

Planning and Zoning Committee
February 7, 2023

Present: James John, Trustee (Chairperson)
Nicole Chen, Trustee
Jeff Koza, Director of Engineering Services
Matt Supert- Director of Municipal Services
Erin Duffy – Assistant Director of Municipal Services
Nick Partipilo – Municipal Services Analyst
Amanda Segreritti – Municipal Services Analyst
Jenny Pesek – Administrative Assistant

Call to Order: Trustee John called the meeting to order at 5:45 pm. Seconded by Trustee Chen.

Reading of the Agenda: No Additions-Deletions to the agenda.

Approval of Minutes: Trustee John motioned to approve the December 5th 2022 minutes. Trustee Chen seconded the motion.

Public Comment: None

Timber Trails Subdivision – Construction Observation and Development Closeout/Acceptance Services Agreement with V3 Companies: The Village was informed by James J Benes in December 2022 that James J Benes is closing and will no longer operate. It is Staff’s understanding Benes has ceased operations as of the end of January 2023. Village Staff is recommending that V3 companies be engaged to perform the construction observation and development management for the Village. The initial V3 proposal will have a term of 12 months. Staff expects to bring either a renewal or an updated agreement to the Committee each calendar year for review and approval. V3 will be on an hourly basis for work performed. Invoices will be reviewed by staff and the Board of Local Improvements (BOLI).

Trustee John motions to bring the construction agreement from V3 Companies for Timber Trails to the Village Board. Seconded by Trustee Chen.

February 27, 2023 Discussion Regarding the Crown Castle Small Cell Application: A presentation will be given at the 2/27 Village Board Meeting.

Other Business: None.

Adjournment: Trustee John motioned to adjourn. Trustee Chen seconded the motion. All in favor, Trustee John and Trustee Chen. The meeting was adjourned at 5:50 p.m.

Submitted by Nick Partipilo