

MINUTES OF THE COMBINED WORKSHOP AND SPECIAL MEETING OF
THE VILLAGE OF WESTERN SPRINGS PRESIDENT AND BOARD OF
TRUSTEES

Monday, May 7, 2012

President William T. Rodeghier, Presiding

Call to Order, 7:00 p.m.

Jeanine Jasica, Deputy Village Clerk

Board Members Present

Suzanne Glowiak

Sheila Hansen

James Horvath

Deborah Lyons

Patrick Word

Others Present

Patrick Higgins, Village Manager

Ingrid Velkme, Director of Administrative
Services

Pam Church, Director of Law
Enforcement

Grace Turi, Director of Finance

Matthew Supert, Director
Municipal Services

Martin Scott, Director Community
Development Services

Patrick Kenny, Director Fire & EMS

Tracy Alden, Director of Recreation

Michael Jurusik, Village Attorney

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Rodeghier led the audience in the Pledge of Allegiance.

ROLL CALL

As noted above.

Electronic attendance at meeting: None

READING OF AGENDA – ADDITIONS - DELETIONS

There were no changes to the agenda.

RECOGNITION OF GRADUATING PEER JURORS – CHIEF PAMELA CHURCH

Director of Law Enforcement Services Pamela Church thanked the Board for the opportunity to honor the thirteen seniors who served on the Peer Jury. Some of the peer jurors were in attendance along with their parents. The Peer Jury Program is an alternative program for youthful offenders and was created over 14 years

ago. Through the peer jury process, youthful offenders are given the chance to right their wrong, give back to the community and learn valuable lessons. During this past year, the Peer Jury heard 14 new cases involving Class A and Class C misdemeanors as well as petty offenses.

Chief Church introduced volunteer coordinators Maya Hoffman Whalen and Eugenia Callison and thanked them for their dedication and commitment to the program. She also recognized Sergeant John Piest who is the supervisor in charge of the program and Officer K.C. Church who assisted with the program this past year. The outgoing seniors and their parents were recognized. She thanked and introduced seniors Henry Byrne, Nicholas Cozzi, Cara Haeske, Brian Hickey, Dan Holt, Stephanie King, Paul Mniszewski, and Alyson Wallach who were in attendance. Also graduating but not in attendance was Kevin Carlson, Katie Ellis, Sarah Hayes and Paige Whitlock. President Rodeghier expressed his gratitude to the students for their spirit of volunteerism and wished them the best of luck.

CITIZENS COMMENTS

Mr. Tom Druffel, 4139 Grove Avenue, provided the Board with a report on his recent tour of the Openlands Lakeshore Preserve in the Highland Park area and expressed his support for the project Openlands has proposed at Timber Trails. Trustees Glowiak and Horvath also attended the tour. Trustee Horvath commented that Openlands accomplishments at the preserve in Highland Park were very impressive as was the staff who conducted the tour.

CONSIDERATION OF AGENDA ITEMS DURING THE “WORKSHOP” PORTION OF THE COMBINED MEETING

1) PUBLIC WORKS AND WATER – TRUSTEE GLOWIAK

A) Reverse Osmosis (RO) Status Update

The Board was provided with the April status update on the project. Trustee Glowiak said the transformer installation was scheduled to be complete by the end of July.

B) RO Change Order Request

Change orders are necessary for certain items that have arisen on the project. With construction on an old building, there are things that come up and are not as planned. For example, the walls of the plant do not have adequate bracing for the roof structure that will be put on the building. Director Supert prepared a Change Order Status Log for the Board which summarized what changes have already happened and those that are pending on the project. The change order numbering used with CDM and the IEPA is different from that utilized for change orders submitted to the Board for approval. The log describes each change, the status of the change and the change order numbering for the IEPA and the Board.

The most current change orders include:

- Flushing Water Modifications - Changes to the flushing water system to coordinate with Amiad's requirements in the amount of \$6,943.65;

- Joist Bearing Pocket – Changes required in the amount of \$3,555.80;
- Credit for Check Valve Material – Changes not needed resulting in a credit of \$11,027.00; and
- Masonry Reinforcement – Addition of masonry reinforcement in the new Membrane Room in the amount of \$37,792.92.

As-built drawings for the old clarifier indicated that the outer walls were reinforced every sixteen inches. Upon removal of the roof and the parapets it was found these walls were not reinforced. The walls needed to be reinforced to accommodate the new roof and equipment. President Rodeghier said this is why we have contingencies built into construction projects. Manager Higgins said this is another reason to get a complete, accurate set of drawings at the completion of the project to keep on file. Trustee Horvath noted that the CDM review and oversight process resulted in a reduction of the actual amount needed to make the masonry reinforcements.

