Present
Patrick Higgins, Village Manager
Pamela Church, Director of LES
Ingrid Velkme, Deputy Village Mgr
Grace Turi, Director of Finance
Matthew Supert, Director Mun Svcs.
Patrick Kenny, Director of Fire & EMS
Gary Mayor, Deputy Director Fire & EMS
Martin Scott, Director of CD
Tracy Alden, Director of Rec
Michael Jurusik, Village Attorney

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None.

READING OF AGENDA – ADDITIONS – DELETIONS

There were no changes to the agenda.

PRESENTATION OF SCHOLARSHIPS BY THE WESTERN SPRINGS BUSINESS ASSOCIATION (WSBA)

WSBA President Mark Ptacek and Immediate Past President Joe Lane presented scholarships on behalf of the WSBA to Emily Pender and Haley Christian both employed by Casey's Market. President Rodeghier commended the recipients on their accomplishments and congratulated their parents on behalf of the Board. President Rodeghier also thanked the WSBA for recognizing the efforts and talents of these young residents.

RECOGNITION OF PRESERVATION AWARD WINNERS BY THE WESTERN SPRINGS HISTORICAL SOCIETY

Western Springs Historical Society President Jim Havlat and Trustee Susan Morrow presented the 2016 Western Springs Historical Society Preservation Awards. The theme this year is "This Place Matters".

The awards, which the Historical Society has been giving since 1996, recognize local home owners who contribute to the historic character of the Village by restoring or preserving their residences while maintaining the architectural and historic integrity of the structure. Nominations are accepted each May during Historic Preservation month and judging takes place in the fall. Properties are judged by a panel of architects with a background in historic preservation using criteria established by the US Department of the Interior. The final category, The Good Neighbor Award, is for a newer structure, either residential or commercial, that fits in with and enhances the character of the surrounding neighborhood. Plaques were presented to homeowners at the Historical Society's Mayfest held on Sunday, May 1, 2016.

The 2016 Historical Award winners are as follows:

<u>Preservation Award</u>

Pat Kepich - 4032 Woodland Avenue

<u>Compatible Addition Award</u>

Patrick and Sara Wilson – 4111 Franklin Avenue

<u>Good Neighbor Award</u>

Balazs and Tara Hunek - 4600 Woodland

Mr. Havlat encouraged the Board and Village residents to attend the upcoming Historical Society lecture on the Vaughn Seed Company which will be on Thursday, May 19, at 7:00 p.m. at the First Congregational Church. President Rodeghier congratulated the homeowners on their awards and thanked the Historical Society for their fine work for the enhancement of the quality of life of residents and for preserving the Village.

CITIZEN COMMENTS

Former Village President Saranne Milano and Commonwealth South Homeowners Association President Kane addressed the Village Board about their desire to have the proposed cul-de-sac built in the Commonwealth South area at the end of 5400 Commonwealth Avenue. Commonwealth South residents have been waiting for the cul-de-sac to be built which will eliminate a dead end situation with no turn around which causes emergency vehicles and the garbage company trucks to have to back-up to 53rd Street in order to leave the area. Mr. Kane said the dead end is not only an aesthetic problem but also a health and safety problem. The Commonwealth South Homeowners Association representatives asked the Village Board to take a hard look at providing a solution to providing a cul-de-sac or turn-around loop of some sort. President Rodeghier said the Village Board is aware of this problem. Village Attorney Jurusik provided an update on the complicated legal situation regarding the cul-de-sac build out which is impacted by an ongoing bankruptcy matter which both Hartz and the Village actively working on to come to resolution. Attorney Jurusik said a timeframe on that resolution is not available at this time. A site plan map outlining the areas developed and to be developed will be provided by the Village Engineer to the Commonwealth South Homeowners Association. Attorney Jurusik said that the Village is actively attempting to resolve the bankruptcy matter. President Rodeghier reiterated Attorney Jurusik's comments regarding the Village's efforts to resolve the matter.

CONSIDERATION OF AGENDA ITEMS

1) PUBLIC WORKS AND WATER – TRUSTEE ALLEN

A) Capital Projects Update

Trustee Allen said the IDOT bid letting has been delayed to September 2016 which is the East Train Platform project.

B) Water System Status Update

The water meter testing is moving along and results should be available soon. The hydrant flushing project is going well throughout the Village.

