

Finance Committee Meeting Minutes
Monday, May 23, 2022

Heidi Rudolph, Chairperson
Scott Lewis, Trustee
Grace Turi, Director of Finance
John Mastandona, Assistant Director of Finance
Alice Gallagher, Village President
Ellen Baer, Village Manager

Others Present:

Village Hall

Meeting called to order at 7:30 am

Items of Discussion:

- **Public Comment:** None
- **Minutes:** The minutes of the April 11, 2022 meeting were approved as presented.
- **Purchase Approval:** Director Turi presented an invoice for the Tower Trot t-shirts. Including shipping costs, the total amount is above \$10,000. Marathon Sportswear has been doing the t-shirts the past few years. The Committee discussed going out for bids next year to get more cost information to compare current costs between potential vendors. The Finance Committee approved the request and recommended that the payment approval be placed on the June 13th Board Meeting agenda.
- **Budget Amendments/Transfers:** A budget transfer for \$37,500 to increase Full-Time Salaries in the department Village Manager's Office was requested by the Village Manager (1201100 40100). \$30,000 from Professional Services (1201100 50100) and \$7,500 from Full-Time Salaries (2101100 40100). The transfer is needed due to the addition of the Assistant to the Village Manager position outlined in the pay plan. The funds would be available due to the decrease in need of professional services with the new position and the savings in staff changes in the Finance department. The Finance Committee approved the requests and recommended that the amendment be placed on the May 23rd Board Meeting agenda.
- **Downtown North TIF Distribution:** Director Turi presented a proposal to distribute TIF funds to purchase additional tables and chairs that are located at the Village Green, not to exceed \$9,000. Director Turi stated that programs to start utilizing the TIF funds is expected in future budgets. The Finance Committee approved the requests and recommended that the amendment be placed on the May 23rd Board Meeting agenda.
- **Non-Home Rule Sales Tax:** Director Turi presented an option to raise additional, needed funds. The current referendum bond proceeds are set to be fully expended through the construction season of 2023. The capital and infrastructure needs of the Village currently does not have sufficient funding to meet the Village's need. The non-home rule sales tax would be an avenue that could expand the Village's tax base. The revenue of this tax must be dedicated to infrastructure (roadway, water or sewer) and would have to be approved by referendum. The tax would not be applied to qualifying food, drugs, or medical appliances. Director Turi also stated that most neighboring towns have already implemented an additional sales tax and this tax would put us at an equal sales tax level. Chairperson Rudolph asked if we knew how much revenue this would raise on an annual basis. Director Turi stated that the State does not break down the categories of sales, so it is unknown at this time. Trustee Lewis inquired if the revenue would be significant or would

debt issuance be a better avenue. Village Manager Baer noted that this revenue would also be paid by non-residents, where any additional debt issuance would be paid by only residents. She also stated that these funds could be pledged to the debt service of future debt. Further discussion continued on future funding needs. There was no recommended action by the Finance Committee. The Committee decided to continue the discussion of the Non-Home Rule Sales Tax with the full Village Board at the May 23rd Board Meeting.

There being no further business, the meeting was adjourned at 8:29 am

Respectfully Submitted,

John Mastandona
Assistant Director of Finance

APPROVED: June 27, 2022