

MINUTES OF THE COMBINED WORKSHOP AND SPECIAL MEETING OF THE  
VILLAGE OF WESTERN SPRINGS PRESIDENT AND BOARD OF TRUSTEES  
Monday, November 5, 2012

President William T. Rodeghier, Presiding  
Call to Order, 7:00 p.m.  
Jeanine Jasica, Village Clerk

Board Members Present

Suzanne Glowiak  
Sheila Hansen  
James Horvath  
Deborah Lyons  
Edward Tymick  
Patrick Word

Others Present

Patrick Higgins, Village Manager  
Ingrid Velkme, Director of Administrative  
Services  
Grace Turi, Director of Finance  
Pam Church, Director of Law  
Enforcement  
Matthew Supert, Director  
Municipal Services  
Patrick Kenny, Director Fire & EMS  
Tracy Alden, Director of Recreation  
Martin Scott, Director of Comm Dev  
Michael Jurusik, Village Attorney

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

President Rodeghier led the audience in the Pledge of Allegiance.

**ROLL CALL**

As noted above.

Electronic attendance at meeting: None

**READING OF AGENDA – ADDITIONS - DELETIONS**

There were no changes to the agenda.

**CITIZENS COMMENTS**

There were none.

**CONSIDERATION OF AGENDA ITEMS DURING THE “WORKSHOP” PORTION OF THE  
COMBINED MEETING**

1) **PUBLIC WORKS AND WATER - TRUSTEE GLOWIAK**

A) Reverse Osmosis Project Update

Trustee Glowiak reported that the testing and startup of the Amiad equipment was ongoing. Director Supert said that during the testing phase it was found that one of the Amiad units had a damaged cartridge that was not reparable onsite. The cartridge was received damaged and needed to be replaced. The Amiad units have been placed into the system at this point on an on-and-off basis. The delay in Amiad startup will have an impact upon the reverse osmosis skid startup and testing. The Village still intends to put softened water into the system before the end of the year; however, the full thirty day testing period will not be completed until January 2013.

The plant was designed with inherent redundancy. Each of the two wells has two Amiad units going into it. If a piece of the system should go down, for example, one of the wells or one of the Amiad units, either of the two wells can be re-routed to either of the Amiad units. Director Supert said the iron in the water issue should now be solved and the hardness issue will be resolved once the reverse osmosis system is fully on-line in the next few weeks.

B) Construction Update

Trustee Glowiak reported that the Woodland Avenue reconstruction project was essentially complete with just punch work being finished. The 2012 resurfacing of Franklin Avenue, Ernst Court and 49<sup>th</sup> Street was completed with minimal issues. The 2012 Micropaving project for the Springdale area was completed and came in 19.4% below budget.

C) Willow Springs Road Traffic Signal and Other Improvements

The Village of Western Springs, the Village of LaGrange, and Lyons Township High School are working jointly on the installation of a traffic signal to be located across Willow Springs Road near Denning Park. All parties participating have recognized a need for improved pedestrian safety across Willow Springs Road, especially during school hours. The Village of LaGrange is acting as the lead agency on this project and the Village of Western Springs will need to enter into an intergovernmental agreement (IGA) in the coming months. The total project cost is expected to be approximately \$282,500. The agencies involved have received a \$192,500 Federal Surface Transportation (STP) grant from the Central Council of Mayors that would cover 80% of the cost of the project. Additionally, a grant of \$90,000 has been received from the Illinois Department of Commerce and Economic Opportunity (DCEO). A draft IGA is under development with participating organizations and will make its way through the Public Works & Water Committee over the coming months and then will come to the Board for approval. Any cost in excess of STP grant and DCEO funds will be shared equally by the Village of Western Springs, the Village of LaGrange and Lyons

Township High School District 204. This will be a summer time construction project and Manager Higgins said it may be scheduled in the summer of 2013.

**2) PROPERTIES AND RECREATION – TRUSTEE HANSEN**

Tower Stairs Update

Trustee Glowiak reported that the Village Green tower stairs project was proceeding according to schedule. The old stairs were removed and the new area for the foundation was excavated over the past few weeks. Workers were putting up the forms for the foundation walls that will make the base of the new stair wall. Some of the concrete was poured and was curing. Additional concrete was scheduled to be poured in the next week or so. The project is on target for completion in December of 2012.

