

MINUTES OF THE COMBINED SPECIAL WORKSHOP
AND SPECIAL MEETING
OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, August 22, 2016

President William T. Rodeghier, Presiding
Call to Order, 7:00 p.m.
Jeanine M. Jasica, Village Clerk

Board Members Present

Berry Allen
Alice Gallagher
Suzanne Glowiak
Sheila Hansen
James Horvath
Edward Tymick

Others Present

Patrick Higgins, Village Manager
Pamela Church, Director of LES
Grace Turi, Director of Finance
Gary Mayor, Deputy Director Fire & EMS
Martin Scott, Director of CD
Rita Ligeikis Rec Coordinator
Michael Jurusik, Village Attorney
Jeff Ziegler, Village Engineer

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None.

READING OF AGENDA – ADDITIONS – DELETIONS

There were no changes.

CITIZEN COMMENTS

Mike Vespa asked President Rodeghier if citizen comments or questions would be allowed after the Public Works and Water Committee and Finance Committee reports. President Rodeghier said the Board would be willing hear comments following those reports. Mr. James Post (sp?) expressed his concern that the property under consideration for a change in conditional use is a wetland. Attorney Jurusik noted that the Board of Trustees are only considering a change in zoning/conditional use approval. If the property needs any approval from the Army Corps of Engineers, the applicant will need to obtain approval through that normal course and permitting process. Village Engineer Ziegler said the portion of the property under consideration for zoning/conditional use change this evening is entirely outside the flood plain and floodway. President Rodeghier reiterated that this Board will be considering a Development Code Ordinance (DCO) this evening.

CONSIDERATION OF AGENDA ITEMS DURING THE SPECIAL WORKSHOP PORTION OF THE COMBINED MEETING

1) PUBLIC WORKS AND WATER – TRUSTEE ALLEN

A) Capital Improvements Report

Trustee Allen presented updated the monthly capital projects summary report to the Board for their review.

B) Ridgewood Oaks Storm Water Study

Trustee Allen said the Board was provided with a study conducted by the Village's Engineering firm, JJ Benes, on some of the flooding issues primarily in the Ridgewood area. This is a follow-up to the Baxter Woodman report received by the Village in 2015. He reported that the Ridgewood Oaks Storm Water Study will be presented to the Board by Village Engineer Ziegler at the next meeting in September. Some near and longer term solutions and ballpark costs are included. The Public Works and Water Committee discussed this study.

Mr. Vespa asked if the Ridgewood Oaks information was available for residents to view on the Village website. Manager Higgins said the information will be provided on the Village website after the Board has heard Village Engineer Ziegler's report. Mr. Vespa asked what the process would be for planning and budgeting action on the two Ridgewood studies the Village has undertaken in the last year. President Rodeghier said the process would include a review and recommendation by the Infrastructure Commission and the Public Works and

Water Committee.

Trustee Allen noted that a series of maps, designed to look at water mains, which were created for the Infrastructure Commission to review, were distributed. Water money is very tight and street construction often goes hand in hand with water main repair. Coordination of the repairs to water main and roadway is required. Manager Higgins said his 2017 budget recommendations will address some specific short term recommendations regarding Ridgewood in his budget message. A joint meeting of the Finance and Public Works and Water Committees will also take this study into consideration.

C) Public Service Announcement (PSA) – IDOT Public Hearing

Trustee Allen reminded everyone of an IDOT public hearing on August 24, 2016, at the Pleasantview Fire Protection District regarding the 55th Street, Wolf Road to Brainard Avenue, IDOT construction project.

2) PROPERTIES AND RECREATION – TRUSTEE GALLAGHER

No report.

3) GENERAL GOVERNMENT – TRUSTEE GLOWIAK

No report.

4) PUBLIC HEALTH AND SAFETY – TRUSTEE HANSEN

A) The Community Wellness Center and The Living Room – Kimberly Knake, NAMI

Trustee Hansen introduced Kimberly Knake of the Community Wellness Center and the Living Room who told the Board about the mental health services available to the community at the Community Wellness Center located at 4731 Willow Springs Road and The Living Room. All services are free. The Community Open House will be held on September 29, 2016 at 5:00 p.m. Community leaders are encouraged to attend an eight hour class they Center is offering regarding mental health first aid.

B) Town Hall Meeting – September 14, 2016 at LTHS Sponsored by Rep. Patti Bellock – Heroin the Suburban Secret

Trustee Hansen reminded everyone of the town hall meeting scheduled on September 14, 2016 at 7:00 p.m. at Lyons Township High School South hosted by regarding solutions and resources to combat heroin in communities. The event is sponsored by Rep. Patti Bellock.

