

MINUTES OF THE WORKSHOP MEETING  
OF THE VILLAGE OF WESTERN SPRINGS  
PRESIDENT AND BOARD OF TRUSTEES  
Monday, June 13, 2016

President William T. Rodeghier, Presiding  
Call to Order, 7:00 p.m.  
Jeanine M. Jasica, Village Clerk

Board Members Present

Berry Allen  
Alice Gallagher  
Suzanne Glowiak  
Sheila Hansen  
Edward Tymick

Absent: James Horvath

Others Present

Patrick Higgins, Village Manager  
Pamela Church, Director of LES  
Ingrid Velkme, Deputy Village Mgr  
Grace Turi, Director of Finance  
Matthew Supert, Director Mun Svcs.  
Patrick Kenny, Director of Fire & EMS  
Gary Mayor, Deputy Director Fire & EMS  
Martin Scott, Director of CD  
Tracy Alden, Director of Rec  
Michael Jurusik, Village Attorney  
Jeff Ziegler, Village Engineer

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

President Rodeghier led the audience in the Pledge of Allegiance.

**ROLL CALL**

As noted above.

Electronic attendance at meeting: None.

**READING OF AGENDA – ADDITIONS – DELETIONS**

There were no changes to the agenda.

## **YOUTH IN LOCAL GOVERNMENT PRESENTATION BY PETER MIKULSKI**

Peter Mikulski of McClure Junior High School presented his “Youth Involvement in Local Government” study to the Board. President Rodeghier thanked Peter for his presentation which was capably done and well presented. President Rodeghier also said this is an interesting concept and that the Board would study his ideas on youth involvement.

## **COMED SMART METER PRESENTATION BY CRAIG CREAMEAN, DIRECTOR OF AMI FIELD OPERATIONS**

Craig Creamean provided the Board with information regarding the deployment of smart meters in the Village which is scheduled to begin July 5, 2016. The deployment, which involves the replacement of “dumb” meters with smart meters, will happen in the months of July, August and September in the Village. The smart meter is a Smart Grid component and this installation process is a part of the Smart Grid deployment. Bill inserts were sent to residents, a mailer was distributed in June and a blast phone call will happen right before the new meters are installed. Residents do not need to be home for ComEd to exchange the meters. Installers will be wearing ComEd badges. Installation does not require the installer to enter the customer’s home. Mr. Creamean presented information on the benefits of the smart meters to the Board to customers. Scientific information is available on ComEd’s website about the meters and the technology supporting them. A question and answer period followed.

## **CITIZEN COMMENTS**

There were none.

## **CONSIDERATION OF AGENDA ITEMS**

### **1) PUBLIC WORKS AND WATER – TRUSTEE ALLEN**

#### Capital Projects Update

Trustee Allen reported that staff had provided an updated capital projects summary report in the agenda packet. There were a few dates which need to be updated. The 2016 roadway repair program has started.

### **2) PROPERTIES AND RECREATION - TRUSTEE GALLAGHER**

#### A) WSCCA Wind Down Agreement

Trustee Gallagher reported that the Western Springs Community Center Association (WSCCA) will be dissolving. Draft documents to formalize the winding down and dissolution of the Western Springs Community Center were provided for the Board’s review. The WSCCA approved dissolution by the end of 2016. The WSCCA has executed the dissolution agreement and is going

through the process to dissolve as a 501c3. A discussion, some clarifications and some minor modifications to dates in the agreement followed. President Rodeghier noted that the efforts of the WSCCA were a fine example of good local involvement by community members. President Rodeghier suggested that the Properties and Recreation Committee work on some manner of recognition to the WSCCA group for their work which made it possible for the Village to acquire the building. The dissolution resolution was added to the omnibus vote list scheduled on June 27, 2016

B) Fire Station Roof Bid Tab

Trustee Gallagher reported on the 2016 Fire Station Roof Restoration project. The bids were opened on March 26, 2016. The project was bid out with the intention of the purchase of necessary project materials from Garland Roofing utilizing the U.S. Communities Government Purchasing Alliance. This is a nationwide government purchasing co-op that has pre-bid costs for the roofing material at a national level. The Village bid opening pertained to the installation, labor and incidental material costs for the roof replacement. The lowest qualified responsible bidder was National Roofing of Forest Park, Illinois with a total bid of \$52,959.98 [Supplies \$38,809.98 thru Garland; \$14,150.00 to National Roofing for installation]; which is within the \$65,000.00 budgeted for the project. The bid waiver for materials and award of contract to National Roofing for installation and incidental materials will be on the June 27, 2016 omnibus vote list.

