

RECREATION COMMISSION MEETING
Monday, August 1, 2016

COMMISSIONERS ATTENDING

Jim Koch, Chair
Heidi Burtner
Jessica McGinnis

OTHERS ATTENDING

Tracy Alden, Director of Recreation
Rita Ligeikis, Recreation Coordinator
Alice Gallagher, Village Trustee

Absent:

Brian Piper
Al Fink

CALL TO ORDER: J. Koch called the meeting to order at 7:04 p.m.

APPROVAL OF MINUTES: The Commission reviewed the minutes from the June 6, 2016 meeting.

MOTION: H. Burtner motioned and J. McGinnis seconded the minutes from the June 6, 2016 meeting be approved as written. The motion passed unanimously.

CITIZENS COMMENTS: None.

OLD BUSINESS:

- 1) Fee Increase – 1% convenience charge: T. Alden stated that in May the Village Board approved the 1% convenience charge but the Village Attorney has since sent a letter stating there will have to be a Public Hearing during a Village Board meeting for this. The Public Hearing is scheduled for 8/22.

NEW BUSINESS: None.

REPORTS:

- 1) RECREATION DIRECTOR AND STAFF REPORT
 - A. Personnel Changes: T. Alden updated the Commission on the following personnel changes: Judy Munchoff, Dept Secretary is retiring 10/13. We have received 19 applications for her position and will start reviewing the applications. * Claudia Becker, Early Childhood Instructor, announced her retirement last week. A job announcement has gone out for her position. * We are seeking applications for the LAX Coordinator position as well.
 - B. Current Summer Program Sessions: R. Ligeikis stated that Late Summer camp ends Aug 12 and a couple specialty camps will run after that. T. Alden stated that the softball picnic is tomorrow and the Adult Basketball League has 3 more weeks.
 - C. Tennis: T. Alden stated that Late Summer Tennis is in session and the Harvest Tennis session starts Aug 8.
 - D. Lacrosse: T. Alden stated that P. Florczak sent out a survey and is waiting for results.

E. Basketball: T. Alden stated that travel tryouts are 8/22-8/26 and the Coaches meeting will be on 8/16. C. Spartz will be having an Unveiling Event on 9/7, where the new Travel logo, brand and uniforms will be revealed.

F. Senior Programs: T. Alden stated that the summer session is going smooth.

G. Summer Program Evaluations: T. Alden stated that the summer program evaluation link was sent out on 7/21-7/22.

H. Summer Events Report: Attached. T. Alden stated that there were about 300 in attendance for the 2 concerts. The 7/13 concert was rained out and rescheduled for 7/29.

I. Special Events: None.

J. Tower Trot: T. Alden stated that next year will be the 40th Anniversary of the Tower Trot. He is looking for a Coordinator to help with a t-shirt logo contest. He also stated that the CARA evaluations were positive. The race made money due to a high participation level attributed in part to the passing of Len Caldiera and the McClure students and teachers participating in honor of a teacher who passed away.

K. Capital Projects Update: T. Alden updated the Commission on the following projects: The Rec parking lot will be recoated the week of 8/15-8/19. *He is trying to get quotes for the floor in Rm 21. * We may have an HVAC study done to update the system. * The bowing walls in the KSWS will be \$5000 a wall. He is waiting for a second bid. * The Grand Ave sculpture is moving along. * Both building are being tested for Radom.

L. Complaints/Comments: T. Alden stated that he received an email praising the Bulls/Sox camp.

- 2) BUDGET: T. Alden stated that funds are tracking well. He will be doing a budget amendment for C. Spartz and will start work on the 2017 budget.
- 3) PARK DISTRICT BOARD MEETING: J. Robinson absent but emailed his report. It stated the following: Oak Brook Soccer Club Tournament will be using 4 Spring Rock Park Soccer Fields for their annual tournament- August 26-28. * Board and staff are prioritizing the Capital Plan: Ideas for 2017 being discussed are new playgrounds at Spring Rock Park and Laidlaw, permanent Pickleball Courts at one of the Districts Tennis Courts- Site TBD, Outdoor Fitness Stations at a few parks. The park board packets from June and July are in the Correspondence folder and the next meeting is scheduled for 9/13/16.
- 5) S.E.A.S.P.A.R: The board packet is in the correspondence folder. The next meeting will be held on 9/20/16. T. Alden stated the Susan Friend, Executive Director, will be retiring in a year or so and Matt Corso will be taking her place.
- 6) GRAND AVENUE COMMUNITY CENTER & WSCCA: T. Alden stated the WSCCA is winding down. The sculpture they are having made should be completed by 10/31. The next meeting date is schedule for 8/11. T. Alden suggested to them that they should have a going away party at the Village Club with the Grand Ave Big Band for entertainment.

- 7) CHAIRMAN AND COMMISSIONER'S REPORT: H. Burtner suggested doing something for Claudia Becker's retirement. R. Ligeikis responded that we are planning on it. J. McGinnis stated that she is still working on ideas for the Theme: A Healthier 2017 and suggested we may get some help from the CDC.
- 8) TRUSTEE AND BOARD REPORT: A. Gallagher reported on the following. There has been a rash of burglaries in the area so remember to lock your cars and houses. * Breens will come down in the fall. * There is a shortage of election judges. It pays \$175 for the day and there is an online training.

CORRESPONDENCE: The following items are included in the correspondence folder: Village Board Agendas-June 13 & 27, July 11 & 25, Park Board Packet-June 14 & 12, SEASPAR Board Packet-June 21 & July 19, IPRA Magazines, Village Downtown Revitalization Refinement Project, email about good experience with Bulls/Sox camp.

COMMENTS:

The next meeting is scheduled for Monday, Oct 3rd at 7:00 pm at the Western Springs Recreation Center.

ADJOURNMENT: H. Burtner motioned, J. McGinnis seconded that the meeting adjourned at 8:05 pm. The motion passed unanimously.

Respectfully Submitted,



Rita Ligeikis
Recreation Coordinator/Commission Secretary