C) Leak Detection Survey

The final report from M.E. Simpson was received by the Village on the acoustic leak detection. The identified leaks included 3 main water leaks, eighteen service line leaks and several valves and hydrants leaks which total an estimated 373,000 gallons per day. The Village's water usage is about 600 million gallons per year and the identified leaks account for approximately 20% which is a significant portion of the unaccounted water. The unaccounted for water is from a series of things. The leaks are being fixed and the repairs should be complete over the next few weeks. Trustee Tymick asked if the repairs would eliminate the estimated 373,000 gallons per day of lost water. Trustee Allen said the gap between the amount of water leaving the plant versus the amount of water billed to the

residents should be reduced and also the water meter testing may identify some leakage. Trustee Tymick asked where the leaks were located. Trustee Allen said the leaks are both on private property and in public areas. Public Works crews will conduct the preliminary exposure and excavation of the leaks. If a leak is found on the resident's service itself, Public Works crews will coordinate with the affected resident on obtaining a building permit to schedule for a private repair. President Rodeghier asked about how the 373,000 gallon per day estimate was calculated. Director Supert said that leakage volume is determined based on what is heard through the acoustical testing so it is an estimate. The M.E. Simpson report will be added to the Water Department section of the Village website.

2) PROPERTIES AND RECREATION - TRUSTEE GALLAGHER

A) Recreation Department Fee and Policy Review

Trustee Gallagher said the Properties and Recreation Committee reviewed the credit policy for purchase of programs online and in person. The Recreation Commission recommended a fee increase on credit card transactions to recoup the expense the Village pays for credit card fees. The Property and Recreation Committee reviewed their recommendation and suggested a 1% percentage increase for people using credit cards for Recreation Department programs. Additionally, the Recreation Commission recommended a 5% increase for recreation programs to go into effective in fall 2016 and the committee concurs with this recommendation. The Board discussed the credit card fee increase and the rationale for the increase.

The Finance Committee will review the recommendations to increase the credit card fee and the Recreation program cost. If they concur, the increases will be implemented.

B) Christopher Spartz Contract

Director Alden and the Recreation Commission recommended the Village engage in a partnership with Christopher Spartz to improve the youth traveling basketball program through the Recreation Department. The Properties and Recreation Committee recommended approval of the agreement. The agreement runs through December 31, 2016. A review at that time will be made to determine if the arrangement should be continued. The contact approval will be on the May 23, 2016 omnibus vote list.

C) Tri-State Reconstruction

The Illinois Toll Authority has been in contact with the Village to discuss its plans regarding its 2020 master plan and the potential reconstruction impacts of rebuilding the Tri-State Tollway beginning in 2020. The railroad bridge that crosses I-294 between Western Springs and Hinsdale needs to be reconstructed

prior to 2020 construction. Staff will work with Illinois Toll Authority and will advise the Board and residents of updates to the plan for construction.

D) Door Replacement – Historical Water Tower

The Municipal Services Department is looking into replacing the front door of the historical Water Tower. Options are being reviewed.

E) Tower Trot – May 28, 2016

The 2016 Tower Trot is scheduled on Saturday, May 28, 2016. This is the 39th annual Tower Trot which will be in Old Town starting and finishing at Grand Avenue Community Center. The 10K starts at 8:30 a.m. followed by the Fun Run at 8:45 and the 5K at 9:30 a.m. Participants can preregister online via the Village website, my mail or in person at the Recreation Center. Participants may also register on the day of the race beginning at 7:00 a.m. Proceeds from the Tower Trot will benefit the Bear Necessities Pediatric Cancer Foundation as in past years. Trustee Gallagher encouraged all residents to participate in the event.

3) GENERAL GOVERNMENT - TRUSTEE GLOWIAK

A) Ordinance Amending the Western Springs Municipal Code of 1997, As Amended, Title 1 (Administration), Chapter 21 (Meetings) Relative to Public Comment At Public Meetings

Trustee Glowiak reported on a draft ordinance reviewed and recommended by the General Government Committee which includes a minor change to the public comment process per an Illinois Attorney General's ruling that states public bodies cannot require a person to disclose his/her home address as a condition of speaking during public comment. The Village's Public Comment Guidelines will be updated upon approval of this ordinance. This housekeeping item was added to the May 23, 2016 omnibus vote list.

