

MINUTES OF THE REGULAR MEETING  
OF THE VILLAGE OF WESTERN SPRINGS  
PRESIDENT AND BOARD OF TRUSTEES  
Monday, October 24, 2016

President William T. Rodeghier, Presiding  
Call to Order, 7:00 p.m.  
Jeanine M. Jasica, Village Clerk

Board Members Present

Berry Allen  
Alice Gallagher  
Suzanne Glowiak  
Sheila Hansen  
James Horvath  
Edward Tymick

Others Present

Patrick Higgins, Village Manager  
Ingrid Velkme, Deputy Vlg Mgr  
Grace Turi, Director of Finance  
Pamela Church, Director of LES.  
Gary Mayor, Deputy Director Fire & EMS  
Patrick Gallagher, Training Director  
Tracy Alden, Director of Recreation  
Martin Scott, Director of CD  
Michael Jurusik, Village Attorney

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

President Rodeghier led the audience in the Pledge of Allegiance.

**ROLL CALL**

As noted above.

Electronic attendance at meeting: None.

**READING OF AGENDA - ADDITIONS - DELETIONS**

**1) SWEARING IN OF DEPARTMENT OF FIRE AND EMS ASSISTANT**

**CHIEF THOMAS DILLON, CAPTAIN CHARLES LICHTENAUER AND  
LIEUTENANT MARIO PEREZ**

Deputy Chief Mayor introduced Captain Thomas Dillon who has been acting Assistant Fire Chief since Dave Ogren retired in June. Mr. Dillon took the Fire Department's captain's promotional test which was completed in September with an eligibility list posted at that time. Mr. Dillon has served the department for over 28 years in various roles and ascended to the Assistant Chief rank. Clerk Jasica swore Mr. Dillon in as Assistant Fire Chief. Mr. Dillon introduced his family members to the Board and his wife pinned on his badge.

Lieutenant Charles Lichtenauer has over 15 years of service and is well known in the community for his role as the department's Public Education Officer. Clerk Jasica swore Mr. Lichtenauer as Captain filling the rank which is open due to Assistant Fire Chief Dillon's recent promotion. Mr. Lichtenauer introduced his family members, followed by the pinning on of his badge by his wife.

Lieutenant Mario Perez was promoted with over 11 years of service. He has been the Public Education Program Director for the department's very successful Explorers program for many years. He fills the rank opened by the promotion of Mr. Lichtenauer. Mr. Perez introduced his family members and his wife pinned on his badge.

President Rodeghier congratulated all three men on behalf of the Village and the Board of Trustees on their appointments. President Rodeghier said we are grateful for their service and wish them the best of luck.

**2) FILL THE BOOT MDA CAMPAIGN RESULTS**

Deputy Chief Mayor acknowledged the remarkable efforts of the Fire Department in the recent MDA Fill the Boot campaign. The proceeds provide funds to allow groundbreaking research which plays a pivotal role in MDA's mission to accelerate treatments and cures for muscular dystrophy, ALS and related life-threatening diseases. The campaign was spearheaded by Firefighters Mike Darcy and Chris Schneider and resulted in total donations of \$11,073 which exceeded the goal of \$10,000 set by the department at the beginning of the campaign. A ceremonial check was presented to MDA representative Jacki Klutcharch who thanked the department and the Village Board for their generous donation to this cause.

**3) RESOLUTION 16-2363**

**RECOGNIZING THE WESTERN  
SPRINGS COMMUNITY CENTER  
ASSOCIATION FOR 33 YEARS OF  
VOLUNTEER INVOLVEMENT WITH  
SAVING, PROMOTING AND SUPPORTING  
OPERATIONS IN THE GRAND AVENUE  
COMMUNITY CENTER**

President Rodeghier read a proposed resolution honoring the WSCCA representatives for their efforts which resulted in the saving of the Grand Avenue School as the Grand Avenue Community Center. President Rodeghier then asked for a vote.

MOTION:

Trustee Gallagher moved, seconded by Horvath, to approve Resolution 16-2363 Recognizing the Western Springs Community Center Association for 33 Years of Volunteer Involvement with Saving, Promoting And Supporting Operations In The Grand Avenue Community Center.