Trustee Glowiak presented a resolution prepared by Attorney Jurusik authorizing the execution of change order number 3 and 4 to the contract. The project consultants have reviewed all the changes and the committee recommended the Board approve these changes later in the evening. This item was added to the omnibus voting list for consideration during the special portion of this combined meeting.

C) 2012 Construction Update

Woodland Avenue

The Woodland Avenue reconstruction project was scheduled to begin. This project involves a complete reconstruction of the street in concrete, installation of new main and spot repairs on sewer as needed. Director Supert said a pre-construction meeting with contractors was held on May 4 and a meeting with residents was scheduled for May 9 at 7:00 p.m. The complete reconstruction of Woodland Avenue is expected to be completed by Thanksgiving.

Hillgrove Avenue

The Hillgrove Avenue construction project was progressing. Asphalt work was expected to be completed in the next few weeks depending on the weather.

Ogden Avenue Pedestrian/Bicycle Crossing

The Ogden Avenue crossing into Bemis Woods was moving forward. The blinking lights were in place but could not be activated until the striping was completed which is dependent on dry weather. Trustee Glowiak reminded residents to use caution at the crossing once it is activated and to insure that all vehicles are stopped before proceeding across the road.

D) Sidewalk Replacement Program Bid Tab

The Village received two bids for the 2012 sidewalk replacement program. The committee recommended awarding the bid to lowest qualified responsible bidder J&J Newel Concrete Contractors, Inc. in the amount of \$38,130.00. This award will be on the omnibus list at the May 21 Board meeting.

E) Sidewalk Shaving Bid Tab

The Village received one bid for the 2012 sidewalk shaving program from Safe Step LLC with a unit price of \$23.00 per inch foot. The Village has been piloting this program with great success for the last two years. This program extends the life of sidewalk squares and delays replacement. The budget for this program was increased to \$20,000 for 2012.

F) Emerald Ash Borer (EAB) Chemical Treatment Bid Results

The Village received three bids for the 2012 Emerald Ash Borer chemical treatment program and the committee recommended awarding the bid to low bidder Davey Tree Expert Company for a cost not to exceed \$33,000. Due to the time sensitivity of the EAB chemical application, staff recommended approval of the contract at this meeting which would allow chemical treatments in May when the applications would be most effective. This chemical treatment is for certain ash trees on Village parkway. Residents are encouraged to discuss treatment plans for their own ash trees with a certified arborist. This contract approval matter was added to the omnibus list for later that evening.

2) PROPERTIES AND RECREATION – TRUSTEE HANSEN

A) SEASPAR Budget Approval

Trustee Hansen reported that the SEASPAR Board approved its FY2012-2013 budget in April. By agreement, the Board and other member communities must ratify the budget. The Properties and Recreation Committee have reviewed the budget and recommended approval of their budget. Discussion about SEASPAR's funding ratio followed. Ray Jasica, who is the Village's SEASPAR Representative, was present at the meeting and provided his recommendation that the budget be approved. Trustee Hansen asked that this matter be added to the omnibus voting list for May 21, 2012, and President Rodeghier agreed.

B) Department of Commerce and Economic Opportunity (DCEO) Project Status Update

The grant money was received for the lighting for the Grand Avenue Center. Interior lighting work was complete and the exterior work will be done shortly.

4) FINANCE – TRUSTEE HORVATH

A) Fire Pension Fund Update

Trustee Horvath said the Board is looking at acquiring some of the bonds that the Village replaced last month in the amount of about \$30,000. The interest rates on the bonds will be better. The Fire Pension Fund is fully funded.

B) Police Pension Fund Update

Trustee Horvath reported that the Police Pension Fund is 60 % funded for 2011 which is quite good comparatively. The first quarter 2012 results were also quite good.

3) GENERAL GOVERNMENT – TRUSTEE LYONS

- A) Ordinance Amending the Western Springs Municipal Code of 1997, as Amended, Title 5 (Public Health and Safety), Chapter 1 (Nuisances) Relative to Poultry Regulations

Trustee Lyons reported that the committee met on May 1 with residents Wendy Vichick and Annie Tandy and will continue work on amending Village Code to broaden the rules regarding raising chickens in residential neighborhoods. Ms. Vichick’s temporary permit to raise chickens as a test case is scheduled to expire on June 30, 2012. The committee was still working on the details of the ordinance to allow only chickens and hens on a temporary use basis through a permit system. Staff would review with the resident their plan and the parameters of the ordinance and would have the option to revoke a temporary use permit if the stated standards are not met. No more than four chickens would be allowed per yard. The committee will bring the ordinance back to the Board for consideration in June.

