

MINUTES OF THE REGULAR MEETING
OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, March 28, 2016

President William T Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine M. Jasica, Village Clerk

Board Members Present

Berry Allen
Alice Gallagher
Suzanne Glowiak
Sheila Hansen
James Horvath

Absent: Edward Tymick

Others Present

Patrick Higgins, Village Manager
Pamela Church, Director of LES
Matthew Supert, Director Mun Svcs.
Gary Mayor, Deputy Director Fire & EMS
Martin Scott, Director of CD
Ingrid Velkme, Director of Admin
Michael Jurusik, Village Attorney
Jeff Ziegler, Village Engine

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None.

READING OF AGENDA – ADDITIONS – DELETIONS

There were no changes to the agenda.

CITIZEN COMMENTS

There were none.

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Rodeghier stated that the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. Prior to the omnibus vote, a Trustee may remove any item from the list and have it discussed and voted on separately.

Trustee Allen asked that agenda item 8 be removed from the omnibus vote list. President Rodeghier requested that agenda item 6 be removed from the omnibus vote list for further clarification. The two items were to be addressed after the omnibus vote process.

CONSIDERATION OF AN OMNIBUS VOTE (Trustee Glowiak)

MOTION:

Trustee Glowiak moved that the following ordinances, resolutions and motions as contained on the meeting agenda for March 28, 2016, be adopted and/or approved under an omnibus vote:

AGENDA ITEM NO. 1 - APPROVAL OF MINUTES OF THE MEETINGS OF FEBRUARY 22, 2016 AND MARCH 14, 2016 AS READ

AGENDA ITEM NO. 2 - ORDINANCE NO. 16-2831 AMENDING TITLE 4: LIQUOR CONTROL; CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; SECTION 4-1-10A(10) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS AMENDED, RELATIVE TO THE NUMBER OF CLASS "J" (SPECIAL EVENTS ONLY ON VILLAGE-OWNED PROPERTY; BEER AND WINE ONLY) LIQUOR LICENSES WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS FOR THE WESTERN SPRINGS BUSINESS ASSOCIATION FOR THE 2016 GATHERING ON THE GREEN EVENT TO BE LOCATED ON THE VILLAGE GREEN AND PORTIONS OF THE ADJACENT RIGHTS-OF-WAY OF HILLGROVE AVENUE, LAWN AVENUE, GRAND AVENUE AND WALNUT STREET (SPECIAL EVENT DATE: JUNE 10, 2016)

AGENDA ITEM NO. 3 - ORDINANCE 16-2832 AMENDING THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, TITLE 1 (ADMINISTRATION); CHAPTER 9 (ADMINISTRATIVE CODE); ARTICLE F (FIRE AND INSPECTIONAL SERVICES GROUP); SECTION 1 (FIRE AND EMERGENCY MEDICAL SERVICES ADMINISTRATION) RELATIVE TO THE RE-INSTATEMENT OF THE POSITION OF FIRE MARSHAL

AGENDA ITEM NO. 4 - ORDINANCE NO. 16-2833 APPROVING A CONDITIONAL USE PERMIT FOR LOT 3 OF A THREE LOT MINOR RESUBDIVISION KNOWN AS "ST. JAMES 2ND ADDITION TO WESTERN SPRINGS RESUBDIVISION" FOR THE PROPERTY COMMONLY KNOWN AS 5129 WOLF ROAD (ST. JAMES EVANGELICAL LUTHERAN CHURCH) FOR THE CONTINUED OPERATION OF A CHURCH (AND OTHER GROUP ASSEMBLY USES) AND PRELIMINARY AND FINAL APPROVAL OF DEVELOPMENT PLANS FOR ON-SITE IMPROVEMENTS TO LOTS 1, 2 AND 3 OF ST. JAMES 2ND ADDITION TO WESTERN SPRINGS RESUBDIVISION FOR CERTAIN PARKING AREAS, DRIVEWAY AREAS, ACCESSORY BUILDINGS, LANDSCAPE BUFFER AREAS, FENCE INSTALLATION, AND INGRESS AND EGRESS POINTS AT JOHNSON AVENUE