C) Downtown Plan Presentation – June 27, 2016

Trustee Gallagher reported that the joint committee of the Properties and Recreation and Planning and Zoning Committees met on Tuesday, June 7, to review the final Downtown Plan which was presented by Design Consultant Randy Machelski. The joint meeting was attended by all members of the joint committee as well as staff. The Downtown Plan presentation to the full Board and public will be on Monday, June 27, 2016 at 7:00 p.m.

**3) GENERAL GOVERNMENT - TRUSTEE GLOWIAK**

A) Roadway Referendum

Trustee Glowiak reported that, as discussed previously, the Village is considering placing a binding referendum question on the November 8, 2016 General Election ballot requesting bonding authority to fund street improvements for the Village's street improvements program. The General Government Committee discussed placing a referendum question on the ballot in November 2016 at committee meetings in May and June at President Rodeghier's request. On May 8, 2016, the General Government Committee met on and reviewed a timeline and several draft documents related to the proposed roadway referendum question. In November of 2008, the Village went out to referendum for roadway improvements and the

referendum was successful. The Village has exhausted that money for roadway projects and in order to continue the roadway projects which the Public Works and Water Committee has determined need to be completed, the Village needs to pursue referendum money.

On June 8, 2016, the General Government Committee met and discussed two options: a \$10 or \$12 million dollar bond issuance. Different financing options were considered including one bond issue with a 20 year maturity and another with three staggered issues. The committee would like the Board to discuss the amount of the referendum and a consideration of looking at utilizing referendum proceeds to drill a new well (well 5) to avoid water quality issues in the future. Director Turi reported to General Government Committee on the various financial options to fund the street improvements based on several assumptions. Director Turi provided repayment schedules and the estimated annual impact to an average homeowner's tax bill on two bond issue options: \$10 and \$12 million. A proposed referendum 2016 chart showing the bonds, the term and their maturity dates was provided to the committee. Trustee Glowiak said the Village doesn't necessarily want to take all the money at one time, it would be better to take the funds over three installments. Debt service was provided to the Board on a chart which reflects both principal and interest.

President Rodeghier noted that homeowners will want to know what passage of the referendum would do to their tax bill. Discussion of the existing debt service from the 2008 referendum followed [2009 and 2012 series bond issue]. That debt service continues through several more years and equates to approximately \$93 annually. That portion of the tax will come off tax payer's bill once those bonds are paid off. Trustee Glowiak said the proposed referendum's impact, on a median Equalized Assessed Valuation (EAV) of \$100,000 [market value \$500,000], is \$160.00 per year. The homeowner annual impact estimate was based on a 4% interest rate although the Village's current borrowing rate is 3%. President Rodeghier recapped that there are basically four scenarios which were considered by the General Government Committee ranging from a single issue of \$10 million to three issues totaling \$12 million.

Manager Higgins said staff is recommending the three issue option, whether on \$10 or \$12 million. Director Supert noted that issuance in three parts would allow him to schedule and manage roadway projects reasonably. Director Turi said the Village must issue the bonds within 5 years and spend the funds within 8 years. If the Village issued \$10-12 million in bonds at once, spending the money in the required timeframe would be unmanageable in terms of too much roadway under construction all at one time. President Rodeghier directed that the General Government Committee make a recommendation to the Board. President Rodeghier said the important thing here is to make full disclosure to the people who are going to be affected by this. As in 2008, a Tower Topics issue will be presented with information for residents to consider about the need for the funds and how the funds will be used so an informed decision can be made. Trustee

Glowiak said the timeline to put the question on the ballot means the General Government Committee must make a recommendation in June, the Board must finalize the direction in July, and staff must submit the necessary paperwork to place the referendum question on the November 8, 2016 ballot.