- B) Ordinance Amending Title 4: Liquor Control; Chapter 1: Alcoholic Liquor; Section 4-1-10A(9) of the Western Springs Village Code of 1997, as Amended, Relative to the Creation of a Class “I” (Special Events on Property Owned by or Leased by a Not-For-Profit Organization) Liquor License which can be issued in the Village of Western Springs, Cook County, Illinois (2012 Taste of the Arts Event at 4384 Hampton Avenue by the Theatre of Western Springs, Café Salsa, Mecenat and Tommy R) – July 21, 2012

On May 1, the General Government Committee reviewed the renewal application submitted by the Theatre of Western Springs for a Class I liquor license for their annual Taste of the Arts Event which will be held on July 21, 2012. On May 3, the Liquor Commission vetted the request and all the logistics and recommended approval. Liquor Commission Recommendation 12-05 was included in the Board packet. Attorney Jurusik noted that Ditka’s stepped out of the event but Mecenat Bistro has stepped up to take their place. The committee recommended the Board approve this license later in the evening.

- C) Ordinance Approving and Authorizing the Execution of an Intergovernmental Agreement by and between the Illinois Office of the Comptroller and the Village of Western Springs Regarding Access to the Comptroller’s Local Debt Recovery Program

The Village has the opportunity to enter into an intergovernmental agreement with the Illinois Comptroller’s office to participate in a new debt collection program through the comptroller’s office. Attorney Jurusik provided an overview of the program and said it makes sense for the Village to participate. This would be a cost effective method for the Village to collect unpaid water bills and other debts which Attorney Jurusik handled for the Village in the past. Attorney Jurusik is waiting for the final version of the agreement to gain clarification on the transaction fee on lower end debt. The fee does come out of the debtor’s pocket. The collection proceeds would come from state income tax refunds or other funds owed to an individual or corporation. In order to proceed, an ordinance must be approved by the Board and the intergovernmental

agreement must be executed. The General Government Committee reviewed this program and recommended that the Finance and Information Technology Department take steps to put this arrangement in place. If the agreement is in order, this matter will be added to the omnibus list for consideration on May 21, 2012.

- D) Resolution Authorizing Intervention in all 2010 and 2011 Tax Year Appeals before the State of Illinois Property Tax Appeal Board (PTAB)

At the request of Manager Higgins, the General Government Committee reviewed a resolution authorizing the law firm of Klein, Thorpe and Jenkins to represent the Village in all appeals before the PTAB for the tax years 2010 and 2011. Approval of this resolution will avoid the requirement of adopting a resolution for each PTAB appeal. The committee recommended approval of the resolution. This matter was added to the May 21, 2012 omnibus list.

- E) Update on Liquor Matters Considered by Liquor Commission on May 3

Last month the Board was informed of several liquor matters which were reviewed by the General Government Committee and were sent to be reviewed by the Liquor Commission on May 3. The Liquor Commission met and recommended approval of a Class I license to St. John of the Cross Parish for the May 18, 2012 All Class Alumni Reunion and a Class J liquor license to Mecenat for the May 19, 2012 Springfest Wine and Music Festival. Liquor Commission Recommendations 12-04 and 12-05 respectively were provided to the Board in their packet. Both these items were added to the omnibus list for approval later in the evening in the special portion of the combined meeting.

4) **PLANNING AND ZONING – TRUSTEE HORVATH**

- A) Maas Property – 47th & Gilbert Avenue

Director Scott reported that the property at 47th Street and Gilbert Avenue was sold by PNC Bank to an individual who is very interested in making the property look better in the future. No solid plans are available as of yet but the property will start to improve after June.

5) **PUBLIC HEALTH AND SAFETY – TRUSTEE WORD**

- A) Request to Declare Surplus Property – DLES

Trustee Word reported that the committee wished to declare two squads as surplus. The Police Department has one 2006 and one 2008 Ford Crown Victoria squad which no longer serves any useful purpose. The vehicles have already been replaced. The ordinance authorizing disposal will be on the May 21 omnibus vote list.

- B) National Police Week – May 13 - 19, 2012

In 1962, President John F. Kennedy signed Public Law 87-726 designating May 15th as Peace Officers' Memorial Day and the week in which May 15th falls as National Police Week.

Resident and businesses are asked to fly their flags at half-mast on May 15 as a tribute to the law enforcement officers who have died in the line of duty.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS DURING THE “VILLAGE BOARD MEETING” PORTION OF THE COMBINED MEETING

EXPLANATION OF OMNIBUS VOTING PROCEDURE

The Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. Is there any such request?