The motion passed on a unanimous voice vote. The resolution was presented to WSCCA representative Alice Rhoads. President Rodeghier thanked Ms. Rhoads for her work with the WSCCA.

**4) PRESENTATION OF THE 2015 COMPREHENSIVE FINANCIAL REPORT BY BRIAN LEFEVRE**

President Rodeghier welcomed Brian LeFevre from Sikich, LLP who presented the Village's Comprehensive Annual Financial Report (CAFR) for the year ending December 31, 2015. The CAFR is presented in three sections which are the introductory, financial and statistical sections. Within the introductory section is the Certificate of Achievement for Excellence in Financial Reporting for the year ending 2014. Mr. LeFevre noted that the Village has received this award from the Government Finance Officers Association for 21 consecutive years and it is the highest level of award. The certificate is viewed positively by the bond rating agencies.

Included in the financial section is the independent auditor's report which is Sikich's opinion on the Village's financial statements. Mr. LeFevre reported that Sikich was pleased to issue an unmodified audit opinion on the CAFR. An unmodified audit opinion is the highest level of opinion that the Village can receive on its financial statement. The opinion states that the financial statements are presented fairly and in accordance with generally accepted accounting principles and that they are free of material misstatement. Less than 2% of governments in the country with less than 25,000 in population receive an unmodified opinion from their independent auditors on their financial statements. He said that the Village should be commended for that. This was made even more challenging this year as GASB set out rules related to reporting for pensions for the first time. In the general purpose tab, the Management Discussion and Analysis section discusses that for the first time the net pension liability (or unfunded pension liability) for the Village's participation in pension funds (IMRF, Fire and Police) are reported on the financial statements. The information related to those plans was always reported in the document but is now incorporated into the statement rather than in the notes to the statements. This does not change the way that the Village operates under those funds or funds those plans.

The Management Discussion and Analysis section is the executive summary of the report and gives the Village the opportunity to explain some of the whys of the financial statements. Mr. LeFevre encouraged the Board to start with this document as they read through the CAFR. It does a very good job of comparing fiscal years and explaining some of the financial position of the Village.

The first audited financial statement is the Statement of Net Position. Information on the net pension liabilities of the three plans is located on page 5. Roughly \$15 million of liability is reflected on this report which was not previously presented based on the current reporting requirements at that time. This new reporting requirement does not change the funding mechanism for those plans.

Mr. LeFevre highlighted the statement on page 13 which shows the activity of the general operating fund (General Fund) of the Village which shows revenues greater than expenditures, of just over \$757,000, which shows the Village is structurally in balance. The Village could provide the services within that operating fund within the revenue streams into the fund. This then allowed the Village Board to make a decision to transfer \$1 million over to the Village's Special Purpose Reserve Fund. There is a slight decrease in the General Fund balance for the fiscal year, however, the year end fund balance is within the policy guidelines set by the Board for fund balance reserve policy.

Mr. LeFevre noted that on page 76, within the required supplementary information, one can look in a little more detail at those three pension funds from a funding standpoint as well as a status standpoint. Each year the Village is required to contribute certain dollars to IMRF based on a percent of covered payroll. The Village has contributed the statutorily required payroll each and every month for the year. This is what makes the IMRF plan such a well-funded plan. On pages 77 and 78, the report shows the Village has done exactly what the actuary has recommended to make those plans healthy funded plans as well. The actual results are reflected on page 79 of the CAFR. The Village's allocation of the IMRF liability, separated from the Library's share, is shown. The allocation of the Village and Library shares of pension liability were audited by Sikich as part of the audit process. The Village's liability is 85.69%, which equates to an approximate \$2.5 million net pension liability at December 31, 2015; that means the Village is 85% funded. Mr. LeFevre noted that is a very well-funded plan.

Mr. LeFevre pointed out information related to the Police and Fire pension plans on page 80 and 81. During the fiscal year, the Village engaged a new independent actuary. That actuary had conducted some studies which indicated that the actuarial table for mortality needed to be updated. Therefore, there were significant increases for liability for both of those plans related to the fact that individuals based on those studies are living longer than what was anticipated in the past. This modification, coupled with the 2015 investment year not being strong, contributed to decreasing funding percentages for both plans with 50.8% for Police and 84.1% for Fire. Mr. LeFevre stated this is nothing to be alarmed about. The actuary has reviewed this information with the Police Pension Board in terms of the recommended contribution for the new fiscal year and the fund Board and this Board will be evaluating that recommendation. The Village is doing exactly what it should be doing

with regard to pension contributions.

