

MINUTES OF THE REGULAR MEETING
OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, February 24, 2020

President Alice F. Gallagher, Presiding
Call to Order, 7:00 p.m.
James Horvath, Acting Village Clerk

Board Members Present

Nicole Chen
Alan Fink
James John
Heidi Rudolph
William Siffermann
James Tyrrell

Others Present

Ingrid Velkme, Village Manager
Aleks Breidis, Director of Recreation
Patrick Kenny, Director Fire & EMS
Brian Budds, Director of Law
Enforcement Services
Grace Turi, Director of Finance
Ellen Baer, Director of Admin
John Mastandona, Asst Dir Finance
Matt Supert, Director of Mun Svcs
Michael Jurusik, Village Attorney

Electronic Attendance:
There was none.

CALL TO ORDER

The meeting opened at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Gallagher led the audience in the Pledge of Allegiance.

ROLL CALL (Acting Clerk Horvath)

READING OF AGENDA - ADDITIONS – DELETIONS

There were no changes.

CALL TO ORDER (President Gallagher)

CITIZEN COMMENTS

Several members of Scout Troup 12 were in attendance working on their Citizenship in the Community badge.

There were no other comments.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Gallagher said the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote.

There were no changes to the omnibus list.

Trustee Tyrrell moved that the following ordinances, resolutions and motions as contained on the meeting agenda for February 24, 2020, be adopted and/or approved under an omnibus vote:

AGENDA ITEM NO. 1 - APPROVAL OF MINUTES OF THE MEETINGS OF JANUARY 27 AND FEBRUARY 10, 2020 AS READ

AGENDA ITEM NO. 2 - ORDINANCE 20-2996 AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WESTERN SPRINGS MUNICIPAL SERVICES DEPARTMENT [ONE (1) 1988 HENDRICKSON VT-100 4 X 4 DUMP TRUCK AND ONE (1) 1994 MODEL 4900 6X4 DT 466 DUMP TRUCK]

AGENDA ITEM NO. 3 - ORDINANCE 20-2997 AMENDING THE WESTERN SPRINGS MUNICIPAL CODE, TITLE 4 (LIQUOR CONTROL); CHAPTER 1 (ALCOHOLIC LIQUOR) RELATIVE TO ADDING SPECIALTY DRINKS UNDER CLASS "J" (SPECIAL EVENTS ONLY ON VILLAGE OWNED PROPERTY) LIQUOR LICENSES AND CLASS "M" (THEATER LICENSE) LIQUOR LICENSES

AGENDA ITEM NO. 4 - ORDINANCE 20-2998 AMENDING TITLE 4 (LIQUOR CONTROL); CHAPTER 1 (ALCOHOLIC LIQUOR); SECTION 4-1-10A(13) OF THE WESTERN SPRINGS VILLAGE CODE RELATIVE TO THE CREATION OF A CLASS "M" (THEATER LICENSE; BEER, WINE AND SPECIALTY DRINKS ONLY) LIQUOR LICENSE FOR ISSUANCE TO THE THEATRE OF WESTERN SPRINGS FOR THE PROPERTY LOCATED AT 4384 HAMPTON AVENUE, WESTERN SPRINGS, COOK

COUNTY, ILLINOIS

AGENDA ITEM NO. 5 - RESOLUTION 20-2530 APPROVING AN AGREEMENT MADE BETWEEN THE VILLAGE OF WESTERN SPRINGS AND HEALING HEARTS FOR ASHLEY FOUNDATION IN REGARD TO THE 2020 AND 2021 TOWER TROT EVENTS

AGENDA ITEM NO. 6 - RESOLUTION 20-2531 AUTHORIZING THE USE OF VILLAGE FUNDS AND AUTHORIZING THE APPROVAL AND EXECUTION OF THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION TO BE ENTERED INTO BETWEEN THE VILLAGE OF WESTERN SPRINGS AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION RELATED TO THE WEST UNDERPASS PROJECT