B) Roadway Referendum

The Village is considering putting a binding referendum question on the November 8, 2016 General Election ballot. President Rodeghier requested that the General Government Committee look into putting together this referendum for street improvements for the Village. In 2008, the Village presented a $6.5 million dollar roadway referendum which the voters passed. At that time the Village needed about $1.2 million dollars each year to maintain our road system. The roads continue to fall apart and need repair. The Infrastructure Commission and the Public Works Department annually review and rank the condition of all the roads in Western Springs. The General Government Committee met on May 8, 2016 and reviewed the timeline and several draft documents related to the

proposed roadway referendum for the November 8, 2016 General Election ballot. A copy of the timeline provided by Attorney Jurusik was included for the Board's review. Attorney Jurusik recommended the Board include a referendum resolution or ordinance for consideration in the July meeting cycle which would authorize the referendum. The staff will provide residents with information in Tower Topics about the proposed referendum. President Rodeghier said the 2008 referendum which was successful is a good road map and it is important for residents to understand the need for improving and maintaining the road system in order to make an informed decision on whether or not to increase taxes. The Board cannot advocate one way or the other on the decision. Manager Higgins said staff is looking for input from the Public Works Committee about the total amount as well as whether the funds would be exclusively used for roadway.

C) West Central Cable Agency (WCCA) Grant

Trustee Glowiak noted that Director Schramm recommended that we upgrade our transmission equipment which is used to record and broadcast Board meetings. The broadcast is grainy and the sound quality is not very good. Fortunately a WCCA grant is available to cover the entire cost of the equipment. The Finance Committee reviewed the purchase and recommended approval of the purchase. The amount of the purchase exceeds the Village Manager's purchase authority. A budget amendment to cover the upfront costs was reviewed and is part of a budget amendment Finance will present later this evening. The expense is fully reimbursable by the grant. The approval of the purchase will be added to the May 23, 2016 omnibus vote list.

4) PUBLIC HEALTH AND SAFETY - TRUSTEE HANSEN

A) National Police Week May 15 – 21, 2016

Trustee Hansen noted that May 15 – 21, 2016 is National Police Week. The Village Hall flag will be displayed at half-staff on May 16, 2016 as a tribute to the more than 20,000 law enforcement officers who have died in the line of duty. There were two Illinois law enforcement officers killed in the line of duty in 2015.

B) DLES Request to Declare Surplus Property

The committee requested approval to dispose of a surplus vehicle from the Police Department. The vehicle is a 2005 Honda Accord which was a seized vehicle awarded to the Department by Cook County Circuit Court. The vehicle currently does not serve any practical or functional purpose for the department. The disposal ordinance was added to the May 23, 2016 omnibus vote list. The vehicle will likely be sold on E-Bay.

C) CALEA On-site Information

Trustee Hansen noted that the Board agenda packet included information on the teams of assessors from CALEA who will be on-site from June 6-10, 2016. A meeting for the Board to provide input to the assessor's is scheduled on June 7, 2016.

D) Fire Engine Replacement

Trustee Hansen reported that the 2016 capital budget includes $400,000.00 for a replacement fire engine. The Fire Department secured approval for a $350,000.00 loan from the Office of the State Fire Marshall. Chief Kenny established a specifications committee composed of Deputy Chief Mayor, who has extensive experience in purchasing vehicles, Division Chief Gallagher, to evaluate safety considerations and Village Mechanic and Firefighter Lou Hansen. They have researched various manufacturers through the HGACBuy consortium, a government to government procurement service used nationwide.

The committee met with manufacturers and reviewed the specifications they needed including specific things on the engine to enhance fire safety with newer technology, better wiring options for mobile extraction equipment, a mid-pump location which gets firefighters of the roadway, and a lower hose bed to reduce back and head injuries. In addition, the specifications provided by the manufacturers include a heavy duty chassis which will stand the test of time. One of the vehicles being replaced is from 1982. The cost of the vehicle they are recommending is $469,800.00 before trade in of two current Village engines. There is a prepay option of $452,545.00 as offered by vendor which the Finance Committee recommended. Two motions will be included on the omnibus to reflect the contract for purchase through the intergovernmental cooperative purchasing agency as well as a motion to waive the competitive bid process for the purchase through the cooperative purchasing agency.

