

MINUTES OF THE COMBINED WORKSHOP AND SPECIAL MEETING OF
THE VILLAGE OF WESTERN SPRINGS PRESIDENT AND BOARD OF
TRUSTEES
Monday, August 13, 2012

President William T. Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine Jasica, Deputy Village Clerk

Board Members Present

Suzanne Glowiak
Sheila Hansen
James Horvath
Deborah Lyons
Edward Tymick
Patrick Word

Others Present

Patrick Higgins, Village Manager
Ingrid Velkme, Director of Administrative
Services
Grace Turi, Director of Finance
Pam Church, Director of Law
Enforcement
Matthew Supert, Director
Municipal Services
Patrick Kenny, Director Fire & EMS
Tracy Alden, Director of Recreation
Martin Scott, Director of Comm Dev
Jeff Ziegler, Village Engineer
Michael Jurusik, Village Attorney

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None

READING OF AGENDA – ADDITIONS - DELETIONS

There were no changes to the agenda.

CITIZENS COMMENTS

Gretchen Kulat, 1415 Walnut Street, shared her thoughts and concerns about the pedestrian crossing on Ogden Avenue at Woodland Avenue. She believes the new feature has greatly improved the pedestrian crossway. She had some concern about visibility and suggested more education for motorists, more speed enforcement and improved signage. President Rodeghier thanked her for expressing her thoughts on this issue and said he shared her concerns. An ongoing study of the pedestrian crossing is underway. The construction signs on Woodland Avenue complicate this issue. Village Engineer Ziegler reported that the Village formally requested that IDOT perform a comprehensive review of the recently installed Ogden Avenue at Woodland Avenue pedestrian crossing. The request was prompted by concerns raised by Village officials and residents since the installation of the pedestrian push button which was activated on June 25, 2012. The Village anticipates a response with recommendations from IDOT within ninety days. Any modifications to the signal would be passed through the state for their approval since this mechanism was installed in their right-of-way by permit.

CONSIDERATION OF AGENDA ITEMS DURING THE “WORKSHOP” PORTION OF THE COMBINED MEETING

1) PUBLIC WORKS AND WATER - TRUSTEE GLOWIAK

A) Resurfacing Bid Tab

Trustee Glowiak reported that the Public Works and Water Committee reviewed the bid results for resurfacing Franklin Avenue: 52nd Place to Howard and Ernst Court, Howard: 53rd Street and 49th Street: Fair Elms to Wolf Road. Crowley Sheppard Asphalt was the low bidder with a base bid of \$79,453.16 and an alternate bid of \$150,506.67. The total low bid was \$229,959.83. The committee recommended the base bid and alternate bid in the amount of \$229,959.83 be awarded to Crowley Sheppard Asphalt. The matter was added to the August 27 omnibus vote list.

B) Reverse Osmosis (RO) Construction Update

There has been a delay in the delivery of the transformer. The Amiad filters are scheduled to be installed in October. At the committee meeting, staff and some interested residents had a dialog about the issue of fluoride in the water. The committee needs to see what the blended water results are before a decision about fluoride can be made. Iron removal should begin in October and the committee is expecting to be fully operational on the reverse osmosis system by January 1, 2013.

C) Well #1 Repair

Some emergency repairs to the electrical system, motor and pumps, were required on Well #1 over the weekend of July 14-16. Since prior approval of the repairs was not possible, the committee requested the Board's approval of the emergency repair expenses which total \$8,000 to SPD, Inc. for electrical work and \$9,800 to Bellwood Electric Motors, Inc. for the servicing and reconditioning of the motor at the pump house. The Village currently has approximately \$25,000 available in the Building and Building Improvements line item from the Water Fund. The committee is requesting that the Board authorize this emergency repair expense. The approval will be on the August 27 omnibus vote list.

D) Micropaving Patching

In July, the Board approved a contract award to AC Pavement Striping Company of Elgin, Illinois, in an amount not to exceed \$150,000 which was for the Micropaving application. The approval should also have included an award of contract for the patching work for the 2012 Micropaving program in the amount of \$75,000. The committee requested that the Board approve this amendment to the patching contract at the August 27 Board meeting since the patching was overlooked. The matter will be added to the August 27 omnibus vote list.

2) **PROPERTIES AND RECREATION – TRUSTEE HANSEN**

A) Property at 4368 Hampton

Trustee Hansen reported that the committee met with several residents who expressed their concerns and had questions about the Village's intention for the property. Attorney Jurusik compiled a timeline which indicates how the Village will proceed with 4368 Hampton. The closing is set for November 1, 2012, and the committee will be meeting to determine the best use of that property. It is the Village's intention to subdivide the lot and sell the house with a 150' deep lot and just use the back part of the lot. The Recreation Commission will be the guiding force in the use of this property. Safety Village representatives were present at the August 7 committee meeting and they expressed a desire to provide a permanent home for Safety Village dependent on funding.

