

## PROPERTIES and RECREATION COMMITTEE MEETING

Tuesday, June 8, 2021  
6:00 PM

Called to Order: 6:00 P.M. by Nicole Chen, Chair-Trustee Tyrell

### **Committee Members Present:**

Nicole Chen – Village Trustee, Chair  
James Tyrell – Village Trustee

### **Staff Present:**

Matthew Supert – Staff  
Chris Breakey – Staff  
Ingrid Velkme - Staff  
Jenny Pesek - Staff  
Aleks Briedis - Staff

**Public Comment:** None

### **Approval of Minutes:**

The meeting minutes from 5/4/2021 were approved by the Trustees. Trustee Tyrell voted aye, and Chair-Trustee Nicole Chen voted aye to approve the minutes in the roll call vote.

### **Recreation:**

#### **Contractor Agreements:**

Director Briedis presented updated contracts for the contractors/tenants of the recreation facilities. The new contract has a four year term with an automatic year to year renewal. As part of this contract, the rate per square foot increases by 2% annually, which had been done previous to the pandemic. Contractors have been given the opportunity to their respective contracts individually and there have been no changes requested. The Historic Society's Board still needs to approve the contract. Legal is currently drafting the resolution to accompany the agreements. Trustee Tyrell made a motion to approve the resolutions and bring the contracts to the Village Board. The Motion was seconded by Chair-Trustee Chen.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

#### **Summer Registrations:**

Enrollment numbers for Recreation summer programs is higher than the enrollment from 2020 and 2019. Over eighty-five classes hit the maximum participant capacity. Staff has worked on adding additional classes and/or increasing the maximum.

#### **Acoustifence:**

Tennis staff continue to have issues at Spring Rock Park tennis courts with the new basketball court in such close proximity to the tennis courts. The addition of an acoustifence to the existing chain-link fence to separate the two user groups and control the sound between the two activities. The solution was presented to the Park Board at their May 11<sup>th</sup> meeting. The Board voted unanimously to deny the request.

**Recreation Update:**

Summer Programs have started. Summer tennis began on June 7<sup>th</sup> and camps/classes begin on June 14<sup>th</sup>. Due to the mask mandate being lifted, the recreation department has updated their policy to say: Masks are required for everyone, vaccinated or not vaccinated, in the hallways restrooms and all other public areas in the Recreation Center and Grand Avenue Community Center. Annual summer training began the first week of June. The Village was awarded SEASPAR's Community Partner Award for 2021 in recognition of outstanding contributions in the development of Ray's Bay Multisensory Room, which benefits all SEASPAR residents.

**Office Furniture:**

Director Supert presented the quotations staff received for new office furniture received from Henricksen for the Police Records room, Municipal Services office, and Engineering offices. The quotation for the Police Records room was \$9,805.58. Police Budgeted \$10,000 for this year. The Municipal Services and Engineering Departments were quoted \$20,150.85. The Municipal Services Department budgeted \$20,000 for office improvements for this year. Chair-Trustee Chen made a motion to approve the office expenditures that were budgeted and to move to the Village Board. Trustee Tyrell seconded the motion.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

**Historic Water Tower Soffits:**

The Village has requested proposals from firms interested in the project. The Village received two proposals. One proposal was received from Futurity 19, inc. in the amount of \$80,000 and one was received from Action One Construction \$106,000. Staff is recommending Futurity 19 pending review. Chair-Trustee Chen made a motion to bring the recommendation to the Village Board pending staff review. Trustee Tyrell seconded the motion.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

**4221 Linden-ROW Sale:**

Director Supert explained that the Village received a letter of intent from Mr. Edward Rosenberg requesting to purchase ten feet of sixteen available feet of ROW immediately south of 4221 Linden Avenue. Staff is currently reviewing the proposed ROW purchase and will mail notification letters to adjacent neighbors in the coming weeks. After the initial review, staff recommends that all sixteen feet be purchased because staff feels that the remaining six feet of ROW may present a maintenance concern.

**Draft Wolf Road Bike Path IGA:**

Director Supert presented the prefinal draft agreement to the committee. Staff anticipates the agreement being ready to present to the Village Board during the June Board cycle. The project has gone out to bid and the project is anticipated to be on IDOT's June 11<sup>th</sup> letting schedule. Staff has resolved the majority of the items with the Forest Preserve with three items, Forest Preserve Easements, Ownership Language, and Tree Mitigation Costs, pending final confirmation from the Forest Preserve. Chair-Trustee Chen made a motion recommending the Intergovernmental agreement be

presented to the Village Board pending final revisions from the Village Attorney. Trustee Tyrell seconded the motion.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

**Wolf Road Bike Path – Local Public Agency Agreement:**

Director Supert presented the Local Public Agency Agreement for Federal Participation for the Wolf Road Bike Path. The project is scheduled for IDOT's June 11<sup>th</sup> letting. The Village has received \$345,269 in ITEP funds with a total cost for the project anticipated at \$431,586. The anticipated local match for construction is \$86,317. The maximum ITEP participation on the project is 80% or not to exceed \$345,269. Chair-Trustee Chen made a motion to recommends the Local Public Agency Agreement for Federal Participation. Trustee Tyrell seconded the motion.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

**Capital Summary Report:** Director Supert presented the Capital Summary Report to the Committee.

**West Underpass Construction:**

The Village completed the plat of survey for the additional eighty foot retaining wall and submitted the easement documents to the BNSF. After submittal the BNSF has asked the Village to go back and create a new permanent easement exhibit for all of the retaining wall that is going in from the Tollway Project. Staff is unsure if this request will impact the west underpass project.

**Other:**

Director Supert presented the GIS Consulting Contract Agreement Renewal with Cloudpoint Geospatial Services. The professional services provided by Cloudpoint Geospatial Services includes assisting with the migration and management of the Village's cloud geospatial data and the development of internal and external management tools. The contract renewal proposes an increase from \$2,450 per month up to \$2,500 per month for a three-year contract or \$2,600 per month for a two-year contract. GIS consulting Services are a budgeted item for 2021. Chair-Trustee Chen made a motion to recommend a three-year contract renewal to the Village Board. Trustee Tyrell seconded the motion.

Roll Call:

Chair-Trustee Chen: Aye

Trustee Tyrell: Aye

Motion to adjourn the meeting:

Roll Call: Move to Close

Nicole Chen, Trustee-Chair vote: Aye

James Tyrell, Trustee vote: Aye

Meeting adjourned at 7:20 P.M.

Respectfully Submitted: Liam Sullivan