AGENDA ITEM NO. 5 - ORDINANCE NO. 16-2834 GRANTING PRELIMINARY AND FINAL APPROVAL OF A THREE LOT MINOR RESUBDIVISION AND THE RELATED PLAT OF RESUBDIVISION CREATING THREE LOTS FROM THE 5129 WOLF ROAD PROPERTY TO BE REFERRED TO AS ST. JAMES 2ND ADDITION TO WESTERN SPRINGS

AGENDA ITEM NO. 7 - RESOLUTION NO. 16-2350 APPROVING BUDGET AMENDMENTS AND A TRANSFER OVER \$10,000.00 TO THE FISCAL YEAR 2016 OPERATING BUDGET IN THE WATER FUND

AGENDA ITEM NO. 9 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH TRUGREEN LP OF HICKORY HILLS, IL FOR THE 2016 EMERALD ASH BORER TREATMENT PROGRAM AT 2014 UNIT PRICES IN AN AMOUNT NOT TO EXCEED \$40,000.00

AGENDA ITEM NO. 10 - MOTION TO APPROVE A LICENSE AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE OF A PUBLIC RIGHT-OF-WAY TO OPERATE A BEER AND WINE RETAIL SALES TENT AND ALCOHOLIC BEVERAGE SALES/CONSUMPTION AREA AT A SPECIAL EVENT [Western Springs Business Association for 2016 Gathering on the Green Event]

AGENDA ITEM NO. 11 - MOTION TO APPOINT WILLIAM P. SIFFERMANN TO THE TRANSPORTATION AND SAFETY COMMISSION FOR A THREE YEAR TERM TO EXPIRE IN MARCH 2019

The motion was seconded by Trustee Hansen.

The motion passed on a roll call vote.

Voting aye: Trustees Allen, Gallagher, Glowiak, Hansen, Horvath and President Rodeghier.

Voting nay: none. Absent: Trustee Tymick.

AGENDA ITEM NO. 6 - RESOLUTION NO. 16-2349 APPROVING AND AUTHORIZING THE EXECUTION OF A SECOND ADDENDUM TO THE

MARKET LICENSE AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND BENSIDOUN USA, INC. RELATIVE TO OPERATION OF A FRENCH MARKET IN THE VILLAGE

Trustee Glowiak moved, seconded by Gallagher, to approve agenda item number 6.

President Rodeghier summarized the status of the contract negotiations with Bensidoun regarding extending the license agreement for three years. The marketing agreement between the Village and Bensidoun expired in January 2016. The Village asked to eliminate the three year waiting period provision which would allow the Village or another organization to operate a market at the Tower Green if the agreement expires or is terminated. Bensidoun countered with a one year provision in the event they cancel. The Board agreed to this modification which would mean that if the Village terminates the agreement, a three year restriction would be in place. In the event Bensidoun terminates the agreement, there would be a one year restriction.

The Board discussed a few other items relative to the French Market including the set-up and take-down of the tents, sales tax reporting and the Sunday pilot of the market. After discussion and with input from Leslie Cahill of Bensidoun, the Board proceeded with a roll call vote on an amended agreement which allows for the one year restriction.

The motion passed on a roll call vote.

Voting aye: Trustees Gallagher, Glowiak, Hansen, Horvath and Allen.

Voting nay: None. Absent: Trustee Tymick.

AGENDA ITEM NO. 8 - MOTION TO WAIVE THE BID PROCESS AND AWARD A CONTRACT TO LAYNE-CHRISTIANSEN COMPANY OF AURORA, IL BASED ON SOLE SOURCE PROVIDER AND COMPATIBILITY WITH EXISTING EQUIPMENT FOR THE PURCHASE OF A BYRON JACKSON TYPE M MOTOR IN THE AMOUNT OF \$158,219.00 FOR BACK-UP/REPLACEMENT PURPOSE FOR WELL #3 OR #4

Trustee Hansen moved, seconded by Horvath, to approve agenda item number 8.

