

RECREATION COMMISSION MEETING  
Monday, October 3, 2016

COMMISSIONERS ATTENDING

Jim Koch, Chair  
Brian Piper  
Al Fink  
Heidi Burtner

OTHERS ATTENDING

Tracy Alden, Director of Recreation  
Rita Ligeikis, Recreation Coordinator  
John Robinson, Executive Director of Parks  
Jim Horvath, Village Trustee

Absent:

Jessica McGinnis

CALL TO ORDER: J. Koch called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES: The Commission reviewed the minutes from the August 1, 2016 meeting.

MOTION: A. Fink motioned and H. Burtner seconded the minutes from the August 1, 2016 meeting be approved as written. The motion passed unanimously.

CITIZENS COMMENTS: None.

OLD BUSINESS: None

NEW BUSINESS: None.

REPORTS:

1) RECREATION DIRECTOR AND STAFF REPORT

- A. Personnel Changes: T. Alden stated that Judy Munchoff, Dept Secretary will be retiring 10/13 and Claudia Becker, Early Childhood Instructor, has retired. We will be having a dinner for both on 10/13/16. Matt Lambert is the new Lacrosse Coordinator and Laurie Klaufa and Sara Pethokoukis are new Early Childhood Assistants.
- B. Current Program Sessions: R. Ligeikis stated that Session 5 numbers were down but Session 6 enrollment has picked up.
- C. Lacrosse: T. Alden stated that attached are the survey results. A fair amount of responses were received with positive comments.
- D. Basketball: T. Alden stated that Travel Basketball is off and running. Tonight starts the 1<sup>st</sup> practice. There are 10 boys teams. The House League meeting is on Nov 3<sup>rd</sup>. J. Koch said he heard from a frustrated parent about having to respond and commit to the Travel team within 48 hours. T. Alden said that is a normal process so they can move on to others if kids decline.
- E. Senior Programs: T. Alden stated that M. Cagney is helping the WSCCA as they wind down. There is also a Seniors Club that takes bus trips and has monthly meetings. The Rec Dept subsidizes the cost for the bus. Both the Senior Center and Seniors Club get allotted \$5000 a year.

- F. Tennis: T. Alden stated that the Court Readiness report is in the Correspondence file and will be brought up at the Park Board meeting in October.
  - G. Summer Program Evaluations: Attached to packet. T. Alden stated that it covered 27 different programs. He also stated that the Winter/Spring Session report was emailed out today. Lacrosse and Basketball did quite well.
  - H. Special Events: R. Ligeikis reported on the Halloween Party. An email went out recruiting volunteers, flyer is done and entertainment scheduled.
  - I. Capital Projects Update: T. Alden updated the Commission on the following projects: The recoating of the Rec Center parking lot is finished. \* The floor replacement project in Rm 21 may have to wait. \* The bowling walls project (KSWS) will need to be rebid due to some additional expenses. A contract should be awarded in November. \* The Grand Ave sculpture should be finished by the end of the month and will be unveiled at an event on Nov 6<sup>th</sup>
  - J. Complaints/Comments: Tracy stated that the theme for the Winter/Spring brochure will be Lean & Mean in 2017. J. McGinnis came up with the theme. The brochure will highlight fitness classes, the 40<sup>th</sup> Anniversary of the Tower Trot, the expansion in the basketball program. J. Robinson stated that they are talking about putting fitness stations at the parks as well. J. Horvath suggested we try to tie in with the new Go Ape in Bemis Woods.
- 2) BUDGET: T. Alden stated he is beginning work on the 2017 budget. The big line item expenses will be Capital Improvements because of the projected HVAC and roof work at the Recreation Center.
  - 3) PARK DISTRICT BOARD MEETING: J. Robinson reported on the following: \* He is working on the budget to present to the Board at their next meeting. \* They refinanced a Series A & B bonds which freed up money for some Capital projects. They will be working on permanent Pickleball Courts and Outdoor Fitness Stations at a few parks. \* The Fall newsletter was delivered to WS homes recently. \* The Halloween Bash will be held on Sat, 10/29 at Spring Rock Park. The park board packet is in the Correspondence folder and the next meeting is scheduled for 10/11/16.
  - 4) S.E.A.S.P.A.R: The board packet is in the correspondence folder. The next meeting will be held on 10/18/16. T. Alden stated that SEAPSPAR is working on their budget as well. He included \$2000 in the budget for Inclusion purposes and \$2500 for an ADA accessible ramp at Veteran's Park at Grand Ave Community Center.
  - 5) GRAND AVENUE COMMUNITY CENTER & WSCCA: T. Alden stated the WSCCA is taking care of some internal things now. They will designate a flat amount or percentage of their remaining money to a few local groups. The resolution will be presented at the Village Board meeting on Oct 24<sup>th</sup>. The Unveiling Event will take place at Grand Ave Community Center on Sunday, Nov 6<sup>th</sup>. The next meeting is on 10/13/16.
  - 6) CHAIRMAN AND COMMISSIONER'S REPORT: T. Alden stated J. Koch's term expires Dec 2016.

- 7) TRUSTEE AND BOARD REPORT: J. Horvath reported on the following. A public hearing was required by the State of IL to except the usage of credit cards in addition to limiting the convenience fee to the Recreation Department.

CORRESPONDENCE: The following items are included in the correspondence folder: Village Board Agendas-Aug 22 & Sept 19, Park Board Packet-Sept 13, SEASPAR Board Packet-Sept 20, Tennis Court Readiness Report 2017, Thank You letters: Bear Necessities & Care Clothes

COMMENTS:

The next meeting is scheduled for Monday, Nov 7<sup>th</sup> at 7:00 pm at the Western Springs Recreation Center.

ADJOURNMENT: B. Piper motioned, A. Fink seconded that the meeting adjourned at 8:06 pm. The motion passed unanimously.

Respectfully Submitted,



Rita Ligeikis

Recreation Coordinator/Commission Secretary