

RECREATION COMMISSION MEETING  
Monday, April 4, 2016

COMMISSIONERS ATTENDING

Jim Koch, Chair  
Brian Piper  
Jessica McGinnis  
Heidi Burtner  
\*Al Fink – arrived 7:09 pm

OTHERS ATTENDING

Tracy Alden, Director of Recreation  
Rita Ligeikis, Recreation Coordinator  
Alice Gallagher, Village Trustee  
John Robinson, Executive Director of Parks

CALL TO ORDER: J. Koch called the meeting to order at 7:03 p.m.

APPROVAL OF MINUTES: The Commission reviewed the minutes from the March 7, 2016 meeting.

MOTION: A. Gallagher made a change to her report. B. Piper motioned and H. Burtner seconded the amended minutes from the March 7, 2016 meeting be approved as written. The motion passed unanimously.

CITIZENS COMMENTS: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

REPORTS:

1) RECREATION DIRECTOR AND STAFF REPORTS

A. Program Session-: R. Ligeikis stated that Session 2 ends in 2 weeks. It is too early to estimate numbers for Session 3 classes.

B. Lacrosse: T. Alden stated that the program started this week. Travel teams will participate in the Rip the Duck tournament April 8-9 at Notre Dame.

C. Basketball- C. Spartz/Spring: T. Alden stated that the Spring Basketball program has 8 teams. He likes the energy and organization that C. Spartz brings to the program. C. Spartz is meeting with each coach individually. T. Alden also stated that more evaluations came in for the Travel Basketball program and the Coach's dinner is next Monday.

D. Senior Programs: T. Alden stated that M. Cagney has a new program on Genealogy starting on Tuesday.

E. Special Events – Spring Coloring Contest: R. Ligeikis stated that entries were due on March 21<sup>st</sup>. 40 entries came in. Winners were notified and Easter baskets were given out. H. Burtner suggested using Sal Penki at Forest Hills School to get the word out to the kids about the contest or try offering an Adult coloring contest.

F. Tower Trot: T. Alden stated that we need a volunteer to do more marketing and updating websites to penetrate the market. A suggestion was to use a High School student that needs service hours. He also stated that the race forms have been delivered and registration for the race is available on 2 sites or by paper form.

G. Summer Registration- R. Ligeikis stated that resident registration is April 8<sup>th</sup>. Residents were recently emailed their User Names and Passwords.

H. Fall Session Report: T. Alden stated that this report lists the Fall programs and is a comparison from last year to this year. R. Ligeikis stated that every couple of years we see the ebb and flow in enrollments between the 2-3 year olds programs and the 5-6 year old programs.

I. Evaluations- online, reviews: T. Alden stated that more winter basketball evaluations have come in. J. McGinnis asked what we do with the evaluation information that comes in? T. Alden and R. Ligeikis responded that evaluation information is passed on to staff and many things can happen such as tweaking an age groups for a class, not re-hiring a person or adding additional classes.

J. Capital Projects Update: T. Alden stated that the Rec Office has been cleaned, painted and re-arranged and looks great. Upcoming summer projects are resealing the Rec Center parking lot and fixing the bowed walls in the Kensington classrooms.

K. Complaints/Comments: None.

- 2) BUDGET: T. Alden stated that revenue and expenses are tracking normal. The Rec Fund is in good shape.
- 3) PARK DISTRICT BOARD MEETING: J. Robinson reported that they are finishing up refinancing a 2007 bond, \*Approved the use of a consultant for their Capital Improvement Planning. \* The Spring Rock fence comes down 4/11/16 and they will have a Grand Opening on 5/13/16. \*The parks will be manned until 8 pm at night. \*A newsletter will be coming out to all residents soon. The March minutes are in the Correspondence folder and the next meeting is scheduled for 4/12/16.
- 4) S.E.A.S.P.A.R: T. Alden stated that we have SEASPAR's 40th Anniversary Display panel at the Rec Center for the month of April. The newsletter was emailed and the board packet is in the correspondence folder. The next meeting will be held on 4/19/16.
- 5) GRAND AVENUE COMMUNITY CENTER & WSCCA: T. Alden stated the WSCCA has agreed to the Downsizing & Disolution Agreement with a couple minor changes. The Village attorney will make those changes. They are working on what type of art/plaque should be their legacy to the building. Their goal is to dissolve by 12/31/16. The next meeting will be held on 5/12/16.
- 6) CHAIRMAN AND COMMISSIONER'S REPORT: None.
- 7) TRUSTEE AND BOARD REPORT: A. Gallagher reported that the following items were approved at the March board meeting: \*a liquor license for the Gathering on the Green, \*the continuation of the Ash tree program, \*the request from St. James Lutheran to divide their property, sell some and add additional parking, \*the purchase of a back-up motor for Wells #3 & #4, \*the renewal of the French Market contract for another 3 years. On a trial basis, Sundays will be added to the French Market schedule in either June or Sept.

CORRESPONDENCE: The following items are included in the correspondence folder: Village Board Agendas-March 14 & 28, Park Board Packet-March 8, SEASPAR Board Packet-March 15, WSCCA Board Packet- March 10, IPRA Magazines.

COMMENTS:

The next meeting is scheduled for Monday, May 2 at 7:00 pm at the Western Springs Recreation Center.

ADJOURNMENT: H. Burtner motioned, A. Fink seconded that the meeting adjourned at 8:05 pm. The motion passed unanimously.

Respectfully Submitted,



Rita Ligeikis  
Recreation Coordinator/Commission Secretary