

Finance Committee Meeting Minutes
Monday, June 27, 2022

Heidi Rudolph, Chairperson
Scott Lewis, Trustee
Grace Turi, Director of Finance
John Mastandona, Assistant Director of Finance
Casey Biernacki, Deputy Village Manager

Others Present:
Mike Kelly, Director of Fire & EMS
Matt Supert, Director of Municipal Services
Nick Partipilo, Management Analyst

Village Hall

Meeting called to order at 7:30 am

Items of Discussion:

- **Public Comment:** None
- **Minutes:** The minutes of the May 23, 2022 meeting were approved as presented.
- **Budget Amendments/Transfers:** A budget amendment for \$55,000 to increase Water/Sewer Replacement Parts in the Water Distribution department was requested by the Director of Municipal Services (4303510 55250). The amendment is needed due to the identification of multiple fire hydrants that need to be replaced. Director Supert stated that public works usually replaces five (5) hydrants a year, but have already replaced eight (8) in 2022. This has left the account with little funds to purchase other water repair parts. The Finance Committee approved the requests and recommended that the amendment be placed on the July 11th Board Meeting agenda.
- **Ambulance Billing Rate Amendments:** Director Kelly presented a revised ambulance transport fees. He stated that in the past, the department would set rates by comparisons of neighboring municipalities and the rates have done been analyzed since 2017. Starting in 2019, the Village has participated in a state-run program called Ground Emergency Medical Transport (GEMT). The program establishes a rate for Medicaid patients based on actual costs. Director Kelly stated that the recommendation is to utilize the rate for all patients and not only Medicaid. He stated that the current practice for residents is accepting what their insurance companies pay and not billing the balance, the increase to the GEMT rate would leave this unchanged. The Finance Committee approved the request and recommended that the amended fees be placed on the July 11th Board Meeting agenda.
- **Stormwater Utility Fee – Phase II:** Deputy Village Manager Biernacki presented the proposal for the Phase II of the Stormwater Utility Fee. He stated that Raftelis presented the results of Phase I at the June 13, 2022 Village Board meeting. Phase II consists of public education, data collection, and stormwater utility fee structure and implementation. He also stated that staff has been meeting with other stakeholders in the village, such as school districts and the business association. Trustee Lewis inquired if this was the vote to accept implementing a stormwater fee or if this is just approval to continue the study. Deputy Village Manager Biernacki stated that this is only to continue the study and the Village Board would make a decision to implement after phase II is complete. The proposed fee for phase II is a not-to-exceed amount of \$77,288. The Finance Committee approved the request and recommended that the amended fees be placed on the July 11th Board Meeting agenda.
- **Non-Home Rule Sales Tax Update:** Director Turi stated that staff has meant with the business association to talk about the possibility of a non-home rule sales tax and that there were no large objections. She stated that staff was looking for guidance from the Finance Committee on how to

proceed. She presented the referendum question that would potentially be on the ballot and stated that the question cannot be changed. Director Turi emphasized that this revenue stream would only be used for infrastructure and would be part of a larger approach. The Finance Committee recommended that the referendum question for non-home rule sales tax be placed on the July 11th Board meeting agenda.

- **BOLI Draw #89:** Director Turi presented the BOLI draw in the amount of \$104,317.04. She stated the invoices range from 2020 to 2021 for legal and engineering services. The Finance Committee approved the request and recommended that the amendment be placed on the July 11th BOLI Meeting agenda.
- **Other Business:** Director Turi stated that the next Finance Committee meeting agenda will include a transfer of excess reserves from the General Fund to the Burlington Northern Fund to cover additional BNSF costs for the West Underpass project.

Director Turi stated that staff has met with multiple vendors to explore a meter replacement program. Staff anticipates that a RFP will be published in the next few months. The current water meters are well beyond their expected useful life.

There being no further business, the meeting was adjourned at 8:42 am

Respectfully Submitted,

John Mastandona
Assistant Director of Finance

APPROVED: July 25, 2022