CONSIDERATION OF AN OMNIBUS VOTE (*)

MOTION:

Trustee Lyons moved that the following ordinances, resolutions and motions as contained on the meeting agenda for May 7, 2012 be adopted and/or approved under an omnibus vote:

AGENDA ITEM NO. 7 - APPROVAL OF MINUTES OF THE MEETING OF APRIL 23, 2012 AS READ

AGENDA ITEM NO. 8 - ORDINANCE 12-2676 AMENDING TITLE 4: LIQUOR CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; SECTION 4-1-10A(9) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS AMENDED, RELATIVE TO THE NUMBER OF CLASS “I” (SPECIAL EVENTS ON PROPERTY OWNED OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSES WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS (ST. JOHN OF THE CROSS PARISH: 2012 ALL CLASS ALUMNI REUNION SCHEDULED FOR MAY 18, 2012 TO BE HELD AT THE 5005 SOUTH WOLF ROAD PROPERTY)

AGENDA ITEM NO. 9 - ORDINANCE 12-2677 AMENDING TITLE 4: LIQUOR CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; SECTION 4-1-10A(10) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS AMENDED, RELATIVE TO THE NUMBER OF CLASS “J” SPECIAL EVENTS ONLY ON VILLAGE-OWNED PROPERTY; BEER AND WINE ONLY) LIQUOR LICENSES WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS (JTH VENTURES, L.L.C. D/B/A MECENAT FOR 2012 SPRINGFEST WINE AND MUSIC FESTIVAL IN THE BURLINGTON AVENUE RIGHT-OF-WAY BETWEEN WOLF ROAD AND LAWN AVENUE) (MAY 19, 2012)

AGENDA ITEM. 10 - ORDINANCE 12-2678 AMENDING TITLE 4 LIQUOR CONTROL; CHAPTER 1: ALCOHOLIC LIQUOR; SECTION 4-1-10A(9) OF THE WESTERN SPRINGS VILLAGE CODE OF 1997, AS AMENDED, RELATIVE TO THE CREATION OF A CLASS “I”

(SPECIAL EVENTS ON PROPERTY OWNED BY OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSE WHICH CAN BE ISSUED IN THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS (2012 TASTE OF THE ARTS EVENT AT 4384 HAMPTON AVENUE BY THE THEATRE OF WESTERN SPRINGS, CAFÉ SALSA, MECENAT AND TOMMY R) (JULY 21, 2012)

AGENDA ITEM NO. 11 - RESOLUTION 12-2183 APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 3 AND CHANGE ORDER NO. 4 TO THE CONTRACT FOR THE CONSTRUCTION OF A LOW PRESSURE REVERSE OSMOSIS WATER TREATMENT PLANT ENTERED INTO BY THE VILLAGE OF WESTERN SPRINGS (OWNER) AND JOSEPH J. HENDERSON, INC. (GENERAL CONTRACTOR)

AGENDA ITEM NO. 12 - MOTION TO APPROVE A TEMPORARY USE PERMIT FOR JTH VENTURES, L.L.C. D/B/A MECENAT FOR THEIR SPRINGFEST WINE AND MUSIC FESTIVAL ON MAY 19, 2012 AND A LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE PERMIT FOR THE SPRINGFEST WINE AND MUSIC FESTIVAL EVENT REQUESTING USE OF CERTAIN VILLAGE-OWNED RIGHTS OF WAY

AGENDA ITEM NO. 13 - MOTION TO AWARD A CONTRACT FOR AN EMERALD ASH BORER CHEMICAL TREATMENT PROGRAM TO DAVEY TREE EXPERT COMPANY, THE LOWEST, RESPONSIBLE BIDDER, AT A UNIT COST OF \$5.85 PER DIAMETER BASE HEIGHT FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$33,000 FOR CALENDAR YEAR 2012

The motion was seconded by Trustee Hansen and passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Lyons, Word, and President Rodeghier. Voting nay: none. Absent: Trustee Tymick.

REPORTS

14) VILLAGE PRESIDENT RODEGHIER

A) May 21, 2012 Board Meeting

President Rodeghier will be out of town on May 21 and Trustee Lyons, as the Chair of the General Government, will preside at the meeting per our rules.

15) VILLAGE MANAGER HIGGINS

A) No report.

16) VILLAGE ATTORNEY JURUSIK

A) No report.

RECESS TO EXECUTIVE SESSION for the purpose of discussing the purchase price and sale price of real estate.

MOTION:

Trustee Horvath moved, seconded by Glowiak, to recess to Executive Session for the purpose of discussing the sale price and purchase price of real estate. The motion passed on a roll call vote. Voting aye: Trustees Hansen, Horvath, Lyons, Word and Glowiak. Voting nay: none. Absent: Trustee Tymick.

The meeting recessed at 8:12 p.m.

RECONVENE

The meeting reconvened at 8:28 p.m.

ADJOURN

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Lyons moved, seconded by Word, to adjourn the meeting. The motion passed on a unanimous voice vote.

The meeting adjourned at 8:28p.m.

Respectfully submitted,

Jeanine Jasica
Village Clerk