Mr. LeFevre said the audit went very smoothly and was completed on a timely basis. The Village's very professional staff along with the hard working Sikich staff contributed to a very successful audit process.

Board discussion and a question and answer period followed which included clarification of several items in the 2015 CAFR by Mr. LeFevre. Mr. LeFevre stated that GASB standard 78, related to retiree health care, will affect the Village's financial statements December 31, 2018. Essentially the standard will require reporting an actuarially determined retiree health insurance liability for the Village to cover public safety officers who are injured in the line of duty. This is a little bit different from a funding standpoint. The Village has one individual in this situation.

MOTION:

Trustee Horvath moved, seconded by Tymick, to accept the FY 2015 CAFR.

President Rodeghier noted that the 2015 CAFR will be uploaded to the Village website on October 25, 2016. Residents are encouraged to review the information which provides detailed information on the financial health of the Village.

The motion passed on a unanimous voice vote.

**READING OF AGENDA – ADDITIONS – DELETIONS**

There were no changes.

**CITIZEN COMMENTS**

Beverly Moon addressed the Board regarding her continued concerns about flooding on her property which she believes is due to the elevation of a large new home built to the east of her property. Director Scott provided an update on the progress of the Village Engineer's review of the situation. President Rodeghier said staff will continue to address this matter to come up with a solution.

**EXPLANATION OF OMNIBUS VOTING PROCEDURE**

President Rodeghier stated that the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. Prior to the omnibus vote, a Trustee may remove any item from the list and have it discussed and voted on separately.

**CONSIDERATION OF AN OMNIBUS VOTE (Trustee Glowiak)**

MOTION:

Trustee Glowiak moved that the following ordinances, resolutions and motions as contained on the meeting agenda for October 24, 2016, be adopted and/or approved under an omnibus vote:

- ❖ AGENDA ITEM NO. 5 - APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 19 AND OCTOBER 10, 2016 AS READ
- ❖ AGENDA ITEM NO. 6 - ORDINANCE 16-2848 AMENDING SECTION 3(A) OF ORDINANCE NO. 16-2828 AND ORDINANCE NO. 16-2841 TO EXTEND THE CLOSING DATE UNTIL DECEMBER 24, 2016 FOR THE SALE OF THE VACATED 16.00 FOOT WIDE EAST/WEST PUBLIC ALLEY RIGHT-OF-WAY LYING NORTH OF 45TH STREET, SOUTH OF BURLINGTON AVENUE, EAST OF WOLF ROAD AND WEST OF JOHNSON AVENUE, AND ADJACENT TO THE 4441 TO 4453 WOLF ROAD AND 4450 JOHNSON AVENUE PROPERTIES LOCATED IN THE SUBDIVISION OF BLOCK 51, AND THE FILING OF A PLAT OF VACATION, ABROGATION OF AN EXISTING PUBLIC UTILITY EASEMENT AND DEDICATION OF DRIVEWAY ACCESS, VEHICLE AND PEDESTRIAN ACCESS, PUBLIC UTILITY AND STORMWATER DRAINAGE, AND PROPERTY MAINTENANCE EASEMENTS (FOXFORD STATION, LLC)
- ❖ AGENDA ITEM NO. 7 - ORDINANCE 16-2849 AMENDING ORDINANCE NO. 15-2787, ORDINANCE NO. 16-2827 AND ORDINANCE NO. 16-2842 TO EXTEND THE EXPIRATION DATE FOR THE CONDITIONAL USE PERMIT FOR A PLANNED DEVELOPMENT FOR THE CONSTRUCTION AND OPERATION OF THE COMMERCIAL / RESIDENTIAL MIXED USE DEVELOPMENT KNOWN AS FOXFORD STATION UNTIL DECEMBER 19, 2016 (4441 TO 4453 WOLF ROAD PROPERTIES AND THE 4450 JOHNSON AVENUE PROPERTY)
- ❖ AGENDA ITEM NO. 8 - RESOLUTION 16-2364 APPROVING THE REGULAR MEETING SCHEDULE FOR THE 2017 CALENDAR YEAR OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS
- ❖ AGENDA ITEM NO. 9 - RESOLUTION 16-2365 APPROVING THE ISSUANCE OF A RAFFLE LICENSE UNDER TITLE 3 (BUSINESS REGULATIONS), CHAPTER 12 (CHARITABLE GAMES, RAFFLES, BINGO AND OTHER GAMES OF CHANCE REGULATIONS) SECTION 3-12-3 (RAFFLES) OF THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, AS AMENDED, FOR APPLICANT LYONS TOWNSHIP HIGH SCHOOL PARENT TEACHER COUNCIL (LTHS PTC) OF WESTERN SPRINGS, FOR THEIR 2017 POST PROM EVENT WITH A LICENSE FEE WAIVER AND BOND WAIVER

