

MINUTES OF THE COMBINED WORKSHOP AND SPECIAL MEETING OF THE VILLAGE
OF WESTERN SPRINGS PRESIDENT AND BOARD OF TRUSTEES
Monday, June 11, 2012

President William T. Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine Jasica, Deputy Village Clerk

Board Members Present

Suzanne Glowiak
Sheila Hansen
James Horvath
Deborah Lyons
Ed Tymick
Patrick Word

Others Present

Patrick Higgins, Village Manager
Ingrid Velkme, Director of Administrative
Services
Pam Church, Director of Law
Enforcement
Matthew Supert, Director
Municipal Services
Patrick Kenny, Director Fire & EMS
Tracy Alden, Director of Recreation
Jeff Ziegler, Village Engineer
Michael Jurusik, Village Attorney

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None

READING OF AGENDA – ADDITIONS - DELETIONS

President Rodeghier added the swearing in of Village Prosecutor Daniel T. Madigan to the agenda.

**SWEARING IN OF DANIEL T. MADIGAN TO THE POSITION OF VILLAGE
PROSECUTOR**

Daniel T. Madigan was sworn in as Village Prosecutor by Clerk Jasica. President Rodeghier had previously appointed Mr. Madigan with the Board's unanimous consent. His appointment was effective June 1, 2012.

PRESENTATION OF SCHOLARSHIPS BY THE WESTERN SPRINGS BUSINESS ASSOCIATION (WSBA)

WSBA President Joseph Lane presented scholarships on behalf of the WSBA to Andrew Brown, a Brown University student and employee at the Western Springs Service Club, Matheu Bucio, kennel assistant at Boone Animal Hospital, William Crawshaw, an employee at Oberweis Dairy, and Erin Richards, an employee at Competitive Foot. President Rodeghier commended the recipients on their accomplishments and congratulated their parents on behalf of the Board.

CITIZENS COMMENTS

Ms. Lou Ann Grabowski, 5716 S. Franklin Avenue, LaGrange Highlands, announced the LaGrange Women’s Club Garden Walk on Saturday, June 30, from 10 am to 3 pm. Tickets are available at Re/Max at 819 Burlington Avenue, in Western Springs for \$5.

Ms. Ellen K. Raymond, 11538 Ridgewood, Burr Ridge, asked about an e-mail list regarding meetings on Timber Trails projects. Trustee Tymick offered to add her name to the email list which was created at the Planning and Zoning Committee on June 5.

CONSIDERATION OF AGENDA ITEMS DURING THE “WORKSHOP” PORTION OF THE COMBINED MEETING

1) PUBLIC WORKS AND WATER - TRUSTEE GLOWIAK

A) Reverse Osmosis Status Update

Trustee Glowiak reported that work is ongoing on this project. The transformer is scheduled to be installed in mid-July and ComEd will be on site to make the power switch over.

B) Change Orders – Reverse Osmosis Construction Project

There were several changes which resulted in a net credit to the Village in the amount of \$12,753.30 on the reverse osmosis project. One significant cost increase included in that figure was an additional Com Ed fee of \$14,261.10. The initial contract included an allowance of \$10,000 for ComEd design fees. The Village decided to purchase a pad mounted transformer from another source. ComEd charged the Village an additional set of design fees bringing the total design cost to \$23,582.11. The net credit change order covers the additional cost of \$14,261.10 as well as several other credits and miscellaneous costs. The Village is still working to pursue a cost reduction for the design fee from Com Ed. A list of all of the changes, many of which were credits, was provided in the June monthly report. A resolution approving the various change orders, which total a net credit of \$12,753.30, will be included on the June 25 omnibus list.

C) Micropaving

Staff issued bid specifications for this work. The bid opening for this project was expected to occur in July or August according to Village Engineer Ziegler. Springdale work which was not completed in 2010 will be included in the project.

D) Construction Updates

Woodland Avenue

Woodland Avenue construction was ongoing. Because of all the dry weather, the street was dusty and Woodland was scheduled to be sprayed down. The new 8" water main was installed and connection of all homes to the new water main was expected to begin shortly. The project was on schedule and was expected to continue through the summer and into the fall because this is a complete reconstruction of the street.