**3) FINANCE – TRUSTEE HORVATH**

A) Fire Pension Fund Update

Trustee Horvath reported that a \$6,000 pension contribution to the Fire Pension Fund was included in the 2012 levy and will be paid in 2013.

B) Police Pension Fund Update

The Police Pension Board met and reviewed third quarter financial results for 2012. The market value of the pension assets for 2012 increased \$900,000 and the funded ratio improved to 63% funded. The Police Pension Board approved the recommendation to include the actuarially determined amount of \$702,760 as the Village's police pension fund contribution to be included in the 2012 tax levy.

C) Budget Amendments and Transfers

The Finance Committee reviewed various budget amendments and transfers in the General and Recreation Funds and recommended Board approval of these items. A draft resolution included budget amendments was presented for the Board's review.

The Recreation Department requested an amendment for additional professional services for the lacrosse program in the amount of \$14,000. Additional revenues well in excess of \$14,000 will cover the additional expense.

Municipal Services submitted an amendment and transfer request totaling \$9,500 to cover the additional cost of completion of landscaping work at three right-of-way islands located in the Ridgewood subdivision. The total project cost is \$13,128 and the initial proposal was approved by the Board in June of 2012. At that time, it was anticipated that a budget amendment might be required depending on the cost of work to be completed throughout the summer. Transfers from the curb and gutter and street

striping funds totaling \$7,000 as well as a budget adjustment in the amount of \$2,500 will cover this expense.

The Department of Law Enforcement Services requested a budget transfer of \$12,000 from the full time salaries line item to the part-time other line item to more accurately reflect the expense of staffing the communications center with part-time employees. Two part-time employees are filling the full time Telecommunicator vacancy.

The resolution approving these amendments and transfers was added to the November 19, 2012 omnibus vote list.

D) Property Tax Levy 2012 and Budget 2013

Trustee Horvath presented a revised draft of the proposed combined 2012 property tax levy in the amount of \$6,748,554 which is slightly less than the \$6,752,110 levy amount proposed on October 22, 2012. The Village's combined levy includes the Thomas Ford Memorial Library levy of \$1,171,836. The proposed 2012 levy is collected in 2013 and the projected increase for the levy is approximately 4% (over 2011 levy) which includes an allowable Consumer Price Index (CPI) increase of 3% and 1% capture of new growth. A resolution determining the estimated real property tax levy for year 2012 for the Village of Western Springs will be on the omnibus voting list for the Board's consideration on November 19, 2012. The Village's levy will be available for people to review and discuss at a Public Hearing on December 3, 2012 at 7:00 p.m. prior to adoption via ordinance on December 17, 2012.

President Rodeghier noted that Attorney Jurusik provided a check list of levy and budget approval items and dates for the staff and the Board's information. Trustee Horvath said the 2013 budget was being finalized and a second draft was provided to the Board that evening for their study and review. The budget includes an increase in General Fund revenues of 3.7% compared to the amended 2012 budget. A fairly significant portion of that comes from income taxes. Expenditures are 5% higher than the 2012 budget but still results in a small net surplus for the year of approximately \$30,000. The proposed 2013 budget will be presented at the Public Hearing scheduled for December 3, 2012 and will follow the hearing on the 2012 tax levy. An ordinance approving the Village of Western Springs operating budget for 2013 will be considered by the Board on December 17, 2012.

E) Promissory Note for 4368 Hampton Avenue Property Purchase

The Village's recent real estate transaction which required issuance of a \$560,000 promissory note was finalized on November 2, 2012.

**4) GENERAL GOVERNMENT – TRUSTEE LYONS**

No report.

**5) PLANNING AND ZONING – TRUSTEE TYMICK**

**A) Chicken Ordinance**

Trustee Tymick reported that a proposed amendment to the Development Control Ordinance (DCO) regarding chickens was before the Board for approval. The Plan Commission reviewed this matter during a hearing on October 18 and recommended approval.

A temporary use permit is required for residents wishing to raise chickens on their property. Zoning powers allow for strict enforcement if problems arise. The temporary use permit designation requires an amendment to the DCO and consideration of such an amendment was considered by the Plan Commission at their October 18 hearing.