❖ AGENDA ITEM NO. 10 - RESOLUTION 16-2366 DETERMINING TO LEVY AN ADDITIONAL LIBRARY TAX FOR CONSTRUCTION, MAINTENANCE, REPAIRS AND ALTERATIONS OF LIBRARY BUILDINGS AND EQUIPMENT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017

The motion was seconded by Trustee Hansen.

Trustee Glowiak noted that on the omnibus vote list on the agenda, the extension of the closing date to December 24, 2016 is incorrect. The correct extension date should be December 19, 2016, which is the second and final December Board meeting. The correct date (December 19, 2016) is reflected on the draft ordinance. Trustee Allen asked about the trigger event for the sale of the right-of-way related to agenda item number 6 and Trustee Tymick said that the event is the approval of the final plans, which must occur before the right-of-way sale.

The motion passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Tymick, Allen, Gallagher and President Rodeghier. Voting nay: None.

#### **OTHER BUSINESS**

There was no other business.

#### **REPORTS**

11) MONTHLY FINANCIAL REPORT (Horvath)

Trustee Horvath thanked Director Turi for her memo as well as the monthly report for August and September 2016. Trustee Horvath congratulated Director Turi on the Certificate of Achievement for Excellence in Financial Reporting award received on the CAFR which is the 21<sup>st</sup> consecutive award received by the Village. Village Manager Higgins said there are very few communities under 25,000 who have received this award, particularly for 21 consecutive years. The August and September monthly financial report includes a recap of all funds, a list of cash and investments and cash flow schedules. The General Fund ended the quarter with a large cash surplus with receipt of the second installment of property taxes. Photo Enforcement, local use tax and sales taxes continue to outpace expectations. Sales tax received in August and September was higher than 1% and 3.85% respectively. Expenditures are on target and include encumbrances in the amount of \$38,830.35.

The Police Pension Fund portfolio posted positive returns in September ending the quarter with an unrealized gain of 3.23%. The one year return was 7.07%.

#### MOTION:

Trustee Horvath moved, seconded by Tymick, to approve the August and

September 2016 monthly financial report as presented.

Trustee Allen asked if there was an update in the Water Sewer Fund on pumped versus billed and Trustee Horvath said that an update is not available yet.

The motion passed on a roll call vote. Voting aye: Trustees Hansen, Horvath, Tymick, Allen, Gallagher and Glowiak. Voting nay: None.

12) VILLAGE PRESIDENT RODEGHIER

President Rodeghier reminded residents to be careful and watch out for children when driving on Monday, October 31, which is Halloween.

13) VILLAGE MANAGER HIGGINS

Manager Higgins wished everyone a happy St. Crispin's day on October 25.

14) VILLAGE ATTORNEY JURUSIK

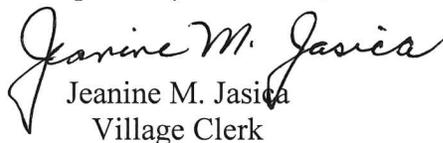
No report.

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Tymick moved, seconded by Hansen, to adjourn the meeting. The motion passed on a unanimous voice vote. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

  
Jeanine M. Jasica  
Village Clerk