

MINUTES OF THE WORKSHOP OF
THE PRESIDENT AND BOARD OF TRUSTEES
Monday, January 9, 2012

President William T. Rodeghier, Presiding
Call to Order 7:00 p.m.
Jeanine M. Jasica, Village Clerk

Board Members Present

Suzanne Glowiak
Sheila Hansen
James Horvath
Deborah Lyons
Edward Tymick

Absent: Patrick Word

Others Present

Patrick R. Higgins, Village Manager
Ingrid Velkme, Director of Administrative Services
Pamela Church, Director of Law Enforcement Services
Grace Turi, Director of Finance
Matt Supert, Director of Municipal Services
Martin Scott, Director of Community Development
Tracy Alden, Director of Recreation
Anthony Bednarz, Former Director of Fire & EMS
Patrick Kenny, Director of Fire & EMS
Brian Budds, Deputy Director of Law Enforcement Services
Gary Mayor, Deputy Director of Fire & EMS
Michael Jurusik, Village Attorney

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None.

PRESENTATION TO FORMER DIRECTOR OF FIRE AND EMERGENCY MEDICAL SERVICES ANTHONY BEDNARZ

President Rodeghier thanked retired Director Bednarz and said the Village was privileged to have him as our Fire Chief for the last five years. President Rodeghier then presented him with a plaque in honor of his service. Manager Higgins thanked Chief Bednarz, wished him luck in his retirement and presented him awards with which he earned for five years of service to the Village. Former Chief Bednarz thanked the Board, Manager Higgins and the men and women of the department who had supported him and worked hard. He will miss all of them.

**SWEARING IN OF DIRECTOR OF FIRE AND EMERGENCY MEDICAL SERVICES
PATRICK KENNY**

Patrick Kenny was sworn in as Director of Fire and Emergency Medical Services by Village Clerk Jeanine Jasica. Chief Kenny thanked the Village Board and Manager Higgins for their confidence in him. President Rodeghier welcomed him back to the Village.

READING OF AGENDA – ADDITIONS – DELETIONS

There were no changes to the agenda.

CITIZENS COMMENTS

There were no comments.

CONSIDERATIONS

1) PUBLIC WORKS AND WATER – TRUSTEE GLOWIAK

- A) Ordinance Authorizing Disposal of Surplus Property (Two Vehicles: 2005 Ford Crown Victoria and 1993 Chevy 1-Ton Dump Truck)

Trustee Suzy Glowiak said that due to the rotation of various vehicles, the Public Works and Water Committee would like to declare two vehicles as surplus. The vehicles are a 2005 Ford Crown Victoria previously assigned to maintenance and a 1993 Chevy 1-Ton Dump Truck used by Public Works. President Rodeghier added the ordinance approving disposal to the omnibus list for January 23, 2012.

- B) Reverse Osmosis Update

Trustee Glowiak said the construction of the Low Pressure Reverse Osmosis Water Treatment Plant was on schedule. The Board was provided with a full report in their Board agenda packet including pictures of the ongoing work at the plant. Monthly updates on the progress of the project will be provided to the Board by Trustee Glowiak and Director Supert. Manager Higgins said much of the demolition was complete and that the project was moving along. Director Supert attends the project status meetings with the contractors.

2) PROPERTIES AND RECREATION – TRUSTEE HANSEN

No Report

3) FINANCE – TRUSTEE HORVATH

- A) Fire Pension Fund Update

Trustee Horvath reported that a Fire Pension Board meeting would be scheduled later in January and that he would report to the President and Board of Trustees after that meeting.

B) Police Pension Fund Update

Trustee Horvath reported that the Police Pension Board would meet later in January and he would report back to the Village Board after that meeting.