Attorney Jurusik said the only other caveat is that staff must make the recommendation on whether to only include street repairs or street repairs with some possible water and sewer infrastructure. Attorney Jurusik will need to know what is included sometime this month to frame the referendum question. Manager Higgins said the Board must make the decision if the well is included. Including infrastructure in the referendum question would mean funding the well. Although the Village has started the process of preparing to submit a request for an IEPA loan to fund the well, including the well in the referendum fund request would allow the Village to fund building the well earlier on, rather than waiting for this potentially prolonged IEPA loan process. Trustee Tymick asked if the IEPA loan process precludes using referendum proceeds for the well. Manager Higgins said it does not and that the IEPA loan submittal has not yet been completed. President Rodeghier asked the General Government Committee to provide a recommendation to the Board on the proposed referendum question or questions and financing option.

Trustee Allen asked if an alternative funding method is being proposed for Ridgewood infrastructure improvements. Trustee Glowiak said that recommendation is something the Public Works and Water Committee would be discussing. Manager Higgins said alternative funding for Ridgewood had not been discussed by the General Government Committee. Manager Higgins stated that the General Government Committee was charged with determining the amounts of the proposal and steering the referendum process. The actual selection of which roads would be fixed has not been determined. Manager Higgins said he believed the Infrastructure Commission had discussed alternative financing for Ridgewood infrastructure but he was not present at that meeting. Manager Higgins said no decision about funding Ridgewood improvements has been made. That is a decision which the Board of Trustees will need to discuss. Trustees Glowiak and Gallagher stated that General Government Committee had not discussed special assessments for Ridgewood infrastructure improvements, only the proposed referendum amounts and financing options.

Trustee Allen asked if the question about alternative financing or special assessments would be addressed prior to the referendum question appearing on the November ballot. Manager Higgins said the proposed referendum covers projects which go out to 2026 and exactly which roads will be repaired through 2026 has not been determined. President Rodeghier said the need for funding the road plan is what is before the Board. The roadway plan has been to rate the roads in the Village and prioritize improvements based on the greatest needs. Manager Higgins said there is a question on the table about whether the entire infrastructure of Ridgewood needs to be replaced. The Infrastructure

Commission discussed this matter but did not vote on it. Nothing has come before the General Government Committee or the Board regarding this proposal. Discussion followed. Trustee Allen said an answer regarding Ridgewood infrastructure improvements funding should be provided prior to the roadway referendum question appearing on the ballot. Trustee Tymick said some clarity around the extent of work to be done in Ridgewood, and where it ranks in priority, would be helpful for people to understand. President Rodeghier said General Government will report on the roadway referendum recommendation at the next Board meeting.

C) **Prevailing Wage Ordinance**

Trustee Glowiak presented the prevailing wage ordinance for the Board's consideration. Illinois law requires the adoption of an ordinance each year in June and publication of same. The June 2016 Cook County prevailing wages are not yet available and we are using the 2015 PWA wage rate data as a placeholder. Once those are available, they will be included with the ordinance which must be published by July 15, 2016. These are the rates for laborers, mechanics and other workers on public works project. The adoption of the prevailing wage ordinance was added to the omnibus vote list scheduled on June 27, 2016.

4) **PUBLIC HEALTH AND SAFETY - TRUSTEE HANSEN**

A) **CALEA On-site Information**

Trustee Hansen reported that the CALEA assessment was conducted June 6-9, 2016. At a public hearing held on June 7, 2016, President Rodeghier and Trustee Hansen spoke. Interviews were conducted by the assessors, retired Deputy Chief Cynthia Aaron, Burleson, Texas Police Department and Lieutenant Virgil Hubbard, Knoxville Police Department, Knoxville, Tennessee, who visited the offices and interviewed members of the department as well as other members of the community including Dr. Barnhart of District 101 and Mr. Waterman of Lyons Township High School. At the end of the week, Ms. Aaron, indicated the department would be recommended for accreditation. Trustee Hansen expressed kudos to Chief Church, Deputy Church Budds, and especially to Accreditation Manager Gonzalez.