- C) Purchase Approval for 15 Zoll AED Plus Automatic Defibrillators and Authorization to Declare 15 HeartStart AEDs Surplus

Trustee Hansen presented a request from the Fire Department to purchase 15 Zoll Automatic External Defibrillators (AED) Plus units to replace 15 AEDs which are coming to the end of their service life. This is a budgeted item for 2016. The 15 Zoll AED Plus units will be compatible with current heart monitors. Bio-Tron Inc. was the lowest cost bidder and the recommendation is to purchase the 15 units from them at a cost of \$24,450.00. A request to dispose of 15 HeartStart AED units was also included. With no objection from the Board, the purchase and disposal requests were added to the omnibus vote list.

5) FINANCE – TRUSTEE HORVATH

- A) Tax Increment Financing (TIF) Update

Trustee Horvath reported that the Village has received a Certificate of Initial Equalized Assessed Valuation (EAV) from Cook County Clerk David Orr for the TIF district which is south of Burlington Northern Railroad tracks, from Johnson to Central Avenue. The base valuation is \$8.4 million for tax year 2013. There is some money in the TIF including seed money, which the Village put in to cover set-up and legal costs, which will be paid back first to the Village before any TIF funds are distributed to other parties.

- B) Fiscal Year 2017 Budget Schedule

Committees will begin working on the FY 2017 budget in September and October. The budget schedule will be provided to the Board in the September meeting agenda packet.

- C) Police Pension Fund Report

The Police Pension Fund Board met on July 20, 2016 to discuss results through June 30, 2016. Earnings were basically flat on the \$13.4 million pension fund balance. The Police Pension Fund Board will be addressing an RFP with regard to a new contract for investment consulting services. This is typically a five year contract.

6) PLANNING AND ZONING – TRUSTEE TYMICK

- A) Field Park 5K Fun Run

Trustee Tymick presented the final documents required for approval of the Field Park 5K Fun Run scheduled on September 17, 2016 from 5 to 6:30 p.m. The Field Park PTO organization now organizes this event and the PTO contact is Michelle Boyd. A requirement for insurance was added to cover the event

including the Village and elected officials. With no objection from the Board, the ordinance, temporary use permit and indemnification agreement were added to the omnibus vote list.

- B) Boone Animal Hospital and Veterinarian Offices - Ordinance Approving a Major Change to an Existing Conditional Use/Planned Development for the 4700 and 4720 Commonwealth Avenue Property

Trustee Tymick said the new Boone Animal Hospital is proposed for 4720 Commonwealth Drive. This site is located just south of Bright Horizon's day care center. The Plan Commission conducted a public hearing on July 27 and recommended approval. The Plan Commission July 27 hearing included a power point and comments from residents both in favor and opposed to the project. The Plan Commission recommendation was included in the agenda packet along with the power point presentation, draft ordinance and other documents. Brenda Smaller, Manager Boone Hospital, provided a brief overview to the Board of the Boone Animal Hospital operations and their proposal for their new facility. The Boone Animal facility architect then provided a brief overview to the Board of the Boone Animal Hospital facility planned for the new site. With no objection from the Board, the approval ordinance was added to the omnibus vote list.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS DURING THE REGULAR MEETING PORTION OF THE COMBINED MEETING

EXPLANATION OF THE OMNIBUS VOTING PROCEDURE

President Rodeghier said the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote.

CONSIDERATION OF AN OMNIBUS VOTE: (Trustee Glowiak)

MOTION:

Trustee Glowiak moved that the following ordinances, resolutions and motions as contained on the meeting agenda for August 22, 2016 be adopted and/or approved under an omnibus vote:

AGENDA ITEM NO. 8 - APPROVAL OF MINUTES OF THE MEETING OF JULY 11 AND 25, 2016 AS READ

AGENDA ITEM NO. 9 - ORDINANCE 16-2844 APPROVING A MAJOR CHANGE TO AN EXISTING CONDITIONAL USE / PLANNED DEVELOPMENT FOR THE 4700 AND 4720 COMMONWEALTH AVENUE PROPERTY TO ALLOW THE CONSTRUCTION OF A ONE-STORY OFFICE BUILDING LOCATED ON LOT 2 OF THE PROPERTY FOR USE AS AN ANIMAL HOSPITAL AND VETERINARIAN OFFICES, A NEW CONDITIONAL USE PERMIT FOR LOT 2 TO CONSTRUCT AND OPERATE AN ANIMAL HOSPITAL AND VETERINARIAN OFFICES, AMENDING THE PREVIOUSLY APPROVED CONDITIONS OF FINAL APPROVAL FOR THE EXISTING CONDITIONAL USE PERMIT FOR A PLANNED DEVELOPMENT FOR THE PROPERTY TO REQUIRE NEW CONDITIONS AND REGULATIONS FOR THE PROPOSED ANIMAL HOSPITAL USE AND VETERINARIAN OFFICE USE; PRELIMINARY APPROVAL OF LAND USE PLAN, ARCHITECTURAL SITE PLAN, FLOOR PLAN, ELEVATIONS, 3-D PERSPECTIVE VIEWS, LANDSCAPE PLAN AND SITE LIGHTING PHOTOMETRIC PLAN FOR THE PROPOSED ANIMAL HOSPITAL AND VETERINARIAN OFFICES KNOWN AS "BOONE ANIMAL HOSPITAL AND VETERINARIAN OFFICES AT WESTERN SPRINGS"