This matter was discussed previously at the committee and Board workshop level. The item was removed from omnibus at the request of Trustee Allen. The motion passed on a roll call vote.

Voting aye: Trustees Glowiak, Hansen, Horvath and Gallagher.

Voting nay: None. Abstain: Trustee Allen. Absent: Trustee Tymick.

OTHER BUSINESS

There was none.

REPORTS

12) MONTHLY FINANCIAL REPORT (Horvath)

A) Monthly Financial Report – February

Trustee Horvath thanked Director Turi for her memo as well as the monthly report for February 2016. The report includes a recap of all funds, a list of cash and investments and cash flow schedules. The 13th period disbursements report for February 2016 was included. The General Fund ended the month of February with a deficit of \$288,000.00, which is in line with the budget, and with a positive variance of \$2,000.00. The Water Sewer Fund revenue of \$450,000.00 is under budget for a few reasons including a delay in the water rate increase effective date and a lower than average consumption of water in February. Trustee Horvath noted in the General Fund that taxes were \$57,000.00 under budget, which is because sales tax revenue for December has not yet come through, and Timber Trails' permits have not yet come through for 2016, but are expected to in the near future. Law Enforcement expenditures exceeded budget by \$90,000.00 which is due to retroactive pay to police officers resulting from the contract settlement. In the Recreation Fund, the monthly activity for expenditures was incorrect in the report and included year to date expenditures. The formula in the report will be corrected and the report will be restated to reflect a surplus of \$81,628.00 for the month of February. The Police Pension Fund continues to have negative earnings year-to-date although earnings were positive for February. The market has come back and, hopefully, the April report will be more positive for year to date results for the Police Pension Fund. The Police Pension Board will be meeting in the later part of April.

MOTION:

Trustee Horvath moved, seconded by Gallagher to approve the February 2016 monthly financial report as presented.

Trustee Allen asked about December sales tax receipts. Trustee Horvath noted there is a three month lag on receipt of sales tax revenue from the State. This is a timing issue. Trustee Allen also asked about the Water Sewer Fund average monthly billing and requested that the actual water billing volume be provided in the monthly report going forward. Manager Higgins said that change will be made.

The motion passed on a roll call vote. Voting aye: Trustees Hansen, Horvath, Allen, Gallagher and Glowiak. Voting nay: None. Absent: Trustee Tymick.

B) Water Meter Replacement

Trustee Horvath reported that approximately 40-50% of the meters in the

replacement program have been changed out. A report will be provided in April on the status of the meters.

- C) Trustee Horvath reported the Finance Department received a lot of positive feedback on pushing the due date for vehicle stickers from April 1 to May 1. He also reminded residents to purchase and display those stickers, as well as the pet licenses, by May 1, 2016.

13) VILLAGE PRESIDENT RODEGHIER

No report.

14) VILLAGE MANAGER HIGGINS

Manager Higgins reported that the Finance Department will be open on two Saturdays in the month of April to sell vehicle and pet licenses. Those dates are Saturday, April 23 and April 30 from 8:30 a.m.

Manager Higgins asked Board members to RSVP to Deputy Clerk Haeske if they are interested in attending the May 13, 2016 West Central Municipal Conference (WCMC) annual dinner and installation of Village President Rodeghier as WCMC President.

15) VILLAGE ATTORNEY JURUSIK

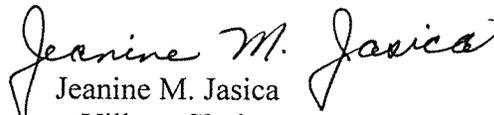
No report.

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Horvath moved, seconded by Allen, to adjourn the meeting. The motion passed on a unanimous voice vote. The meeting adjourned at 7:35 p.m.

Respectfully submitted,


Jeanine M. Jasica
Village Clerk