The Board was presented with an ordinance which modified the DCO and allows for raising chickens under a temporary use permit. A vote on the ordinance was scheduled for the special portion of the combined meeting later in the evening.

**B) Generator Ordinance**

Earlier in the year staff, legal counsel and the Planning and Zoning Committee began working on amending the Development Control Ordinance (DCO) regulations pertaining to residential generators. These generators provide power to homes when interruptions and outages occur. The devices have grown in popularity and dozens have been installed in Western Springs.

Village regulations for generators were very restrictive and limited placement to the area directly behind the home. This area is often used for patios, decks, doors, driveways, and more. To that end, several residents have expressed concern that the regulations are too limiting. A draft ordinance was prepared and reviewed in great detail by the committee. The draft was presented to the Plan Commission on two occasions; once during a workshop and then formally in a public hearing. The Plan Commission unanimously recommended approval of the ordinance during the hearing held on October 18. Issues addressed in the draft ordinance include location, exhaust, noise, type of generator, regulating test cycle times and dates, generator base (with specific standards recommended by the Plan Commission), and screening. The draft provided a balance between regulating generators in a reasonable fashion while protecting the rights of neighboring property owners.

Consideration of the draft ordinance for approval was added to the special action portion of the combined meeting later in the evening.

**C) Sign Amortization Ordinance**

Trustee Tymick reported that the Planning and Zoning Committee has been reviewing a draft ordinance which proposes to amend the Village's sign regulations to eliminate the amortization period from the commercial sign regulations and other general sign regulations. The elimination of the commercial sign amortization period is appropriate since the December 31, 2012 deadline is approaching and the Village is not ready to enforce the regulation at this time. Code violations would be addressed if and when a business decided to change their façade and signage. This ordinance will be added to the omnibus vote list on December 17, 2012 to allow for fair notice to builders.

D) Fair Elms Lift Station – Conditional Use and Map Amendment

The Village is petitioning to rezone the existing lift station property located at 5424 Fair Elms Avenue. As proposed the property would be rezoned from R-1 Single Family residence to MGL Municipal Government Land. A conditional use would also be granted to allow the existing lift station to remain as a “utility and service use”. The change to MGL would be a more correct classification of this property and this is similar to what was done with the South Fire Station property. This matter was added to the omnibus vote list for November 19, 2012.

E) Economic Development Update

The Board of Trustees and the Economic Development Committee (EDC) met on October 22, 2012 and heard about additional economic development incentives to attract new businesses to the Village. The EDC is working on this matter and will provide additional feedback in January or February 2013. They are also reviewing the French Market.

**6) PUBLIC HEALTH AND SAFETY – TRUSTEE WORD**

A) Renewal of Paramedic Contract

Trustee Word reported that the Public Health and Safety Committee met on October 18, 2012 and reviewed a proposal to renew the Village's agreement with Public Safety Services, Inc. (PSSI) to provide paramedic services to the Village. The committee recommended that the Board accept this renewal of contract for a three year time period beginning January 1, 2013. The contract provides for six Illinois licensed paramedics who are also Illinois licensed firefighters. The proposal calls for a 2% price decrease in year one and an increase of 2.5% in year two and three of the contract. The committee felt that based on their past performance, high degree of reliability and stability, that the proposal should be approved.

President Rodeghier said that the Village receives very positive comments and reviews from EMS call users. Director Kenny noted that these PSSI employees also provide other services including paid-on-call services to the Village. The contract approval was added to the omnibus voting list for November 19, 2012.

**RECESS TO EXECUTIVE SESSION for the Purpose of Discussing the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body and Labor Relations**

MOTION:

Trustee Lyons moved, seconded by Horvath, to recess to Executive Session for the Purpose of Discussing the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body and Labor Relations at 7:38 p.m.

The motion passed on a roll call vote. Voting aye: Trustees Glowiak, Hansen, Horvath, Lyons, Tymick and Word. Voting nay: none.

**RECONVENE**

The Board reconvened to the Combined Meeting at 7:53 p.m.

