

RECREATION COMMISSION MEETING
Monday, May 2, 2016

COMMISSIONERS ATTENDING

Jim Koch, Chair
Brian Piper
Heidi Burtner
*Al Fink – arrived 7:07 pm

OTHERS ATTENDING

Tracy Alden, Director of Recreation
Rita Ligeikis, Recreation Coordinator
John Robinson, Executive Director of Parks
William Brom, Visitor

Absent:

Jessica McGinnis

CALL TO ORDER: J. Koch called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES: The Commission reviewed the minutes from the April 4, 2016 meeting.

MOTION: B. Piper motioned and H. Burtner seconded the minutes from the April 4, 2016 meeting be approved as written. The motion passed unanimously.

CITIZENS COMMENTS: William Brom expressed that the \$5 open gym fee and \$30 punch card are too pricey for him and his friends. They attend open gym a few times a week and it gets expensive. He suggested we consider a cheaper rate. Discussion ensued. The Commission decided to lower the punch card fee to \$20 for 10 punches. W. Brom appreciated the change. B. Piper motioned to change the punch card fee from \$30 to \$20. A. Fink seconded. The motion passed unanimously. T. Alden stated it will go into effect 5/9/16.

OLD BUSINESS: None.

NEW BUSINESS:

1). FEES: T. Alden stated that he was asked to look into credit card processing fees. Credit cards are being used more often. He stated that over the past 5 years we have been charged over \$75,000 in processing fees. To recoup some of those fees, we are proposing a \$2 fee added to all credit card transactions. In addition, we are looking at implementing an across the board fee for several programs. These programs have not had an increase since 2012. A 5% increase beginning in the Fall would generate \$5305.05. H. Burtner motion to approve the \$2 credit card processing fee and the 5% fee increase effective Fall 2016. B. Piper seconded and the motion passed unanimously.

REPORTS:

2) RECREATION DIRECTOR AND STAFF REPORTS

A. Current Program Session-: R. Ligeikis stated that Session 3 EC classes are running smoothly.

B. Summer Programs: T. Alden stated we had a glitch on registration day. A couple of programs, including Safety Village, were stating that participants could not register until

a certain date. The glitch was found and corrected quickly. He also stated that Spring Tennis starts next week.

C. Lacrosse: T. Alden stated that the Spring season has started. Wednesday programs were canceled due to the weather. The Tower Tournament is full with 60 teams and a waitlist.

D. Basketball- C. Spartz/Spring: T. Alden stated that the Spring Basketball program is continuing to go well and is very happy with C. Spartz. Spartz's contract will go to the Village Board for review.

E. Senior Programs: T. Alden stated senior programs are going fine.

F. Special Events – No Report.

G. Tower Trot: T. Alden stated we are working on all the details. He will be scheduling a meeting with the Committee soon. In the future, we would like to get a HS student to help with promoting this event.

H. Statistics Report 2015:- Attached to the packet for review.

I. Capital Projects Update: T. Alden stated that the Village Board approved the resealing of the Rec Center parking lot.

J. Complaints/Comments: See Citizens Comments.

- 3) BUDGET: T. Alden stated that revenue and expenses are tracking well. Summer registration figures were strong. Online registration has proved to be very beneficial.
- 4) PARK DISTRICT BOARD MEETING: J. Robinson reported that Wednesday they are hosting a Village Engagement meeting at 6:30 pm at Village Hall. *They have hired a consultant for their Capital Improvement Planning and there will be a workshop in June to prioritize the input and projects. * The Grand Re-Opening of the Spring Rock field is May 13th. * Softball fields will be skinned. The park board packet is in the Correspondence folder and the next meeting is scheduled for 5/10/16.
- 5) S.E.A.S.P.A.R: T. Alden stated that SEASPAR is having a fundraiser featuring American English on May 5th at the Tivoli Theater in Downers Grove. The board packet is in the correspondence folder. The next meeting will be held on 5/17/16.
- 6) GRAND AVENUE COMMUNITY CENTER & WSCCA: T. Alden stated the WSCCA warmly received the amended Downsizing & Dissolution Agreement. The next meeting will be held on 5/12/16.
- 7) CHAIRMAN AND COMMISSIONER'S REPORT: B. Piper's term expires June 2016. He is interested in being re-appointed for another term. T. Alden stated he will let President Rodeghier know.
- 8) TRUSTEE AND BOARD REPORT: A. Gallagher absent. T. Alden reviewed the packet including approving a liquor license for St. John Fest, Neat Clean Up day- April 9, and Firemen Schleuter's retirement.

CORRESPONDENCE: The following items are included in the correspondence folder: Village Board Agendas-April 25, Park Board Packet-April 12, SEASPAR Board Packet-April 19, Senior Club mailing – April/May, 2015 Statistics Report, IPRA Magazines.

COMMENTS:

The next meeting is scheduled for Monday, June 6 at 7:00 pm at the Western Springs Recreation Center.

ADJOURNMENT: A. Fink motioned, H. Burtner seconded that the meeting adjourned at 8:12 pm. The motion passed unanimously.

Respectfully Submitted,

Rita Ligeikis
Recreation Coordinator/Commission Secretary