C) Ordinance Approving General Obligation Referendum Bond Series 2012

Trustee Horvath said the planned issuance in January 2012 of \$3.25 million in general obligation bonds had been discussed several times by the Board in 2011. These bonds were approved by a prior Village Board in April 2009. The total approved bond package was \$6.5 million with \$3.25 million issued in 2009 and this represents the second tranche of \$3.25 million which will complete our obligation to issue these bonds within a five year period. Manager Higgins and Director Turi were scheduled to meet with Moody Investment Services on January 10 to go over the Village's bond rating. The schedule calls for sale of the bonds on the morning of January 23, 2012 with approval by the Board at their meeting that same evening. The Board will receive a draft copy of the ordinance approving the bond sale prior to the meeting to review. Director Turi said the Village will receive the bond sale proceeds in mid-February.

4) GENERAL GOVERNMENT – TRUSTEE LYONS

A) Open Meetings Act – New Training Requirements for All Appointed and Elected Members of Village Board, Committees and Commissions

Trustee Lyons reported that the Open Meetings Act had been amended and that there are new training requirements for 2012 for all Board, Committee and Commission members who serve the Village. All members will need to complete the training by the end of 2012. The training is not available on-line yet but should become available in early February. Once members complete the training they should provide their certificate of completion to Deputy Clerk Elaine Haeske for the Clerk's Office records. A link to the training module will be provided as soon as it becomes available. Manager Higgins said he would report back to the Board quarterly on the progress of Board, Committee and Commission members completing training.

5) PLANNING AND ZONING – TRUSTEE TYMICK

A) Ordinance Approving Revised Zoning Map

Trustee Tymick reported that the most current zoning map was provided in the Board's packet and captures all the activity to date. The changes had been reviewed in the normal Board and committee review process. Updated maps will be available on the

website for the public to view. The Village must annually approve by ordinance any zoning changes which occurred during the prior year. Trustee Horvath reported that the Planning and Zoning Committee was scheduled to meet on January 12 at 4:30 p.m. to review the draft and he welcomed anyone with questions to come to the meeting. This matter was added to the omnibus list on January 23, 2012.

6) PUBLIC HEALTH AND SAFETY – TRUSTEE GLOWIAK

A) Railroad Safety Video

Trustee Glowiak reported that the Police Department worked with Lyons Township High School to create a video on pedestrian and vehicle train safety. The President of Metra liked the product so much that he decided to send the video production to 500 schools to train school age children on safety around railroad tracks. She said she was delighted to report that and mentioned that Officer Danielle Stevens was instrumental in creating the video. President Rodeghier said he watched the video and that he thought it was very well done.

B) Paid-on-Call (POC) Recruitment Update

Trustee Glowiak said the Village has 18 individuals training to become paid-on-call firefighters. Fire Chief Patrick Kenny reported that the Village received 46 applications for the paid-on-call firefighter positions and the list was reduced to 18 after the interviewing process. The recruits will be trained by the end of May 2012 and will join the fire service organization upon successful completion. President Rodeghier said he was happy to hear that we had an enthusiastic class of recruits and noted that they are the lifeblood of our Fire Department.

7) VILLAGE PRESIDENT RODEGHIER

No report.

8) VILLAGE MANAGER HIGGINS

A) Recognition Event for Members of Boards and Commissions – January 29, 2012

President Rodeghier said invitations to the event had been mailed. Manager Higgins asked that invitees RSVP to Deputy Clerk Haeske by January 22, 2012.

9) VILLAGE ATTORNEY JURUSIK

No report.

RECESS TO EXECUTIVE SESSION for the purpose of discussing pending litigation

MOTION:

Trustee Horvath moved, seconded by Glowiak, to recess to Executive Session for the purpose of discussing pending litigation at 7:27p.m. The motion passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Lyons and Tymick. Voting nay: None. Absent: Trustee Word.

RECONVENE

Trustee Horvath moved, seconded by Glowiak, to reconvene at 7:42 p.m.

ADJOURN

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Lyons moved, seconded by Horvath, to adjourn the meeting. The motion passed on a unanimous voice vote.

The meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Jeanine M. Jasica
Village Clerk