**CONSIDERATION OF AND ACTION ON AGENDA ITEMS DURING THE “SPECIAL BOARD MEETING” PORTION OF THE COMBINED MEETING**

- 7)      **ORDINANCE 12-2696**                      **AMENDING THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, TITLE 10: DEVELOPMENT CONTROL ORDINANCE; CHAPTER 4: DEVELOPMENT STANDARDS OF GENERAL APPLICABILITY; SECTION 10-4-4(G): ACCESSORY USES AND STRUCTURES - HEATING, VENTILATION, AIR CONDITIONING, SWIMMING POOL EQUIPMENT, AND MOTOR GENERATOR SETS REGARDING THE INSTALLATION AND OPERATION OF GENERATORS FOR RESIDENTIAL USE**

MOTION:

Trustee Tymick moved, seconded by Horvath, to approve Ordinance 12-2696 Amending The Western Springs Municipal Code Of 1997, Title 10: Development Control Ordinance; Chapter 4: Development Standards Of General Applicability; Section 10-4-4(G): Accessory Uses And Structures - Heating, Ventilation, Air Conditioning, Swimming Pool Equipment, And Motor Generator Sets Regarding The Installation And Operation Of Generators For Residential Use.

The motion passed on a roll call vote. Voting aye: Trustees Hansen,

Horvath, Lyons, Tymick, Word and Glowiak. Voting nay: None.

- 8) **ORDINANCE 12-2697** **AMENDING THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, AS AMENDED, TITLE 5 (PUBLIC HEALTH AND SAFETY); CHAPTER 1 (NUISANCES) AND TITLE 10 (DEVELOPMENT CONTROL ORDINANCE); CHAPTER 4 (DEVELOPMENT STANDARDS OF GENERAL APPLICABILITY); SECTION 10-4-5 (TEMPORARY USES) RELATIVE TO POULTRY REGULATIONS**

**MOTION:**

Trustee Tymick moved, seconded by Glowiak, to approve Ordinance 12-2697 Amending The Western Springs Municipal Code Of 1997, As Amended, Title 5 (Public Health And Safety); Chapter 1 (Nuisances) And Title 10 (Development Control Ordinance); Chapter 4 (Development Standards Of General Applicability); Section 10-4-5 (Temporary Uses) Relative To Poultry Regulations.

The motion passed on a roll call vote. Voting aye: Trustees Horvath, Lyons, Tymick, Word, Glowiak and Hansen. Voting nay: None.

- 9) **RESOLUTION 12-2200** **AUTHORIZING AND APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND METROPOLITAN ALLIANCE OF POLICE, CHAPTER 360**

**MOTION:**

Trustee Lyons moved, seconded by Hansen, to approve Resolution 12-2200 to authorize and approve a Collective Bargaining Agreement between the Village of Western Springs and Metropolitan Alliance of Police, Chapter 360.

President Rodeghier said this agreement was the subject of the Executive Session. The agreement was reviewed and discussed in detail.

The motion passed on a roll call vote. Voting aye: Trustees Lyons, Tymick, Word, Glowiak, Hansen and Horvath. Voting nay: none.

**REPORTS**

8) VILLAGE PRESIDENT RODEGHIER

Appointment of Daniel P. Nikolic as Chair of the Board of Police and Fire Commission effective January 1, 2013

President Rodeghier said he intended to appoint Daniel P. Nikolic as Chair of the Board of Police and Fire Commission effective January 1, 2013. This was necessitated by the resignation of Michael Mullen who will be elected as Circuit Court Judge on November 6, 2012 at which time he will resign as Chair of the Board of Police and Fire Commission. Mr. Nikolic is well-qualified and his resume was provided for the Board's review. President Rodeghier interviewed him and Chief Church spoke with him by telephone and both support his appointment. With no objection from the Board, his appointment was added to the November 19 omnibus vote list.

9) MANAGER HIGGINS

No report.

10) VILLAGE ATTORNEY JURUSIK

No report.

**ADJOURN**

With no further business to come before the Board, President Rodeghier asked for a motion to adjourn.

MOTION:

Trustee Horvath moved, seconded by Lyons, to adjourn the meeting. The motion passed on a unanimous voice vote.

The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Jeanine Jasica  
Village Clerk