AGENDA ITEM NO. 7 - RESOLUTION 20-2532 AUTHORIZING THE APPROVAL AND EXECUTION OF THE UNDERPASS AGREEMENT TO BE ENTERED INTO BETWEEN THE VILLAGE OF WESTERN SPRINGS AND BNSF RAILWAY COMPANY RELATED TO THE WEST UNDERPASS PROJECT

AGENDA ITEM NO. 8 - RESOLUTION 20-2533 AUTHORIZING THE APPROVAL AND EXECUTION OF THE PIPELINE LICENSE TO BE ENTERED INTO BETWEEN THE VILLAGE OF WESTERN SPRINGS AND BNSF RAILWAY COMPANY FOR THE CONSTRUCTION AND MAINTENANCE OF A NEW VILLAGE STORM SEWER WITHIN THE BNSF RAILROAD CORRIDOR

AGENDA ITEM NO. 9 - RESOLUTION 20-2534 AUTHORIZING AND APPROVING THE EXECUTION OF AIA DOCUMENT A101 – 2017 STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, AIA DOCUMENT A201 – 2017, AIA DOCUMENT A102 – 2017 INSURANCE AND BONDS EXHIBIT A AND RELATED RIDER WITH CONSTRUCTION SOLUTIONS OF ILLINOIS, INC. FOR THE SEASPAR SENSORY ROOM PROJECT AT THE GRAND AVENUE CENTER

AGENDA ITEM NO. 10 - RESOLUTION 20-2535 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR PHASE III (CONSTRUCTION) ENGINEERING SERVICES WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. OF ROSEMONT, ILLINOIS FOR THE WEST UNDERPASS PROJECT

AGENDA ITEM NO. 11 - RESOLUTION 20-2536 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR PHASE II (DESIGN) AND PHASE III (CONSTRUCTION) ENGINEERING SERVICES WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. OF ROSEMONT, ILLINOIS FOR THE 2020 MOTOR FUEL TAX (MFT) RESURFACING PROJECT

AGENDA ITEM NO. 12 - MOTION TO APPROVE A PROPOSAL FOR REPAIR AND MAINTENANCE WORK TO BE PERFORMED ON THE TEREX TCX55 2006

INTERNATIONAL 4300 4 X 2 VEHICLE IN AN AMOUNT NOT TO EXCEED \$7,100

AGENDA ITEM NO. 13 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND APPROVE THE PURCHASE OF ONE (1) JOHN DEERE 3046R COMPACT UTILITY TRACTOR FROM SHOREWOOD HOME AND AUTO OF HOMEWOOD, IL AT A COST OF \$42,302 LESS TRADE-IN OF ONE (1) 2013 POLARIS VEHICLE IN THE AMOUNT OF \$4,000 FOR A NET TOTAL COST OF \$38,302

AGENDA ITEM NO. 14 - MOTION TO WAIVE THE COMPETITIVE BIDDING PRGCESS AND RENEW A CONTRACT WITH SAFE STEP LLC OF HORTONVILLE, WI FOR THE 2020 SIDEWALK SAW-CUTTING PROGRAM AT THE 2017 UNIT PRICES IN AN AMOUNT NOT TO EXCEED 2020 PROJECT BUDGET OF \$20,000 (NOTE: 2017 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 15 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH HOMER TREE CARE, INC. OF LOCKPORT, IL FOR THE 2020 TREE REMOVAL CONTRACT AT THE 2018 PRICING SCHEDULE IN AN AMOUNT NOT TO EXCEED 2020 PROJECT BUDGET OF \$75,000 (NOTE: 2018 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 16 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH WINKLER'S TREE AND LANDSCAPING OF LAGRANGE PARK, IL FOR THE 2020 TREE TRIMMING CONTRACT AT THE 2016 PRICING SCHEDULE IN AN AMOUNT NOT TO EXCEED 2020 PROJECT BUDGET OF \$105,000 (NOTE: 2016 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 17 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH UNI-MAX MANAGEMENT CORPORATION OF CHICAGO, IL FOR 2020 JANITORIAL SERVICES CONTRACT AT AN ANNUAL COST OF \$31,499.75 AND THE PUBLIC WORKS JANITORIAL CONTRACT AT AN ANNUAL COST OF \$3,143 CONSISTENT WITH THE 2017 PRICING SCHEDULE (NOTE: 2017 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 18 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH LAKESHORE RECYCLING SYSTEMS OF MORTON GROVE, IL FOR THE 2020 STREET SWEEPING PROGRAM IN AN AMOUNT NOT TO EXCEED \$71,045.69 (NOTE: 2017 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 19 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH YMI GROUP OF ELK GROVE VILLAGE, ILLINOIS FOR THE 2020 HVAC MAINTENANCE CONTRACT IN THE AMOUNT OF \$19,900 CONSISTENT WITH THE 2019 PRICING SCHEDULE (NOTE: 2019 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 20 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH BRIGHTVIEW LANDSCAPING FOR THE