Hillgrove Avenue

The resurfacing of Hillgrove Avenue was completed on May 23. All commuter and business parking has been reopened for public use.

Bike Crossing

Director Supert reported that IDOT had been out and moved a few signs at the crossing. The Village's contractors needed to move a few more signs and the Public Works crew was trimming a few trees in the area. Once this work is complete, IDOT will again check the crossing and, if everything is in order, they will release it for use.

Water Main Breaks

Village staff continued to investigate the causes of recent water main breaks. Water main breaks are occurring at a greater frequency in the last few weeks as compared to the same period last year and staff believes this may be due to the dry weather and various construction projects. Some Village residents are seeing cloudy water. Water Plant Operator Ken Hayes had been out to several residents' houses and performed tests. Every test taken indicated that the water is perfectly safe to drink although cloudy.

Trustee Horvath reminded residents to adhere to the temporary water restrictions which are in place. He said a postcard or RedAlert message might be needed. Trustee Glowiak said the committee had been discussing methods of spreading the word on the restrictions.

2) **PROPERTIES AND RECREATION - TRUSTEE HANSEN**

A) Tower Green Stairs Project

Trustee Hansen reported that phase one design drawings for the enhancement of the water tower entrance at the Village Green were completed. The Quasquicentennial Committee decided to enhance the stairs and the entrance to the water tower as a gift to the Village and the proposed project includes concrete stairs and curved stone wing walls. The Village will be soliciting bids and has budgeted for this project but additional funding will be necessary. The funding will be discussed further at the next Finance Committee meeting. This project is planned for September with completion in November. Alyson Zak of the Western Springs Historical Society had been contacted by Village staff and she was aware that the museum will have to be closed during the construction of the stairs.

B) Ridgewood Islands Landscaping Proposal

The committee received a proposal in the amount of \$13,128 from the Village's landscaper, Brickman Group, to recreate the three islands in Ridgewood. Brickman is proposing some minor stone work to alleviate some of the run-off that is currently experienced. This proposal is in line with cost estimates the Village received over a year ago at about \$3,800 - \$4,000 per island. Staff is currently renewing the budget to determine if an amendment to the budget would be required to cover the cost. While this work was budgeted for this year, the Village has experienced higher costs this spring for cleanup and mulching due to some "catch up" work that was required coming off the previous contract. Due to the dry spring that we have experienced, Brickman Group is recommending that the planting take place in the fall to insure all of the plants take well in the beds. The installation is designed to be low maintenance and should only require mulching and annual clean-up.

C) Well Three Design Proposal

The committee received a design proposal from SRBL to prepare construction and bid documents to rebuild well house #3 located behind the Village Hall. The current design is supposed to allow the roof to be removed and the side doors to be rolled back to allow access with a crane should the pump need removal or service. Currently neither the door nor the roof work as originally intended. The roof experiences significant leaking during heavy storm events and the existing rolling door has rusted in place due to poor drainage.

Ken Hayes and Matt Supert met with Jamie Zaura from SRBL last fall to discuss options to improve the conditions on the site. Initial construction estimates for a rebuild which would include an entire new roof and new masonry on the north side of the building were around \$150,000.

The Village does not have this project in the budget for 2012 and does not intend to conduct the well rebuild in 2012. The Village currently has \$50,000 in the building budget for the water fund for non-reverse osmosis capital costs. The committee recommended moving forward with the creation of design and contractor documents

that the Village can hold until funds are available for the construction. The projected cost of the drawings is \$19,000.

D) Program Fee Survey

Trustee Hansen reported that the Properties and Recreation committee met to review the Program Fee Survey Report which showed that the Village's fee for recreation programs are equal to or lower than neighboring communities. The demand for programs has remained steady and the community seems in a position to support the programs even with a modest increase. Increased costs to the Village require a modification to the fees. The recommendation was to increase program fees 10% overall beginning with the Fall 2012 program season. Fees would remain the same for a three year period which equates to a 3.3% increase per year.

3) GENERAL GOVERNMENT - TRUSTEE LYONS

A) Chickens/Hens Ordinance

Trustee Lyons reported that the General Government Committee met and continued to discuss the proposed chicken ordinance which would allow residents to raise no more than four chickens per home. A draft ordinance was provided to the Board for their review. Because the approval to raise chickens would be granted as a temporary use permit, an amendment to the Development Control Ordinance (DCO) is required. A Plan Commission workshop is required before this change can go into effect. Ms. Vichick's permit is scheduled to expire in June so the temporary use permit previously issued will have to be extended until such time as this ordinance is finalized.

