

RECREATION COMMISSION MEETING
Thursday, June 29, 2023

1. CALL TO ORDER: E. Piotrowski called the meeting to order at 5:35 p.m.
2. ROLL CALL: Commissioners present: Martin Healy, Winfred Lyday and E. Piotrowski
Absent: D. Rasmussen and J. Joyce
Also present: Recreation Administrative Coordinator, Ryan Harrison, Recreation Supervisor, Mike Kenny, Recreation Program Manager, Rita Ligeikis, Director of Recreation, Aleks Briedis and Walt Knake, Executive Director for the Park District.
3. APPROVAL OF MINUTES: The Commission reviewed the minutes from the March 2, 2023 meeting. W. Lyday made a motion to approve the minutes. M. Healy seconded the motion, and the minutes were approved. Roll call was taken and the motion passed unanimously.
4. CITIZENS COMMENTS: None.
5. OLD BUSINESS: None
6. NEW BUSINESS:
 - a) Resolution No. 23-2740 Ratifying the Approval and Execution of the 2023 Park and Recreational Facility Construction Grand Program (PARC) Grant Application – A. Briedis explained that this grant program is similar to OSLAD grants but for indoor projects. The grant application due on June 15th and will be for Grand gym improvements including new basketball backboards with motorized vertical adjusters, wall padding on all the walls in the gymnasium, new gym flooring, volleyball net, seating for spectators, an ADA lift to the stage, a new storage area and improvements to the east entrance to make it ADA accessible. \$77,000 was budgeted in FY 2023 for a smaller scope of the project. These funds will be re-budgeted into FY 2024 as part of the match for the grant. The entire project is estimated to cost \$669,000, with the grant funding \$470,000 of that amount. W. Lyday motioned to approve the execution of the PARC grant, M. Healy seconded, and the motion passed unanimously. A. Briedis stated he hopes to find out the grant status around September.
 - b) Tower Trot 2023 – A. Briedis reported that this year’s race had 948 participants and raised over \$11, 000 for Healing Hearts. However, overall, the race ended in approximately a \$2500 deficit. Race fees are planned to be increased for next year. The race survey is included in the packet.
 - c) SEASPAR Agreement – A. Briedis stated the Village of Willowbrook is looking to join SEASPAR and that SEASPAR is making some changes on how payments are made to them. They will send out 2 bills at 50%. The village attorney has reviewed the resolution. M. Healy motions to approve the resolution, W. Lyday seconded with the caveat that any changes be reviewed by the attorney. Motion passed unanimously.

d) Financials ending May 2023 – A. Briedis stated that all funds are tracking well. Comments and questions were as follows:
Contracted Programs - some funds were entered into the wrong line item.
Lacrosse –Lacrosse league will no longer be offered. Intro to lacrosse programs will continue. League participants have been absorbed into other agencies' lacrosse leagues.
Senior Center – is doing great and has started to take memberships again.
Spartz - revenue was down due to not having a Spring League in 2023 and expenses shown are paying for the previous year's program.
Tennis – revenue down due to payroll increases to reach the \$15/hr minimum
E. Piotrowski asked if Tower Trot was the same day as the Pet Parade. A. Briedis responded that it was not.

7. REPORTS:

- a) DIRECTOR BRIEDIS: A. Briedis stated that he had nothing more to report.
- b) PROGRAM MANAGER LIGEIKIS: R. Ligeikis gave a summary of her written report which included the high enrollment of the Winter/Spring early childhood classes, some newly added classes as well as some contracted classes. She is currently working on the Fall brochure organizing early childhood, coop classes etc., and staff schedules. She stated she is working on a partnership with (NAMI) the National Alliance for Mental Illness to offer some mental health programs to our community. Session 1 of summer camps is almost over, and Safety Village Graduation is tomorrow, June 29th. Lastly, she plans on creating a performance evaluation form to evaluate the Lead Early Childhood Instructors.
- c) SUPERVISOR KENNY: M. Kenny gave a summary of his written report that touched upon the offerings and enrollments of the youth sports programs, Springs tennis and Women's Competitive Doubles. Pickleball offering (both open play and clinics) have had 989 participants so far this year and the Summer Tournament raised over \$2000 to go to the Friends of the Parks Foundation for the future Pickleball Center in Spring Rock Park. Currently, open gyms are being offered 3 days a week and looking into the fall season, Travel Basketball tryouts will take place in mid-August.
- d) ADMINISTRATIVE COORDINATOR HARRISON: R. Harrison gave a summary of his written report which included work he will be pursuing such as introducing post program evaluations, maintaining a high level of social media advertising, working on special events and using less stock photos in Dept brochures. Work that he has completed include updating and tracking brochure data, posting to social media and keeping track of impressions, sending out Tower Trot survey and working both the Gathering on the Green and Tower Trot events.
- e) TRUSTEE AND BOARD REPORT: A. Briedis reported that the Village Board has appointed anew Trustee. Her name is Amy Avakian and she is also one of the creators

and head volunteer for our Safety Village program. See <https://wsprings.com/AgendaCenter> for specific Village board meeting minutes.

- f) PARK DISTRICT UPDATE: W. Knake handed out information on the donation levels for the Pickleball center. He stated they have generated almost \$300,000 towards the Center mostly from the Rotary Club. The hope that it is built in June 2024. He also handed out information on how to navigate their website pointing out the 5-year Master and Marketing Plans. M.Healy asked if there was any underground drainage in the parks. W. Knake responded just in the tennis courts. E. Piotrowski asked if there were any planned events for Timber Trails. W. Knake stated he would love to do an event with their HOA. Lastly, he reminded the Commission of their 100 Year Celebration Sept 8-10th.
- 8) COMMISSIONER COMMENTS: None.
- 9) OTHER: None.
- 10) NEXT MEETING: The next Recreation Commission meeting will be held on August 31, 2023.
- 11) ADJOURNMENT: M. Healy motioned, and W. Lyday seconded the motion to adjourn the meeting. Roll call was taken, and the motion passed unanimously. The meeting adjourned at 7:09 pm.

Respectfully Submitted,

Rita Ligeikis
Recreation Program Manager/Commission Secretary