Attorney Jurusik confirmed that the purchase through the consortium is appropriate and that the second motion is needed to formally waive the competitive bidding process in lieu of buying the engine through this out-of-state cooperative that has already competitively bid the product and approves the contract between the Village and the dealer, Pierce. A performance bond which costs $1,410.00 will also be used in conjunction with the purchase process which will be paid out of the professional services line item. The bond will cover the cost of the engine as well as the delivery due date. Trustee Allen asked why the Finance budget amendment is needed since the net purchase price is below the budgeted amount. Director Turi said the two separate transactions (purchase and subsequent $120,000.00 trade-in credit) must both be reflected per auditing standards which necessitates the budget amendment.

5) FINANCE - TRUSTEE HORVATH

A) Fire Pension Fund

No report.

B) Police Pension Fund

The Police Pension Fund Board met on April 20, 2016 and reviewed first quarter 2016 performance. The fund closed the quarter at $13.6 million, up just under $200,000.00 from December 31, 2015. This was not a great return for the first quarter but a nice recovery at this point given where the fund started at January 1, 2016. One of the three domestic equity fund managers, Columbia Acorn, has not performed as well as expected and the Police Pension Board has decided to terminate that relationship and select another investment manager to replace them.

Officer Ryan Postal has taken a new position with the Lombard Police Department. He was a member of the Police Pension Fund Board and the officers and sergeants will be voting on a new member to replace Mr. Postal on the Board.

C) Budget Amendments

Trustee Horvath presented several budget amendments which the Finance Committee recommended be approved. They are:

- Amendment for Ford 550 4 x 4 truck approved in 2015 but delivered in 2016 $37,369.00 to recognize the purchase in 2016;
- Amendment for principal payment of $60,000.00 and interest payment of $3,600.00 for LTD Tax Bond Series 2007 which were refunded in 2015. The amendment covers a final payment for the tax bonds. The payment was not included in the 2016 budget but was included in the 2015 tax levy to be collected in 2016.
- Amendment for purchase of fire engine to cover an additional $52,545.00 toward the purchase price of the engine in 2016 over the budgeted cost of $400,000.00; and
- Amendment for the total purchase cost of video equipment to televise the Board meetings in the amount of $13,426.00. The West Central Cable Agency (WCCA) has approved a grant to cover the total cost of the replacement equipment. The amendment is needed to include the purchase outlay of $13,426.00 in the 2016 budget.

6) PLANNING AND ZONING - TRUSTEE TYMICK

Foxford Station Update

Trustee Tymick updated the Board on the Foxford Station development. The developer is close to delivering their final plans to the Village. Village staff continues to work with

the developer on those plans so that the Board can see the final detail on the plan. It is anticipated that the Village will have those final plans within the next week or two. The developer is also continuing to work with ComEd because of the complexity around the substations and power lines associated with the substation. The Village staff is also aware and looking to see how we can help expedite the solution there as well.

7) VILLAGE PRESIDENT RODEGHIER

No report.

1) VILLAGE MANAGER HIGGINS

No report.

2) VILLAGE ATTORNEY JURUSIK

No report.

RECESS TO EXECUTIVE SESSION for the Purpose of Discussing The Appointment, Employment, Compensation, Discipline, Performance Or Dismissal Of A Specific Employee Or Legal Counsel (5 ILCS 120/2(c)(1)); and Pending Litigation (5 ILCS 120/2c(11)).

President Rodeghier said the Board would meet in Executive Session and would reconvene the Board meeting solely for the purpose of adjournment. He then asked for a motion to adjourn to Executive Session.

MOTION:

Trustee Glowiak moved, seconded by Hansen, to Recess to Executive Session for the Purpose of Discussing The Appointment, Employment, Compensation, Discipline, Performance Or Dismissal Of A Specific Employee Or Legal Counsel (5 ILCS 120/2(c)(1)); and Pending Litigation (5 ILCS 120/2c(11)).adjourn at 7:36 p.m.

The motion passed on a roll call vote.
Voting aye: Trustees Allen, Gallagher, Glowiak, Hansen, Horvath and Tymick.
Voting nay: None.

RECONVENE AND ADJOURN

The Board meeting reconvened at 8:51 p.m.

MOTION:

Trustee Tymick moved, seconded by Gallagher, to adjourn the meeting. The motion passed on a unanimous voice vote. The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Jeanine M. Jasica

Jeanine M. Jasica
Village Clerk