B) Liquor Code Amendments

Several liquor code amendments were reviewed by the General Government Committee. The changes included an amendment to allow later hours of operation for outdoor cafes serving liquor under the Class "H" Outdoor Liquor Café license. This amendment would allow cafes, as approved by the Board on a case by case basis, to remain open until 11 p.m. on weekdays and 12 midnight on weekends. Mr. Jack Hogan of Mecenat Bistro requested this extension last summer on a temporary basis and this amendment allows the extension permanently. A code amendment will streamline the review process for repeat special events, such as Taste of the Arts. Repeat events in good standing will be allowed to bypass the Liquor Commission review. Mr. Hogan also requested permission to conduct wine/beer tasting and packaged sales at the French Market which requires the creation of and issuance to him of a new Class "L" (Limited Special Event License; Tastings of Beer and Wine and Beer and Wine Package Sales Only) license. Both the Liquor Commission and General Government Committee have considered these amendments and recommend approval. These code amendments were included on the omnibus list to be voted on later in the meeting.

C) Non-Renewal of Liquor License by Semad Enterprises, Inc. d/b/a

Snackers Café at 909 W. Burlington Avenue

Mr. Dames of Snackers Café has decided not to renew their Class “D” liquor license. They originally applied and received the license to supplement the food offerings. An ordinance rescinding the license was added to the omnibus for consideration later in the meeting.

D) Refuse and Recycling Contract Renewal

The committee reviewed the Village’s existing contract with Allied Waste as well as contracts and terms for refuse and recycling of our neighboring communities. Staff and the committee had been in contract negotiations with Allied Waste for some time and the recommendation is to proceed with a contract extension with Allied Waste Services. The Village will be paying less than neighboring communities for all aspects of our service with the proposed renewal. Trustee Lyons said the committee was looking for consensus to proceed with contract preparation with Allied Waste Services. President Rodeghier said he had been involved with several refuse and recycling contract renewals when he served on the General Government Committee and that it is difficult to compare services on an “apples to apples” basis with comparable communities. Overall the analysis is a review of the central services being performed and what it is costing the residents. An analysis was done on the comparisons of what the service will cost our residents with what similar services cost our neighbors and we compare favorably. With no objection from the Board, President Rodeghier suggested the contract development commence. Manager Higgins said approval of the refuse and recycling contract extension will be targeted for July or August.

E) CivicPlus Project Development

Trustee Horvath reported that staff members Pat Schramm, Peg Schuenke and Matt Supert had reviewed various improvements to the web site and it was their recommendation that Civic Plus be selected to provide a redesign of the Village’s website. The cost would be \$9,988 for each of the first three years and \$4,650 for the fourth year and beyond. The approval of a three year contract was added to the omnibus list for consideration on June 25. Manager Higgins said the redesign is expected to take six months. Civic Plus provides only municipal websites and the Village has a good team in place to make a smooth transition to a new site.

F) Prevailing Wage Ordinances

Trustees Lyons presented the prevailing wage ordinance for the Board’s consideration. Illinois law requires the adoption of an ordinance each year in June and publication of same. The June 2012 prevailing wages were provided as part of the packet. These are the rates for labors, mechanics and others workers on public works projects. The adoption of the prevailing wage ordinance was added to the June 25 omnibus list.

A second prevailing wage ordinance was presented which differentiates between maintenance of landscape and landscape construction. The Village is not required to pay prevailing wage for landscape maintenance. The ordinance will make it very clear what constitutes landscape maintenance and what is landscape construction. This ordinance was added to the June 25 omnibus list.

4) FINANCE – TRUSTEE HORVATH

A) 2011 Annual Treasurer’s Report

Trustee Horvath said this report is required to be filed by June 30 with Cook County. It will also be published in the Suburban Life and posted to the Village website.

B) Fire Pension Fund Update

Trustee Horvath said the Board was looking to replace some CDs which were coming due and they were thinking of purchasing the replacement bonds the Village issued in January. The bonds were already sold when they attempted to purchase them.