B) Tower Stairs Bid Results

The Village received four bids on July 31, 2012 for the water tower stairs rehabilitation project. The lowest bidder was Schaeffges Brothers, Inc. in the amount of \$99,775. The Schaeffges Brothers bid included two alternates dealing with the end caps of the stairs. During the budget process last fall, the Village estimated the project cost and budgeted \$65,000. Since that time, the Quasquicentennial Committee studied the scope of the project and gathered residents' input and

opinions. The Quasquicentennial Legacy Committee felt that the stair repair should be a budget obligation of the Village. The Quasquicentennial monies collected from residents will be used for the area in front of the stairs. The Finance Committee met on August 17 and discussed appropriating monies out of the Special Purpose Fund to cover the Village's portion of the work. The rest of the work at the Tower Green would be funded by monies collected by the Quasquicentennial Committee. Further fundraising is planned to provide improved walkways and lighting at the Green. Trustee Horvath said the Finance Committee met and discussed the funding of this project on August 27. He stated that \$65,000 had been budgeted for the project so the balance to be allocated for 2012 would be approximately \$51,000. This will be addressed by the Finance Committee. Board approval of an award of contract to Schaeffges Brothers, Inc. for repair work on the tower stairs in the amount of \$99,775, plus alternate #1 for construction of seat walls in the amount of \$16,000, for a total contract price of \$115,775 will be on the August 27 omnibus voting list.

3) FINANCE – TRUSTEE HORVATH

A) Call for BOLI – Draw #41 (Revised)

Trustee Horvath requested a BOLI meeting on August 27 to consider draw #41 to reimburse the Village for various legal, engineering and forestry expenses totaling just over \$46,000. These are expenses associated with the Timber Trails property which the Village has already paid. He asked Director Turi to include the BOLI draw information in the Board packet on Friday, August 17, to allow the Board time to review the detail. President Rodeghier set the BOLI meeting for 6:59 p.m. on August 27 for draw #41 which was previously tabled.

B) Fire Pension Fund Update

No report at this time.

C) Police Pension Fund Update

The Police Pension Board met on August 1 to approve the second quarter 2012 financial results. For the six month period which ended June 30, the fund asset balance was \$11,650,000 which is a growth of \$400,000 since January 1, 2012.

D) Budget Amendments

Trustee Horvath presented a draft Resolution Approving Budget Amendments and Transfers over \$10,000 to the Fiscal Year 2012 Operating Budget in the General, Capital Improvement and Special Purpose Reserve Funds. Adjustments to the budget for several items are recommended by the committee. The first adjustment is for enhancements to the Village's historical water tower previously discussed which requires a budget amendment of \$50, 775. The second amendment is for the cost associated with equipment and software purchases funded by Federal grant monies.

The Fire and EMS Department received grants to purchase equipment and software and a matching expense item needs to be established in the budget. Grant monies will offset the expense. The third item is a budget transfer for payment of insurance costs associated with the Village's contribution to health insurance coverage in the amount of \$23,000 for Sergeant Ed Broche who took a Voluntary Early Separation Plan in January 2012. This expenditure was more than offset by the budget reduction in salary costs resulting from his retirement. The Fire and Emergency Medical Services Department evaluated staffing needs and costs for 2012 and requested some budget amendments. Fire & EMS requested additional budget monies for unscheduled maintenance in the amount of \$4,300 and additional overtime in the amount of \$1,500. Fire and EMS also asked to move the expense of an additional training officer in the budget in the amount of \$19,800 to more clearly reflect that annual expense. This is a line item shift, not an additional expense or position. The resolution approving these amendments will be considered on August 27 on the omnibus vote list.

E) Comprehensive Accounting Financial Report (CAFR) for 2011

The Village's accounting firm, Sikich, Gardner & Company, have completed their audit and provided the 2011 CAFR to the Finance Committee on August 17, 2012. Brian LeFevre of Sikich will present a summary of the CAFR to the Board on August 27. The Board recently received copies of the Auditor's Communication to the Board of Trustees Report for 2011 and the Single Audit Report which is a Federal requirement for entities which receive Federal grants in excess of \$500,000.

4) GENERAL GOVERNMENT – TRUSTEE LYONS

A) Open Meetings Act Training

Trustee Lyons reminded all board, commission and committee members that they have until January 1, 2013 to complete an Open Meetings Act (OMA) electronic training course prepared by the Public Access Counselor. Members who were appointed or elected after January 1, 2012 must complete their training within 90 days of taking an oath of office or assuming their responsibilities. Certificates of completion should be sent to Deputy Clerk Elaine Haeske.

