



Village of Western Springs Police Department Lateral Hire Police Officer Application for Employment

Date Received: _____

Initials: _____

ACKNOWLEDGMENT

Read the following carefully before signing.

Acknowledgment: I, the undersigned, certify that I have read and fully comprehend this application for employment with the Village of Western Springs ("Village") in its entirety. I certify that the information provided on this application for employment and other submitted application materials is true and complete. I understand and agree that any incorrect statement, falsification, misrepresentation, or omission of any information in connection with this application for employment or other submitted application materials, whenever or however discovered, will be sufficient reason not to hire and may result in discharge if hired. In submitting this application, I further understand that it becomes the property of the Village and will not be returned to me.

I understand that submission of an application for employment does not obligate the Village to engage in further review of my application for employment. I understand that nothing in this document constitutes an offer of employment or employment contract and establishes no obligation on the part of the Village to employ me or for me to accept employment with the Village. I understand that any offer of employment, either verbal or written, is conditional upon the successful completion of all stages of the hiring process as outlined in the rules established in the Village of Western Springs Board of Fire and Police Commission.

I authorize investigation into my background, including, but not limited to, all statements contained in this application and any other document(s) submitted in connection therewith and permit the Village of Western Springs or its representatives (including but not limited to officials, employees, appointees, contractors, or agents) to obtain and use all information relating to my previous and current employment, education, military record, credit record, criminal conviction history, personal characteristics and all other information which may bear favorably or unfavorably upon my application for employment made to the Village. I agree to cooperate in such an investigation. I release the Village and its representatives from all liability for any damage that may result.

I authorize my current and/or previous employers, the educational institutions I attended, any other organizations and individuals to disclose information about me on the subjects covered by this application form or related documents to the Village or its representatives. Any individual, educational institution, organization, or business entity is hereby released from any and all liability for any damages, which may arise as a result of providing such information. I also agree to release the Village and its representatives from any and all liability arising from the use of the information obtained through the investigation of my background and any action taken based on such information.

I authorize any employee or representative of the Village to search any and all databases, web-based services, etc. that the Department determines in the course of a pre-employment background investigation. I understand that any information found will not be disclosed to any other person or agency unless authorized and consistent with applicable law. I release the Village and its representatives from any liability or damage that may result from the use of information obtained.

I understand it is the policy of the Village that the results of any examination or other inquiries made as part of any testing, background and/or screening process are the property of the Village, and, as such, the Village is under no obligation to share the results of any examination or other inquiries with me, unless specifically required to do so by state or federal law. I further acknowledge that I have fully read this document and am fully aware of the consequences thereof. Being so informed, I knowingly and voluntarily execute this release. A duplicate of this form shall carry the same force as the original. This document is effective for two years from date signed.

Printed Name _____

Signature _____

Date _____



The Western Springs Police Department collects the following information to evaluate its recruitment practices. Disclosure of information is on a voluntary basis. The information disclosed is confidential and will be maintained separately from your employment application. Submission or non-submission of this form shall not be used as a factor concerning eligibility for employment. This information is used in our recruiting efforts to continue to find ways to reach possible applicants.

Position applied for: LATERAL POLICE OFFICER

Recruitment Date: _____

Name _____

Gender: Identify as _____

Ethnicity and Race

Hispanic or Latino

Non-Hispanic or Latino:

American Indian / Native Alaskan

Asia

Native Hawaiian or Pacific Islander

Black or African American

White

Two or More Races (non-Hispanic or Latino)

How did you *FIRST* learn of this opportunity?

The Blue Line website posting

Village of Western Springs posting (website, Facebook)

Informed by a current Village of Western Springs/Western Springs PD employee

Informed by a co-worker in another Police Department/municipality

Informed by a friend or a relative

Other referral source – please indicate _____