

Public Works and Water Committee Meeting
Meeting Minutes
Tuesday, September 5, 2023
5:00 PM

Called to Order: 5:00 P.M. by Alan Fink, Chair-Trustee
Seconded by Amy Avakian, Trustee

Committee Members Present:

Alan Fink – Village Trustee, Chair
Amy Avakian – Village Trustee
Heidi Rudolph, Village President

Staff Present:

Ellen Baer, Village Manager
Erin Duffy, Assistant Director
Jefferey Koza, Director of Engineering Services
Jenny Pesek, MS Administrative Assistant

Approval of Minutes:

The Committee minutes from the 8/10/2023 Public Works and Water Committee Meeting were approved with no corrections.

Public Comment:

None

2024 Budget Introduction Memo presented by Erin Duffy

In the beginning of August 2023 Staff held preliminary meetings for the 2024 budget. A preliminary draft budget will be presented to the Committees in October for discussion and review. Municipal Services Department contains the largest capital and operating budgets covering multiple funds. Public Works & Water Committee will review the following budget accounts. **Roadway Referendum, Water Administration, Water Production, Water Distribution, Water Meters ,Sewer Administration, Sewer Maintenance**

Operational and capital planning budgets are currently being developed by staff. Preliminary project information will be available for the Committee for the next cycle meeting for discussion. Village vehicles is not presented in the budget and staff is currently evaluating a five-year vehicle outlook. A preliminary list of capital improvement projects, staff highlighted with one or more strategic plan goals, Roadway-Motor Fuel Tax, Water Fund-Building and Building Improvements, Sewer Fund-Sewer System.

Safe Routes to School-Grant Opportunity Jeff Koza Village Engineer

Illinois Department of Transportation announced they are receiving applications for the Safe Routes to School (SRTS) program. Applications are due October 2, 2023, and this program is 100% funded this year. Staff met with IDOT staff to discuss prior applications for feedback how to improve the application. The recommendation is to complete a Village wide SRTS Community Plan. IDOT advised this type of plan is eligible for funding. The Community Plan would analyze the schools within the Village limits. Staff wanted the committee to be aware of the grant opportunity. The grant application requires a Village Board resolution of support. A resolution will be brought to the approval at the Village Board meeting on September 25, 2023. No action need by the Committee at this time.

Harvey Avenue Reconstruction Project

Construction on the project began in April 2023. The project was substantially completed by July 17, 2023. During the construction multiple conflicts with Commonwealth Edison were encountered. Two power poles and an underground electrical were conflicts during this project. ComEd was unable to complete the relocation until August 18, 2023. Due to the delay HR Green Engineering was beyond the number of days they accounted for in the original engineering agreement. HR Green anticipates they will require approximately \$20,000 additional fee to complete the project. Staff will bring a draft agreement to the Village Board meeting on September 11, 2023, for discussion. Staff recommended the Committee approval to the Board of Trustees of the Harvey Avenue Construction Engineering Supplement to not exceed \$20,000 in cost.

Capital Project Updates

Central Avenue and Elm are paved. Next week seed and sod to be put down on the east side, weather permitting.

MFT was completed at the end of July. Punchlist still remains.

Harvey Avenue finishing the underground work. 41st stone down and was closed for a few weeks for paving. Concrete patching and landscaping is delayed and will be in good shape by the end of the month.

Water meter installing is happening now approximately 1/3 done and minimal issues.

Trustee Fink asked about the Ridgewood Oaks Detention. This project is on-going.

Wolf Road paving has started.

Other:

Next meeting 10/3/2023 5:00PM

Adjournment:

Motion to adjourn the meeting:

Roll Call: Move to Close

Alan Fink, Trustee-Chair vote: Aye

Amy Avakian, Trustee vote: Aye

Meeting adjourned at 5:22 P.M.

Respectfully Submitted: Jenny Pesek