B) **FINANCE - TRUSTEE HORVATH**

Trustee Horvath was not present at the meeting. There were no reports from the Finance Committee this evening.

5) **PLANNING AND ZONING - TRUSTEE TYMICK**

A) **Foxford Station Update**

Trustee Tymick updated the Board on the Foxford Station development. The

developer has provided final plans to the Village. Village staff is reviewing the details of the plan for any concerns and comments. Approval of the final plans by the Board is a requirement. The Village and the developer are continuing to work with ComEd on several issues resolved with a few still outstanding. A plat for vacation of the alley must be finalized for approval by the Board. This will also require the payment by Foxford for the alley vacation. The finalization of the plat was delayed due to the ongoing discussions with ComEd regarding the width of the alley. There was a June 21, 2016 deadline established for that to be approved so Attorney Jurusik is drafting an ordinance that will give the Village the ability to provide an extension of approximately 60 to 90 days so that can be finalized. Both matters will be on the June 27, 2016 omnibus vote list.

B) Hillgrove Tap: 800 Hillgrove Avenue – Minor Amendment to the Outdoor Dining Temporary Use Permit

Trustee Tymick reported that Hillgrove Tap had installed some very nice overhead lighting for their patio. Unfortunately, the sequence of approval and installation of those lights was a little bit backwards and the Village has allowed those lights to stay in place for the time being. Director Scott inspected the lights personally and confirmed that they were adequately anchored to both the building and the poles in the planters out on the patio. An amendment to the original permitted use ordinance will be under consideration on the June 27, 2016 omnibus vote list. The lights are intended to come down in the cooler months. The ordinance also addresses the use of heaters for the patio dining area.

**6) VILLAGE PRESIDENT RODEGHIER**

President Rodeghier announced his intention to reappoint Brian Piper to a second term on the Recreation Commission for a three year term to expire in June 2019. With no objection from the Board, the reappointment was added to the June 27, 2016 omnibus vote list.

**7) VILLAGE MANAGER HIGGINS**

A) ITEP Resolution

Manager Higgins said the Village recently contracted for service with Metro Strategies to manage some of our bike projects which have not been moving along very quickly. One of the issues that came up is that the Illinois Transportation Enhancement Program (ITEP) is going through a funding cycle that requires submittal of the grant applications by Friday, June 17. Manager Higgins has asked them to take a look at the Flagg Creek Greenway and that first segment from Plainfield Road into the Forest Hills subdivision which the Village tried to get the Township to fund back during President Lynch's term. ITEP requires a resolution be passed by the Board after submittal of the application on June 17. A draft resolution will be provided to the Board which indicates the

Village's interest in pursuing a grant to accomplish the connection. A resolution will be added to the June 27, 2016 omnibus vote list.

B) Ogden Avenue Crossing

Trustee Glowiak asked about the status of the repair of the Ogden Avenue bike crossing signal as it is still out of service. Director Supert said the new equipment just arrived and he is coordinating with an electrician to repair the signal. Manager Higgins also noted that a fatality occurred recently at a neighboring community's bike crossing on a major route in Mount Prospect. Discussion about the safety and viability of the Ogden Avenue bike crossing followed. President Rodeghier said we can make our concerns about this signal design known to IDOT. Village Engineer Ziegler said the Village can petition IDOT to remove their signal. Discussion about Village liability related to this signal followed.

Trustee Hansen asked if the stop sign at Oak and Garden had been installed. Director Supert said that JULIE requests were issued for that. He will check to see if the stop sign has been installed. Trustee Glowiak asked about the extension of the BEMIS bike path down Wolf Road. Manager Higgins said that is why Metro Strategies has been hired, to aid in movement on that application for a BEMIS bike path extension.

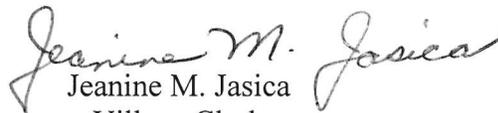
8) **VILLAGE ATTORNEY JURUSIK**

No report.

MOTION:

Trustee Tymick moved, seconded by Hansen, to adjourn the meeting. The motion passed on a unanimous voice vote. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

  
Jeanine M. Jasica  
Village Clerk