

**VILLAGE OF WESTERN SPRINGS  
BOARD OF FIRE AND POLICE COMMISSIONERS  
REGULAR MEETING MINUTES  
May 3, 2023**

**Present:** Chair Marcia Buell; Commissioner Janet Dahl; Commissioner James Maragos; Village Manager, Ellen Baer, Chief of Police, Sean Gilhooley and Assistant to Village Manager, Daisy Chavez

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**Agenda Items:**

1. Call to Order

Chair Buell called the meeting to order at 8:02 a.m.

2. Roll Call

Chair Marcia Buell, Commissioner Janet Dahl and Commissioner James Maragos were present. Also present were Ellen Baer, Village Manager, Sean Gilhooley, Chief of Police and Daisy Chavez, Assistant to Village Manager.

3. Approval of Meeting Minutes

Commissioner Maragos made a motion to approve the meeting minutes of April 17, 2023. Chair Buell seconded the motion. The motion was approved by voice vote.

4. Public Comment

No public comment.

5. Proposed amendment to BFPC Rules

Chief Gilhooley informed the Commissioners of the two proposed amendments to the current BFPC Rules. He explained the amendments as follows:

- Subsection 5-1(A) Examinations for Entry Level Positions; Examination Elements and Grading. Added language of State Police Officer Professional Conduct Database Check per the Illinois Police Training Act.
- Subsection 5-8(A) Lateral Hire Process for Entry Level Police Officers; Lateral Entry Eligibility List for Original Appointment. Expanded the eligibility criteria to be placed on the Lateral Entry Eligibility List to include candidates who have experience aside from a municipal agency.

Commissioner Dahl made a motion to approve the proposed amendments to the current BFPC Rules. Commissioner Maragos seconded the motion. The motion passed on a unanimous voice vote.

6. Certification of the Final Lateral Police Officer Entry Eligibility List

Assistant to the Village Manager, Chavez notified the Commissioners that the candidates on the initial eligibility list had ten days to submit documents for additional preference points. She explained there were no documents submitted by the candidates and therefore no preference points were added to the Final Lateral Police Officer Entry Eligibility List.

Commissioner Dahl made a motion to certify the Final Eligibility List for the position of Police Lateral Officer. Commissioner Maragos seconded the motion. The motion passed on a unanimous voice vote.

7. Motion to approve hiring of probationary lateral police officer

Manager Baer stated she authorizes the hiring of the lateral police officers to fill the current vacancies. She notified the Commissioners that a motion is needed to approve the hiring of the candidates on the Final Lateral Police Officer Entry Eligibility List.

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Commissioner Dahl made a motion to approve hiring probationary lateral police officer, Kenneth Ladin to fill current vacancy. Commissioner Maragos seconded the motion. The motion passed on a unanimous voice vote.

8. Motion to approve hiring of probationary lateral police officer

Commissioner Dahl made a motion to approve hiring probationary lateral police officer, Scott McClintock to fill current vacancy. Commissioner Maragos seconded the motion. The motion passed on a unanimous voice vote.

9. Other

Assistant to the Village Manager, Chavez informed the Commissioners that staff will publish a newspaper notice regarding the amendments to the current BFPC Rules for ten calendar days. After ten days, the BFPC Rules will be effective, at which time staff will post a new job advertisement for the position of lateral police officer.

10. Adjourn

Commissioner Maragos made a motion to adjourn, seconded by Commissioner Dahl. The motion passed on a unanimous voice vote. The meeting was adjourned at 8:13 a.m.

Respectfully submitted,

Daisy Chavez  
Assistant to the Village Manager