CONTRACT PRICE OF \$34,700 CONSISTENT WITH THE 2019 PRICING SCHEDULE
(NOTE: 2019 CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 21 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS
AND RENEW A CONTRACT WITH TRUGREEN LP OF HICKORY HILLS, IL FOR THE
2020 EMERALD ASH BORER TREATMENT PROGRAM AT THE 2015 UNIT PRICES IN
AN AMOUNT NOT TO EXCEED THE ANNUAL COST OF \$16,751.28 (NOTE: THE 2015
CONTRACT WAS COMPETITIVELY BID)

AGENDA ITEM NO. 22 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS
AND RENEW A CONTRACT WITH SOLE AND QUALIFIED RFP RESPONDENT, RJN
GROUP OF WHEATON, IL FOR THE 2020 SMOKE TESTING PROGRAM AT A TOTAL
COST OF \$19,998 CONSISTENT WITH THE 2019 PRICING SCHEDULE (NOTE: 2019
CONTRACT WAS AWARDED TO SOLE AND QUALIFIED RESPONDENT RJN)

AGENDA ITEM NO. 23 - MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS
AND RENEW A CONTRACT WITH STRADA CONSTRUCTION OF ADDISON, IL FOR
THE 2020 SIDEWALK, CURB AND GUTTER REPLACEMENT PROGRAM AT A TOTAL
COST OF \$76,612.50 CONSISTENT WITH THE 2019 PRICING SCHEDULE (NOTE: 2019
CONTRACT AS COMPETITIVELY BID)

Trustee Rudolph seconded the motion.

The motion passed on a roll call vote.

Voting aye: Trustees Tyrrell, Siffermann, Rudolph, John, Fink, Chen and President
Gallagher.

Voting nay: None.

OTHER BUSINESS

There was none.

REPORTS

24) MONTHLY FINANCIAL REPORT (Rudolph)

A) January 2020 Monthly Report

Trustee Rudolph presented the January 2020 monthly report. The Police Pension Fund posted negative results for January with an unrealized loss of (.49%) and trailing a 12-month return of 12.84%, still greatly exceeding our assumption of 6.75% that we used in our projections. The General Fund ended the month with a deficit which is due to the timing of the property tax distributions. Expenditures are on target and as expected. In the Water and Sewer Funds, the consumption billed in January was 1.28% higher than that of last year. The account surplus continues to be a result of timing between the receipt of the IEPA loan proceeds

and the payment for the work performed on Well #5.

B) Call for BOLI meeting on March 16, 2020

Trustee Rudolph called for a BOLI meeting. President Gallagher set the meeting for March 16, 2020 at 6:59 p.m.

MOTION:

Trustee Rudolph moved, seconded by John to approve the disbursements for January 2020 and to accept the January 31, 2020 financial report.

The motion passed on a roll call vote.