B) Hillgrove Cellars Request to Sell Wine at French Market and Extended Hours for a Class "H" Outdoor Liquor Café

Hillgrove Wine Cellars has requested a Class J license to sell package wine and beer at the French Market. They have also requested an extension of hours for their outdoor café (Class H license) until 11 pm during the week and 12 midnight on the weekends. The Board recently approved a similar request from Mecenat Bistro for these two items and no problems have arisen. The General Government Committee reviewed Hillgrove Cellar's request and recommend approval. The requests will be

sent to the Liquor Commission for their review. If approved by the Liquor Commission, the Board will consider approval of the two requests on August 27.

5) PLANNING AND ZONING – TRUSTEE TYMICK

A) Four Star Bike Tour

Trustee Tymick reported that the Active Transportation Alliance is planning its 24th annual Four Star Bike Tour bicycle ride on Sunday, August 26. This event occurs before the Board meeting on August 27 so the Board will be asked to consider approval of a Temporary Use Permit later in the evening. The Alliance is a nonprofit advocacy organization promoting transportation that encourages safety, recreation and social interaction. The particular leg of the race that is 62 miles long extends into Western Springs. Staff reviewed the route and doesn't anticipate any burden or problems. The committee recommended approval of the Temporary Use Permit and License Agreement which allows the ride to take place in the Village. The Board will consider approval during the voting portion of this meeting.

B) Ordinance Amending Regulations re: Residential Generators

The Plan Commission met and reviewed an ordinance which makes certain amendments to the Development Control Ordinance relative to the use of residential generators. The goal of the amendment is to provide a little flexibility in the use of permanently installed generators. More information will be provided as the Planning and Zoning finalizes a draft ordinance.

C) Ordinance Amending Regulations re: Chickens as a Temporary Use Permit

A draft ordinance which updates the regulations relative to keeping and maintaining poultry within the Village was reviewed by the Plan Commission. A Village resident who is the test case for this matter provided information to the Plan Commission during their meeting. At a future point in time, the ordinance will be considered by the Board.

D) Ordinance Amending Regulations re: Storm Water Control

Director Scott said this is a housekeeping issue which relates to the Illinois IEPA and keeping storm water clean. Most of the ordinance relates to construction sites and the Village has already been requiring these best practices. The Development Control Ordinance needs to be modified to reflect the requirement to utilize these practices.

E) Proposed Map Amendment – Fair Elms Lift Station

The Plan Commission is looking at a proposed map amendment for the Fair Elms Lift Station so that it is listed as a municipal or government piece of property. This is a status update only.

6) **PUBLIC HEALTH AND SAFETY – TRUSTEE WORD**

A) Ordinance Amending Alarm Regulations

Trustee Word presented a proposal to amend the Village’s regulations related to burglar and fire alarms. The request to review Village regulations came from Comcast. Comcast’s representatives expressed concerns that the Village’s current regulations are too onerous for the typical installation of their new wireless security system. Staff met with Comcast to discuss their concerns and decided that the regulations did need to be updated. They suggested modifications for low voltage systems. Attorney Jurusik provided a draft ordinance which covers a wide range of topics such as permits, indemnification, inspections and more. The goal is to update Village regulations while insuring that the Police and Fire Departments are well informed about the private security systems installed within the community. This change is a reflection of the fact that there are now wireless alarm systems. The Public Health and Safety Committee recommended approval of the ordinance. This matter will be added to the August 27 omnibus vote list.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS DURING THE “SPECIAL BOARD MEETING” PORTION OF THE COMBINED MEETING

7) Approval of Four Star Bike Tour Temporary Use Permit and License Agreement

MOTION:

Trustee Tymick moved, seconded by Horvath, to approve a Temporary Use Permit and a License and Release, Hold Harmless and Indemnification Agreement for Temporary Use Permit for the Four Star Bike Tour Requesting Use of Certain Village-Owned Rights-of-Way on August 26, 2012. The motion passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Lyons, Tymick and Word. Voting nay: none.

REPORTS

8) VILLAGE PRESIDENT RODEGHIER

A) Reappointment of Deb Smith to the Plan Commission

President Rodeghier said he intended to reappoint Deb Smith to the Plan Commission for a three year term which will expire in June 2015. She was the Chairman of the Economic Development Commission and has provided fine service on the Plan Commission. With no objection from the Board, the matter was added to the August 27 omnibus vote list.

B) Pedestrian Crossing on Ogden Avenue at Woodland

President Rodeghier cautioned motorists and pedestrians to use care and common sense at the Ogden and Woodland Avenue crossing. He encouraged people to look out for themselves and others.

9) MANAGER HIGGINS

A) No report.

10) VILLAGE ATTORNEY JURUSIK

A) No report.

ADJOURN

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Tymick moved, seconded by Lyons, to adjourn the meeting. The motion passed on a unanimous voice vote.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Jeanine Jasica
Village Clerk