C) Police Pension Fund Update

The Board met in early May and discussed the result for the first quarter which was very positive. The growth in the pension fund assets was approximately \$900,000 which was due to market growth in investments, and employer and employee contributions. This fund is 62% funded with respect to the overall pension liability for police.

D) Call for BOLI

Trustee Horvath requested a BOLI meeting preceding the June 25 Board meeting. The Village incurred some legal and engineering expenses related to Timber Trails which have been paid by the Village and reimbursement is requested. President Rodeghier set the BOLI meeting for June 25 at 6:59 p.m. Director Turi will provide the Board with back-up material for their review prior to the meeting.

5) PLANNING AND ZONING - TRUSTEE TYMICK

A) Timber Trails Phase One – K. Hovanian Homes

Trustee Tymick reported that the Planning and Zoning Committee met on June 5 and two representatives from K. Hovanian Homes attended the meeting. They are filing an application to finish the development of Phase One of Timber Trails. A packet with some of the design elements that they are hoping to use was presented at the committee meeting. A number of residents from the Timber Trails development attended the meeting and provided feedback and their concerns about how that architecture would blend in with the existing architecture and whether it would be a good fit. The

representatives from Hovanian agreed to take that under advisement and they are looking into making some adjustments to their suggested designs. It is expected that Hovanian will return to the Planning and Zoning Committee again. The Community Development staff will keep an email list so that, in addition to the Open Meetings Act requirements for meeting notice which the Village adheres to, interested residents can be notified about upcoming meetings on the K. Hovanian application.

6) PUBLIC HEALTH AND SAFETY - TRUSTEE WORD

A) IDOT Crash Data Analysis Report

Trustee Word reported that Crash Data Comparison and Analysis Reports for the intersections of Ogden Avenue and Wolf Road as well as 55th Street and Wolf Road were reviewed by the Public Health and Safety Committee on May 4, 2012. The Village is required by law to post this information on the Village website. The cameras went live on May 24, 2009 and the Illinois Department of Transportation (IDOT) will not publish or make available the 2011 crash data until August of this year. The post-installation data is for part of 2009 and all of 2010. It appears that crashes at Ogden and Wolf have decreased but the trend will continue to be reviewed. At 55th and Wolf, it appears that crashes at that intersection have dropped a little and will continue to be monitored. Once the 2011 IDOT information is available, it will be added to the analysis. Three full years of post-installation data will not be available until August 2013. Evaluation of the red light photo enforcement will be conducted in August of 2013 with all three years of post-installation data studied and compared to pre-installation data. The Public Health and Safety Committee will review that data and make a recommendation to the Board on the Red Light Photo Enforcement program.

B) Citizen's Request for Stop Signs – Rose Avenue at Maple Street

Trustee Word reported that the Transportation and Safety Commission met on May 15 to review a citizen's request for stop signs on Rose Avenue at Maple Street. Ms. Beth Walsh provided a letter and petitions from area residents requesting that two way stop signs be installed on Rose Avenue at Maple Street. District 101 Superintendent Dr. Brian Barnhart and Laidlaw Principal Sarah Coffey also provided a letter of support for the addition of two way stop signs at this intersection. The Transportation and Safety Commission members unanimously recommended the installation of two way stop signs on Rose at Maple. President Rodeghier commended Ms. Walsh on her thorough application and request for stop signs and said that this matter would be added to the omnibus vote list on June 25, 2012.

C) Recruit Class Swearing In

Trustee Word reported that eighteen candidates have completed basic training and on June 25, they will be sworn in as Probationary Paid-on-Call Firefighters.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS DURING THE "VILLAGE

BOARD MEETING” PORTION OF THE COMBINED MEETING

EXPLANATION OF OMNIBUS VOTING PROCEDURE

The Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote.