Voting aye: Trustees Rudolph, Siffermann, Tyrrell, Chen, Fink and John.

Voting nay: None.

25) VILLAGE PRESIDENT GALLAGHER

• **Town Hall Meeting, February 13, 2020**

President Gallagher thanked elected officials and staff for their attendance at the Town Hall Meeting on February 13, 2020 regarding 5G / Small Cell. President Gallagher added that she especially wished to thank staff for their preparation for that meeting. The meeting was very well organized and very well run and she thinks it was very well received as well. The purpose of the meeting was to provide a forum for residents to have their questions answered by those most qualified to do so. It was disappointing that no representatives from the telecommunications company attended. State Senator Glowiak-Hilton and Representative Deanne Mazzochi also attended.

Senator Glowiak-Hilton said she plans to establish a Task Force to look into 5G and introduce a bill that would give more control to municipalities, especially in historical districts. Senator Glowiak also announced the 5G subject matter hearing that she recently hosted on February 18, 2020 in Springfield with the Senate Public Health Committee.

Representative Mazzochi stated she also introduced a bill to give some control back to local governments and their residents. Representative Mazzochi encouraged residents to fill out witness slips in support of her bill through a link on her website.

Manager Velkme, Director Scott and Klein, Thorpe & Jenkins Attorneys Michael Jurusik and Jim Rhodes collectively gave an overview and update on the evolution of 5G, challenges facing Western Springs and all local governments with State and Federal pre-emption of zoning authority. They also addressed the national priority the President has directed for nationwide 5G rollout.

Congressman Lipinski's Deputy Chief of Staff Jaclyn O'Day said the Congressman continues to push the FCC for a response to his letter requesting the research the FCC used to determine the 1996 regulations for radio frequency exposure. Stop 5G Western Springs representative Moira Zellner and Stop 5G Hinsdale representative Marla Mangone were both invited to speak and they each spoke regarding their respective organizations positions on 5G technology and deployment. The evening concluded with Attorney Jurusik answering pre-submitted questions, public comment and a Q&A session. Many of the questions Village staff received were technical in nature or otherwise beyond the Village's expertise and so those questions have been sent to the appropriate entities for answers. Once Village staff receives those answers, they will be posted to the Village website. For the full Power Point Presentation and more information about 5G, please visit the Village website at www.wsprings.com/5G.

- **Metropolitan Mayors Caucus**

On Friday, February 21, 2020, President Gallagher attended the Metropolitan Mayors Caucus business meeting. Mayor Lightfoot was in attendance and it was the first time that President Gallagher heard her speak and she spoke very eloquently about the need for Chicago to have a casino. Mayor Lightfoot is very much in favor of that and spent a majority of her speech telling attendees why this was a good thing for the region. She also said that she wants to meet with our communities and thinks of Chicago as another municipality and that all the communities should work together as a region. This was refreshing and the first time President Gallagher heard a Chicago Mayor say something like this. President Gallagher was asked to present on the Western Springs experience with 5G at that meeting. Some of the mayors at the meeting had never heard of 5G. President Gallagher gave a brief overview of our experience, what we have done and what we are committed to doing in the future.

- **Recognition Event for Boards and Commissions**

President Gallagher thanked Deputy Clerk Haeske for arranging the recognition event for the advisory Boards and Commission which was held on Sunday, February 23. It was a very nice event at Salerno's. President Gallagher also thanked Salerno's for providing the venue. Thank you to all the Trustees, Clerk Horvath and senior staff who attended. On behalf of the Board, President Gallagher thanked all of the advisory commission board members who are so generous with their time, talents and expertise to advise the Board on a range of issues.

- **Combined Meeting – March 16, 2020**

President Gallagher reminded everyone that we are combining our two March meetings into one and that meeting will be held on March 16, 2020 at 7:00 p.m.

