

Properties and Recreation Committee Meeting Minutes

Tuesday, August 9, 2022

5:00 PM

Called to Order: 5:01 P.M. by Nicole Chen, Chair-Trustee
Seconded by Alan Fink, Trustee

Committee Members Present:

Nicole Chen – Village Trustee, Chair
Alan Fink – Village Trustee

Staff Present:

Ellen Baer - Staff
Grace Turi - Staff
Matt Supert – Staff
Aleks Briedis – Staff
John Mastandona – Staff
Chris Breakey – Staff
Nick Partipilo – Staff
Jenny Pesek – Staff

Approval of Minutes:

The Committee minutes from the 7/7/2022 Properties and Recreation meeting were approved with no corrections.

Public Comment:

None

2022 Fair Elms Manhole Replacement:

In June Public Works received a call of a sink hole at approximately 4710 Fair Elms. After examination it was determined that the manhole had collapsed on one side. Three quotes for the repair were secured with Calumet City Plumbing providing the lowest bid at \$14,410.00. This is a budgeted item.

Trustee Fink moves to waive the competitive bidding process and bring the low proposal from Calumet City Plumbing for \$14,410.00 for the Fair Elms manhole replacement to the Village Board, Chair Trustee Chen seconds.

Installation of New Fuel Station:

Following an accident in 2021, the fuel dispenser for the underground tank was damaged. After inspection from the State Fire Marshall the Village was informed that the entire tank needed to be removed. With that, staff has been working to create a permanent above ground tank fixture to fuel Village vehicles. The tank is due to arrive in roughly one month, the new dispenser is on site, and staff began looking for a contractor for installation. Staff were only able to secure one quote as nearly every contractor that was spoken with referred to Petroleum Technologies. Staff found one other contractor to do the work but declined to bid on it. With that, staff recommends awarding the installation of the new fuel tank to Petroleum Technologies Equipment Inc. for \$52,550. This is a budgeted item.

Trustee Fink moves to waive the competitive bidding process and bring the proposal from PTE for \$52,550.00 for the installation of the fuel tank to the Village Board, Chair Trustee Chen seconds.

Job Order Contracting – Equalis Purchasing Cooperative:

Equalis is a purchasing cooperative in Illinois. The Village has utilized purchasing cooperatives in the past. Job order contracting utilizes a list of pre-identified prices for various capital projects. Equalis uses this pre-identified list to pre-bid qualified contractors who can do the work. The goal of utilizing job order contracting is to create a more efficient bidding process and avoid extra costs.

Trustee Fink moves to bring Equalis as a purchasing cooperative to be used by the Village to the Village Board, Chair Trustee Chen seconds.

Job Order Contracting – Concrete Patching Program (ROBE CONSTRUCTION):

This agenda item has been postponed as the relevant pricing was just received by staff.

Meter Replacement Program:

Verbal update via the Finance Department regarding the water meter replacement program. The Village's meters are past their useful life and require replacement. This is aimed to be completed in 2023. Federal Funds from the "American Rescue Plan" will be used to help fund the project. Newer meters bring newer technology that increase the Village's read ability and no longer need water meter readers.

Train Station Tuckpointing and Hose Tower Painting:

This agenda item has been postponed.

Desitter Proposal for Flooring Replacement:

This agenda item has been postponed.

Urban Forestry Management Plan Website:

Director Supert presented on the live urban forestry management website. The website utilizes the Village's GIS data to present information in real time to those visiting the website. The website is not yet public but will be shortly.

Recreation Update:

Summer programs are coming to an end within a few weeks and overall, it was a very successful summer. The fall brochure was recently posted.

Capital Summery Report: Verbal Report

MFT Asphalt Resurfacing Program:

Resurfacing has begun this week. M&J Asphalt is starting on the west side of town and working their way across.

Train Platform:

Preliminary approval has been received from IDOT. The Village Board will have to authorize the additional engineering costs in the September cycle.

Other:

Next Committee meeting is tentatively planned for Tuesday 9/6.

Adjournment:

Motion to adjourn the meeting:

Roll Call: Move to Close

Nicole Chen, Trustee-Chair vote: Aye

Alan Fink, Trustee vote: Aye

Meeting adjourned at 6:02 P.M.

Respectfully Submitted: Nick Partipilo