CONSIDERATION OF AN OMNIBUS VOTE (*)

MOTION:

Trustee Lyons moved that the following ordinances, resolutions and motions as contained on the meeting agenda for June 11, 2012 be adopted and/or approved under an omnibus vote:

AGENDA ITEM NO. 7 - APPROVAL OF MINUTES OF THE MEETING OF MAY 21, 2012 AS READ

AGENDA ITEM NO. 8 - ORDINANCE 12-2681 AMENDING THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, TITLE 4: (LIQUOR CONTROL); CHAPTER 1: (ALCOHOLIC LIQUOR) RELATIVE TO THE PROCESS FOR RENEWAL OF SPECIAL EVENT LIQUOR LICENSES AND THE HOURS OF OPERATION FOR A CLASS “H” (OUTDOOR LIQUOR CAFE) LIQUOR LICENSE AND RELATED AMENDMENTS

AGENDA ITEM NO. 9 - ORDINANCE 12-2682 AMENDING THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, TITLE 4: LIQUOR CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; AND TITLE 3: BUSINESS REGULATIONS; CHAPTER 3: LICENSED BUSINESSES AND OCCUPATIONS; SCHEDULE OF FEES; SECTION 3-3-2: LICENSE FEES; RELATIVE TO THE CREATION OF A CLASS “L” (LIMITED SPECIAL EVENT LICENSE; TASTINGS OF BEER AND WINE AND BEER AND WINE PACKAGE SALES ONLY) LIQUOR LICENSE

AGENDA ITEM NO. 10 - ORDINANCE 12-2683 AMENDING TITLE 4: LIQUOR CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; SECTION 4-1-10A(12) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS AMENDED, RELATIVE TO THE NUMBER OF CLASS “L” (LIMITED SPECIAL EVENT LICENSE; TASTINGS OF BEER AND WINE AND BEER AND WINE PACKAGE SALES ONLY) LIQUOR LICENSES WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS (JTH VENTURES, L.L.C. D/B/A MECENAT FOR 2012 FRENCH MARKET)

AGENDA ITEM NO. 11 – ORDINANCE 12-2684 AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-10A(4) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS

AMENDED, RELATIVE TO THE NUMBER OF CLASS "D" (LIMITED SERVICE RESTAURANT LICENSE; BEER AND WINE ONLY; NO PATRON OR SERVICE BAR) LIQUOR LICENSES WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS (Non-Renewal of Liquor License by Semad Enterprises, Inc. d/b/a Snackers Cafe at 909 W. Burlington Avenue)

AGENDA ITEM NO. 12 - MOTION TO APPROVE A LICENSE AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE OF A PUBLIC RIGHT-OF-WAY TO OPERATE A BEER AND WINE TASTING AND RETAIL SALES BOOTH UNDER A CLASS "L" LIQUOR LICENSE

The motion was seconded by Trustee Hansen and passed on a roll call vote. Voting aye: Trustees Lyons, Tymick, Word, Glowiak, Hansen, Horvath and President Rodeghier. Voting nay: none.

REPORTS

14) VILLAGE PRESIDENT RODEGHIER

- A) Reappointment of Steve Baldwin and Peter Kosanovich to the Transportation and Safety Commission

President Rodeghier announced his reappointment of Steve Baldwin and Peter Kosanovich to the Transportation and Safety Commission for a three year term to expire June 2015. Board approval of these reappointments will be on the omnibus voting list on June 25.

- B) Flag Day – June 14, 2012

In honor of Flag Day, President Rodeghier asked those who have flags to fly them on Thursday, June 14.

- C) Gathering on the Green – June 22, 2012 – 5 to 10 pm

President Rodeghier reminded everyone of the Gathering on the Green event on Friday, June 22, from 5 to 10 pm. He said this event is sponsored by the Business Association and the Village and it's always a good time.

15) VILLAGE MANAGER HIGGINS

- A) No report.

16) VILLAGE ATTORNEY JURUSIK

- A) No report.

RECESS TO EXECUTIVE SESSION for the purpose of discussing the sale price and purchase price of real estate and pending litigation.

MOTION:

Trustee Horvath moved, seconded by Tymick, to recess to Executive Session for the purpose of discussing the sale price and purchase price of real estate and pending litigation. The motion passed on a roll call vote. Voting aye: Trustees Tymick, Word, Glowiak, Hansen, Horvath and Lyons. Voting nay: none.

The meeting recessed at 8:05 p.m.

RECONVENE

The meeting reconvened at 8:19 p.m.

ADJOURN

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Tymick moved, seconded by Hansen, to adjourn the meeting. The motion passed on a unanimous voice vote.

The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Jeanine Jasica
Village Clerk