

Planning and Zoning Committee
President's Chambers
July 19, 2023

Present: Phil Nawrocki, Trustee (Chairman)
Jim Tyrrell, Trustee
President Heidi Rudolph
Ellen Baer, Village Manager
Casey Biernacki, Deputy Village Manager
Heather Valone, Assistant Community Development Director
Daisy Chavez, Assistant to the Village Manager
Tony Budzikowski, Director of Community Development
Attorney Mike Jurusik

Call to Order: Trustee Nawrocki called the meeting to order at 7:00 pm. Member Tyrrell and Chairman Nawrocki were both in attendance. There were no additions/deletions to the agenda.

Approval of Minutes: Trustee Tyrrell made a motion to approve the meeting minutes for May 3, 2023. Trustee Nawrocki seconded the motion to approve the minutes and confirmed that the minutes were approved.

Public Comment: Trustee Nawrocki asked if there were any members of the public in attendance that wanted to speak or provide comments. There were no members of the public in attendance to speak or provide comments.

Field Park PTO – Field Park Fit Family 5K Race: Director Budzikowski indicated that the applicant was not present and that he'd give an overview of the Field Park PTO request. He outlined the contents of his memorandum to the Planning & Zoning Commission including the Saturday, September 23rd event date and 3pm to 7pm time. The event was going to be conducted in the Field Park neighborhood, north of the elementary school and park. As in previous years, the 9th annual event will include music, food and awards after the 5K race and the 1-mile fun run. Event sponsors this year would be Salerno's and Daydream Coffee. Due to construction on Harvey Avenue this year, there may be a need to change the route of the course to avoid the construction project.

Trustee Tyrrell made a motion to recommend approval of the Temporary Use Permit for the Field Park Fit Family 5K Race and to forward that recommendation to the President and Board of Trustees. Chairman Nawrocki seconded the motion.

Other Business: Assistant Community Development Director Heather Valone indicated that there was one additional item to discuss concerning a proposed Property Improvement Program. She referred to the memorandum and the agenda packet and also directed the Committee to a power point presentation. Assistant Director Valone referred to the Village's Economic Development Incentive Policy as a "road map" for the village's Economic Development program and that we'd be talking more

specifically about a grant program and the village's TIF districts. She did outline how TIF works and what incentives can be funded for existing and new projects within the district.

Assistant Director Valone also identified and included information on programs that other local municipalities were utilizing and briefly discussed Brookfield, Glen Ellyn and Lombard. She also continued her presentation by discussing the potential scope of the program which could include signage, facades, handicapped accessibility, landscaping, etc.

Assistant Director Valone briefly discussed the topic of eligible funds and different tiers of funds that could potentially be approved administratively (by staff), through the EDC or by the President and Board of Trustees depending upon the dollar amount of the grant.

Staff outlined that this discussion was preliminary and was a first look for the Committee. The intent is to prepare the grant program guidelines and eventually re-visit the Planning & Zoning Committee, EDC, Finance Committee and Board of Trustees for approval.

Trustees Tyrrell and Chairman Nawrocki agreed that funding these types of improvements would be beneficial for the village and downtown.

A group discussion ensued about eligible funds, vacant properties in the downtown and different businesses that could take advantage of the grant program. Staff also indicated that they would be socializing the program with WSBA to receive questions/comments and also take advantage of their business networking to get the message out. The group also discussed signs and awnings. This discussion included sign sizes, eligible costs and potential to cap grant monies.

Adjournment: Trustee Tyrrell made a motion to adjourn the meeting. Chairman Nawrocki seconded the motion. Meeting is adjourned at 7:36 p.m.

Submitted by T. Budzikowski