26) VILLAGE MANAGER VELKME

- **Well #4 Maintenance**

The Village received information on Friday afternoon that the manufacturer of the Byron Jackson motor identified an issue with the windings on the rebuilt Type M. Technicians continued testing procedures over the weekend and repairs have begun. The Village is anticipating approximately two weeks to complete repairs to the windings. The Village has continued to monitor overall system quality and output from the water plant and, to date, no water has been used from Well #1. Given forecasted system demands, the Village will not need to utilize Well #1 within the allotted repair period.

- **Well #5**

Village staff is waiting for the notice to proceed from the IEPA. Without that letter, we cannot begin any work.

- **Tabletop Disaster Exercise**

On Thursday, February 20, Director of Fire and EMS Pat Kenny and Training Director Gallagher conducted a Tabletop Disaster Exercise with Senior Staff. President Gallagher and Trustee Siffermann were also able to attend. Planning for an emergency is an ongoing process. These events are never planned and are never predictable. Natural disasters can include severe storms, tornadoes, flooding or also manmade made emergencies involving the railroad as one example. These disaster drills test our ability to react to a real event. We review what resources we need and where to look for help. It is important to know that our relationships with other government organizations, the process of declaring a disaster, the importance of communication with our residents and the media, the documentation that is needed for funding assistance, the important of our volunteers and volunteer management in such events, and knowing where to go for essential resources. Planning makes disasters less disastrous. There were many lessons learned and we hope to have another drill next fall.

Chief Kenny thanked senior staff members who were able to attend and put their hearts into the drill. Trustee Siffermann, who was present at the drill, commented that he was thoroughly impressed with the organization of this event, the care and the extent to which all of the participants were brought into the scenario, were prepared for the various items that needed to be addressed. Trustee Siffermann said extended a tribute to Chief Kenny and Training Director Gallagher for orchestrating this exercise. He added that residents should be comforted by the steady hand that was at the root of this event and he was grateful to be a part of it.

Village Manager Velkme added that on the heels of that, we have begun planning for the upcoming snowstorm beginning tomorrow into Thursday. Public Works employees are ready for plowing and salting the streets and Fire and Police are also ready to take on this winter storm.

- Government Finance Officers Association (GFOA)'s Certificate of Achievement for Excellence in Finance Reporting for 2018

Village Manager Velkme announced with great pleasure the award of the Government Finance Officers Association (GFOA)'s Certificate of Achievement for Excellence in Financial Reporting for 2018. The Village has received this award from the GFOA for 25 consecutive years and it is the highest level of award. Manager Velkme said this award is due to Director Turi and Assistant Director Mastandona' s work.

27) VILLAGE ATTORNEY JURUSIK

Attorney Jurusik reported as a follow-up to the Town Hall meeting and some communications about 5G / Small Cell, his firm has done a few things. They have prepared code amendments to Village code which will be coming through the committee process for approval in March. They have also prepared amendments to small cell facility design standards which will be run through committee and then brought to the full Board for consideration of approval in mid-March. Both the small cell amendments to the design standards and the amendment to Village code are posted on the 5G / Small Cell section of the Village website right now. Staff posted those earlier today. Attorney Jurusik said we have received a couple positive comments from residents already. Attorney Jurusik said his firm is also working on some amendments to State law, making refinements to that document. He said we will run that through the Board before it is shared with the legislators. Discussion on the proposed amendments and matters related to 5G / Small Cell related matters followed.

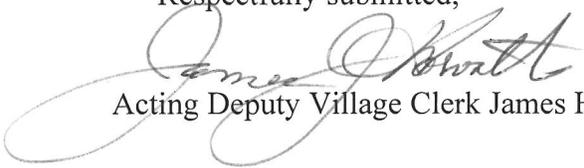
ADJOURN

With no further business to address, President Gallagher asked for a motion to adjourn the meeting.

MOTION:

Trustee Tyrrell moved, seconded by Chen, to adjourn the meeting at 7:44 p.m. The motion passed on a unanimous voice vote.

Respectfully submitted,


Acting Deputy Village Clerk James Horvath