AGENDA ITEM NO. 10 – ORDINANCE 16-2845 AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WESTERN SPRINGS DEPARTMENT OF FIRE AND EMS (15 HEARSTART AED UNITS)

AGENDA ITEM NO. 11 - MOTION TO APPROVE A TEMPORARY USE PERMIT AND LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE PERMIT FOR THE FIELD PARK FIT FAMILY 5K RUN/WALK AND KIDS' DASHES 2016 EVENT

AGENDA ITEM NO. 12 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND APPROVE A PURCHASE OF 15 ZOLL AED PLUS UNITS, WHICH PROVIDE COMPATIBLE FEATURES WITH CURRENT MONITORS, FROM LOWEST COST PROVIDER, BIO-TRON, INC. FOR A TOTAL PURCHASE PRICE OF \$24,450.00

The motion was seconded by Trustee Gallagher.

The motion passed on a roll call vote. Voting aye: Trustees Allen, Gallagher, Glowiak, Hansen, Horvath, Tymick and President Rodeghier. Voting nay: None.

13) MONTHLY FINANCIAL REPORT (Horvath)

Trustee Horvath thanked Director Turi for her memo as well as the monthly report for July 2016. The report includes a recap of all funds, a list of cash and investments and cash flow schedules. The Village received part of the second installment of property taxes with the balance expected in August. Sales tax revenues are on the rise and were 4.6% higher than the prior year. Water consumption billed in July was 27.3 million gallons which is below consumption billed in July 2016. This represents a \$215,000 deficit

through July. On a positive note, the Police Pension Fund earnings through July, on a cash basis, were a positive \$500,000. Year to date, there are gains in the Police Pension Fund \$451,000, which is \$105,000 more than projected year to date.

In the General Fund, revenues are higher in total than projected, by \$270,000 through the end of July. There is a positive expense variance of \$180,000 which results in an approximate total positive variance of \$450,000 for the sixth month period.

MOTION:

Trustee Horvath moved, seconded by Tymick, to approve the July 2016 monthly financial report as presented.

Trustee Allen asked about the status of the billed versus pumped water variance. Director Turi said that information will be provided on this matter at the September meeting.

The motion passed on a roll call vote. Voting aye: Trustees Gallagher, Glowiak, Hansen, Horvath, Tymick and Allen. Voting nay: None.

14) VILLAGE PRESIDENT RODEGHIER

President Rodeghier noted that Trustee Tymick, Manager Higgins and Deputy Manager Velkme are unable to attend the September 26 Board meeting. With no objection from the Board, the September meeting scheduled will be changed. The September 12 and 26 Board meetings will be canceled. A combined special workshop and special meeting will be held on Monday, September 19, 2016 at 7:00 p.m.

15) VILLAGE MANAGER HIGGINS

No report.

16) VILLAGE ATTORNEY JURUSIK

Village Attorney Jurusik reported that the Illinois Municipal League Conference will be held on September 23 – 24, 2016 at the Hilton Chicago. Board members are welcome to attend.

RECESS TO EXECUTIVE SESSION for the Purpose of Discussing Pending Litigation (5 ILCS 120/2(c)(11)) and the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of a Specific Employee or Legal Counsel (5 ILCS 120/2(C)(1).

MOTION:

Trustee Glowiak moved, seconded by Hansen, to Recess To Executive Session For The Purpose Of Discussing Pending Litigation (5 ILCS 120/2(c)(11)) and the Appointment,

Employment, Compensation, Discipline, Performance or Dismissal of a Specific Employee or Legal Counsel (5 ILCS 120/2(C)(1).

The motion passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Tymick Allen and Gallagher. Voting nay: None.

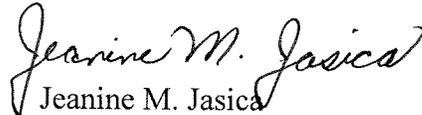
RECONVENE AND ADJOURN

The Board reconvened at 8:40 p.m.

MOTION:

Trustee Tymick moved, seconded by Horvath, to adjourn at 8:41 p.m. The motion passed on a unanimous voice vote.

Respectfully submitted,


Jeanine M. Jasica
Village Clerk